



# PAMLICO COUNTY

## Human Services Center

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*Deborah S. Green*  
Director

### January 31, 2017 Meeting

DSS Social Services Board Meeting

Members Present: Chair-Angelo Midgette, Pat Prescott and Phyllis Buck

Staff Present: Debbie Green – Director, Deborah Jones – Note taker

Chair-Angelo Midgette called the meeting to order.

Phyllis Buck made a motion to accept the November minutes, second by Pat Prescott. The minutes were accepted with no changes.

Director:

- Personnel
  - a. Two Social Work positions open in Adult Services.
  - b. One Social Work position open in Children Services. The number of children in foster care is low at this time (nine) which makes the vacancy somewhat manageable.
- Director, Debbie Green presented a copy of a report submitted to County Manager, Tim Buck. The report reviewed the 2016 year and set forth goals for the upcoming year.
- February 20<sup>th</sup>, Commissioner's meeting will be held at DSS. There will be a guest speaker from the School of Government discussing Consolidation.
- Director had System Manager, Donnie Rooks and Program Manager, Sheila Stansberry give an update of their area of responsibility.

#### Donnie Rooks:

- a. The entire agency is receiving internet service through Time Warner. It is faster and cheaper than going with the State.
- b. All Departments are going to NCFAST. All economic services and Work First are currently on NCFAST. Day Care, Children Services, Adult Services and Transportation are scheduled at different times to move onto NCFAST.
- c. Currently over 300 cases are on Laser fiche. Food Stamps and Medicaid reviews will be the next cases scanned into Laser fiche.
- d. Will have to purchase dual screens for all computers. Dual screens are required by NCFAST.
- e. Purchased a second server
- f. Moving to having an offsite back up on the cloud.
- g. Looking at a new alarm system.

#### Sheila Stansberry:

- a. Project 3 is Day Care moving onto NCFAST. Currently 5 pilot counties are testing the system. Pamlico County will be in Phase 2. There are problems with getting the Providers linked correctly to NCFAST.
- b. Non-Emergency Medical Transportation is provided by CARTS and gas vouchers. Effective March 1<sup>st</sup>, CARTS will be doing their own billing Medicaid through NCTRACKS. CARTS is having a difficult time hiring drivers, so they are cutting back on their routes.
- c. Currently have two interns. One working on her Bachelors and the other her Masters.

Meeting adjourned

The next DSS Board meeting will be February 28, 2017.

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