

The Pamlico County Board of Health
Regular Meeting
Minutes of the Meeting
February 13, 2017
6:30 p.m.

Board of Health Members:

Present: Cliff Braly, Lori Altman, Jason Rose

Absent: Tunmorya Bennett, Edward Riggs, Jr.

Other Attendees: Scott Lenhart, Susan McRoy, Tim Buck, Sherri Retew, Beth Bucksott, Jeff Aydelette

The Meeting was called to order by the Chairman, Cliff Braly at 6:30 p.m.

A motion was made and seconded by Lori Altman and Jason Rose to approve the agenda. The motion passed.

A motion was made and seconded by Jason Rose and Lori Altman to approve the minutes of the January 9, 2017 meeting. The motion passed.

There were no public comments.

Cliff Braly turned the meeting over to Scott Lenhart to give Health Department Updates. Susan McRoy told the Board that January expenditures did not increase as were anticipated based on lower December expenditures. Revenues were stable in January. The Finance Officer sent out a report recently identifying expenditure lines that were over the approximate 50% spent. The Health Department has some lines that are over that threshold, but they are lines that have frontloaded expenses for the year. She said that we are in good shape with overall expenditures for the rest of the year.

Scott Lenhart said that patient counts and services are holding steady. Environmental Health numbers are also holding steady. WIC numbers increased in January after the normal decrease in the month of December. WIC is very close to the State target numbers because of Vanessa and Mary's efforts. They are both going above and beyond the normal duties for a WIC department.

Scott Lenhart updated the Board on the current staffing situation. We have received one application for a nutritionist. It is a former employee, but he is not going to entertain this applicant because salary is an issue. The applicant wants approximately \$20,000 more than what she was making when she left.

He has received 2 applications for the Social Worker position. After much discussion with the Network regarding the criteria for this position, he has received approval for hire “outside the box.” He has talked to one of the applicants who has been working as a Social Workers in Craven County. He is concerned that salary will be an issue. He interviewed an experienced Environmental Health Specialist who is currently an EH Coordinator in another county. The individual worked in Carteret County for many years and has his own Environmental consulting company. Cliff Braly asked what the name of the company was, but Scott Lenhart did not know. Salary will be an issue for this candidate. We have not received any applications for the other positions.

The Consolidation meeting is scheduled for February 20th at 6:30 in the DSS Conference Room. Tim Buck was asked if the School of Government was coming or would it be a conference call. He said that the School of Government was coming and that he had attended a similar meeting in Jones County. It is a good starting point for anyone considering consolidation. Cliff Braly asked if we could send a list of questions. Tim Buck said that it is ultimately the Commissioners decision. If they decide to pursue consolidation then there would be a need for questions to be submitted. Scott Lenhart offered a document that he has with the pros and cons of the different types of consolidations.

The Health Department now has a signed contract with Patagonia and will be having a handoff meeting tomorrow (Tuesday, February 14, 2017) at 10am. The money for this system is already in the WIRM and is ready to be pulled down. Patagonia will be onsite for 4 days of training.

Dr. Michele Parrish has completed an application to be on the Board of Health. She is a retired Pediatrician and wants for work 2 days a week at the Health Department. Scott Lenhart plans to contract with her to see patients beginning July 1st. She would be the only Pediatrician in the County. We can use Child Health State funds to provide both clinical and non-clinical services.

The trash complaint that was mentioned during the January meeting is being cleaned up. The individual has limited resources but has made headway on the issue.

Scott Lenhart presented a slide presentation on his 60 Day Report. The full report and pictures were given to those who attended the meeting. He opened his presentation by stating that many of the issues identified in his report have been going on for many months/years. He is not casting blame on previous health directors, management team, or departments. He collected his information by interviewing staff, observations, discussions with State consultants, and program audits. He identified areas that need work and recommended options for improvement. During his presentation, there was much discussion regarding building maintenance and internet issues. A recommendation was made by the County Manager, Tim Buck, to submit work orders for maintenance issues. Jason Rose recommended contacting another internet provider to find a more reliable internet service. An ADA assessment is scheduled for February 22nd. Please see attached “Health Director’s 60 Day Report,” pictures, and presentation for more details.

We currently have 6 vacant positions on the Board of Health. We have received 5 applications for new members. These applications will go to the Board of Commissioners for appointment.

Scott Lenhart requested that the pool fee be increased from \$125/year to \$125/per inspection and a \$75 non-compliance fee be charged for pools that are not in compliance at the time of the initial inspection. A motion was made and seconded by Lori Altman and Jason Rose to change the pool fee structure.

Scott Lenhart requested that the Board of Health be present at the February 20th Consolidation meeting. He stated that there needs to be open discussion regarding Consolidation. He only wants what is best for the people of the county and the staff. He also offered to print the chart of pros and cons of Consolidation for anyone who wanted a copy. Jeff Aydelette requested a copy.

On a motion to adjourn was made by Jason Rose, seconded by Lori Altman, and unanimously passed, and the meeting was adjourned by the Chairman at 8:10 p.m.

Cliff Braly, Chairman Board of Health

Date

Scott Lenhart, Health Director

Date

Susan McRoy, Secretary

Date
