



PAMLICO COUNTY

Human Services Center

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Robert S. Johnson
Director

May 26, 2015 Minutes

DSS Social Services Board Meeting

Members Present: Chair, Pat Bullis, Sarah Delap, Angelo Midgette

Staff Present: Bob Johnson – Director, Deborah Jones – Note taker

Chair, Pat Bullis called the meeting to order. Sarah Delap made a motion to approve the April minutes, second by Angelo Midgette.

The meeting was turned over to Bob Johnson for the Director's Report

Director's Report

- Donnie Rooks and Debbie Green reviewed the Laserfiche Paperless Software. Laserfiche files will be set up to look just like the paper file. Auditors have always praised the agency on how the client files are set up. Policy is being written and updated on a daily basis. Developing procedure is a work in progress.
- Pamlico County has the slowest internet speed in the State. Looking at establishing a contract with Time Warner to help with this matter. Hopefully, if this works, meeting the Federal deadlines for Medicaid will be possible.
- There will be a IV-E Adoption Assistant audit payback. Three cases are involved. Two of the cases were marked correct in the 2011 audit and reviewed as incorrect in the 2014 audit. A third case was determined ineligible due to all signatures were not received before the Clerk Of Court processed the adoption.
- It seems the Salvation Army and other groups are trying to pass the job of Food distribution onto DSS. Sarah Delap reported the 4-H is working on setting up a Food distribution location.
- Sarah Delap will be changing jobs to Jones County. A Board Member replacement will need to be named. Sarah's position is a State appointed position.

Angelo Midgette made a motion to adjourn, second by Sarah Delap.

The next DSS Board meeting will be held on June 23, 2015