

The Pamlico County Board of Health  
Regular Meeting  
Minutes of the Meeting  
June 12, 2017  
6:30 p.m.

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Board of Health Members:

Present: Cliff Braly, Edward Riggs, Jr., Jason Rose, Joshua Rose, Starr Murphy, Sheri Rettew, Michele Parish, Tunmorya Bennett, Lori Altman, Susan Woods

Absent: Anita Mayo

Other Attendees: Scott Lenhart, Susan McRoy, Dawn Jones

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Chairman Cliff Braly called the meeting to order at 6:30.

A motion was made and seconded by Sheri Rettew and Lori Altman to approve the agenda. The motion passed. Scott Lenhart asked to add EMR Update under discussion items.

Cliff Braly asked for a motion to approve the minutes from the May 8, 2017 regular meeting. A motion was made and seconded by Joshua Rose and Starr Murphy to approve the minutes from the regular May 8, 2017 meeting. The minutes were approved. There were no minutes for the May 8, 20017 closed session presented at this time.

There were no public comments.

Cliff Braly wished Sherri Rettew a Happy Birthday. Cliff Braly turned the floor over to Scott Lenhart to give health department updates. He said that the numbers were all in the Board packets. The numbers for May dropped, and he did not know why. There has been a lot of painting going on in the clinic, and he has been promised that it will be finished by June 30<sup>th</sup>. Historically in other health departments across the state, May and June typically see low numbers. Environmental Health pool inspections were up in May. Only one pool was not open by Memorial Day. That pool is now open. He asked if there were any questions about the revenue and expenditure report. There were none.

Scott Lenhart updated the Board on the budget. He said he was happy to report that there was a 2% increase in next year's budget from the current year. He was really happy that \$20,000 was left in the maintenance and repair budget for health department repairs. He has a quote for \$1,700 to remove the carpet in the clinic and replace with tile. There is a lot of work being done. He is still working with Tim Buck to get a new phone system. Mr. Buck wants the health department to get the same system that the Sheriff Department currently has and Senior Center is getting. Cost Settlement funds will be used to cover the cost of the new phone system, so it will not cost the county any money.

Scott Lenhart told the Board that the health department had received the attestation letter for our FY16 Medicaid Cost Settlement. We will be receiving \$74,581.20. We only budgeted \$40,000 in Medicaid Cost Settlement funds for FY18 so that will be an increase of \$34,581.20. Edward Riggs, Jr. asked what Medicaid Cost Settlement is. Scott Lenhart explained that it is a formula that looks at the charge for the services provided, the cost of providing the services, and the Medicaid Reimbursement rate. Steven Garner takes multiple reports and calculates the settlement amount. Our cost settlement for FY16 was very good because we had a provider for the whole year. Scott Lenhart said that the current year's settlement will be lower because we have not had a full time provider for the past year.

Scott Lenhart asked Dawn Jones to update the Board on the Electronic Medical Record (EMR). She said that we were able to attest for Dr. Michele Parish and will be receiving approximately \$21,000 this year for attestation and another \$8,500 for the next 2 years. There is also a possibility of an additional \$8,500 if she is able to attest again in January. This attestation is EMR incentive money.

Starr Murphy told the Board about a Summer Camp that the Sheriff Department is doing. She wondered if Dr. Parish might be able to be incorporated in the camp in some way. She also thought it would be a good way to let parents know about Dr. Parish being at the health department. There was much discussion about what the camp involved and what the campers would be doing. It is a 4 week camp for children ages 6 to 15 years old. Starr Murphy will get a schedule from Officer Bright. This may be a good opportunity to let parents know that we will be able to give private vaccines since the vaccine budget was not cut completely for next fiscal year.

Cliff Braly asked for nominations for officers. Sheri Rettew said that she spoke to all of the Board members and received no nominations. Tunmorya Bennett nominated Sheri Rettew for chair. Jason Rose seconded the nomination. Joshua Rose nominated Starr Murphy as vice chair. Jason Rose seconded the nomination. Cliff Braly asked for approval of the slate of officers. The officers were approved.

Scott Lenhart told the Board that the fee schedule pricing did not change. The only change was that obsolete fees were removed from the list. Patient fees will be calculated at the Medicaid rate plus 25%. A motion was made and seconded by Edward Riggs, Jr. and Jason Rose to approve the fee schedule. The motion passed. Sheri Rettew asked to what percentage our primary care slid. It slides to 40%. There was some discussion that it may be cheaper for patients to go to Pamlico Community Health Center for some services since they have a \$30 fee. If the patients are eligible for Hope Clinic, referrals would be free. Scott Lenhart said that we may need to look at the percentage. He would rather lower the percentage than have patients go across the street.

Edward Riggs, Jr. made a motion to go into closed session to discuss the closed session items. Scott Lenhart dismissed Susan McRoy and Dawn Jones.

No further action was needed from closed session.

A motion was made and seconded by Edward Riggs, Jr. and Lori Altman to come out of closed session.

A motion to adjourn was made by Sheri Rettew, seconded by Starr Murphy, and unanimously passed. The meeting was adjourned by the Chairman at 8:45 p.m.

Cliff Braly, Chairman Board of Health

Date

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Scott Lenhart, Health Director

Date

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Susan McRoy, Secretary

Date

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