

The Pamlico County Board of Health  
Regular Meeting  
Minutes of the Meeting  
January, 8, 2018  
6:29 p.m.

---

Board of Health Members:

Present: Cliff Braly, Edward Riggs, Jr., Sheri Rettew (Chair), Michele Parish, Susan Woods, Anita Mayo, Jason Rose, Joshua Rose, Tunmorya Bennett, Lori Altman

Absent: Starr Murphy, Cliff Braly

Other Attendees: Scott Lenhart, Dawn Jones, Tammy Rodriguez

---

Meeting was called to order at 6:29.

A **motion** was made by Ed Riggs Jr. and seconded by Jason Rose to approve agenda.

Minutes and the closed minutes from December 11, 2017 were gone over and it is to be added about what grants Tammy Rodriguez receives to help with funding. Motion to approve correction was made by Ed Riggs Jr, Susan Wood 2<sup>nd</sup>. All were in favor and the motion passed.

Sheri Rettew spoke on how happy she was regarding the public speakers that attended the December 11<sup>th</sup> meeting.

**Health Department Updates:** Open staff positions of Mid-Level Provider still open, person of interest Health Educator position if Scott is able to get contact information. Nutritionist position will be taken over by Brenda Hart, Health Department is closing contract with contractor at the end of the month. CC4C Social Worker position has 2 candidates to be interviewed Friday at 11.

**PROGRAMS:**

**Clinic:** Scott Lenhart discussed numbers. Numbers were down, not sure if trend or because of time of year.

**WIC:** Scott Lenhart discussed these numbers. Some updating is to be done tomorrow regarding Sept. Oct. & November 2017 WIC numbers once verified with Vanessa Gaskins.

**Environmental Health:** Tammy Rodriguez discussed #'s and how if EH stays at 100% they can possibly receive extra monies at the end of the year. Also, Tammy has completed required lots and waiting to take her exam.

HOPE clinic lease agreement was discussed. County Commissioners have accepted the lease with the 3 requirements discussed in place. Tuesday of the previous week it was voted and agreed upon.

Scott Lenhart stated he spoke with Cliff Brily and Cliff agreed to stay on the Board of Health until he is replaced even though his tenure was up. Jason Rose brought up that there were quite a few members that could term out, himself included. Replacements were discussed and for the engineering position it was said Skip Lee would be a good contact.

General discussion regarding 3 lawsuits from permit owners holding permits.

Discussion regarding how the work on Health Department is going. Conference Room, Supply Room and hallway are to be tiled tonight. There will be carpet replaced in 3 rooms and the sand under building will be completed soon. There has also been a water line that has frozen and busted in the clinic bathroom. This has been fixed.

Sheri Rettew discussed how the solar sign out in front of courthouse needs to be changed so that it reads better.

With no further business to discuss, Michele Parish made a **motion** to adjourn, Josh Rose **seconded**, all in favor.

Sheri Rettew, Chairman Board of Health

Date

---

Scott Lenhart, Health Director

Date

---

Dawn Jones, Secretary

Date

---