



# PAMLICO COUNTY

## Human Services Center

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*Deborah S. Green*  
Director

### July 23, 2019

DSS Social Services Board Meeting

Members Present: Angelo Midgette-Chair, Pat Prescott-Co Chair, Beth Bucksot

Staff Present: Debbie Green, Director and Danielle Jones – Note taker,

Sheila Stansberry- Program Supervisor

Chair-Angelo Midgette called the meeting to order.

May and June 2019 Minutes approved.

- Director went over Pamlico County Department of Social Services still has one board member position open.
- Air condition update and worker coverage. Due to the heat and air condition system not working properly the agency was closed several days in July. Front desk operated normal business hours. In cooler areas of the building the agency operated with a skeleton crew covering Medicaid and food and nutrition departments. Social workers were also working in the field as well as rotating schedules.
- Program numbers were presented to board members. This is created each month for board members to have a better understanding of how many clients are served and case sizes per program.
- Sheila Stansberry went over subsidized child care audit. Subsidized child care audit reviews random case's, NC Fast reports, and case documentation. A passing score must be 95% or higher, child care subsidized received an 97% passing audit. 98% smart start and state funds were used for child care during fiscal year 2019.
- The Director was chosen to receive a scholarship to the UNC School of Government's Local Government Federal Credit Union Fellow's Program. This opportunity will focus on leadership roles and gain skills in strategic thinking, problem solving, effective communication and team building.
- Personnel- Open position posted child proactive services investigator has resigned. Also, an adult protective services part time worker has started working full time in APS.

The next DSS Board meeting will be August 27, 2019