



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 1, 2024**

The Pamlico County Board of Commissioners met in regular session on Monday, July 1, 2024 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Candy Bohmert, Doug Brinson, Kari Forrest, Carl Ollison and Ed Riggs were present. Commissioner Pat Prescott was not present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Tracy Boyd.

Chairman Bohmert called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Bohmert led the assemblage in the Pledge of Allegiance.

Chairman Bohmert asked if there were any other additions and/or deletions to the agenda; Commissioner Baskervill made a motion, seconded by Commissioner Ollison and unanimously approved, to add: Budget Amendment #24-172 to Item 1 (24-25-001) on the Consent Agenda and to move Item 3 (24-25-003) to the Correspondence Agenda.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the Proposed Commissioner's Meeting Agenda for July 1, 2024. On a motion made by Commissioner Baskervill and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the Proposed Commissioner's Meeting Agenda for July 1, 2024, is hereby approved.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the June 12, 2024 Budget Meeting Minutes and June 17, 2024 Budget Regular Session Minutes and Closed Session Minutes. There were no changes, then on a motion made by Commissioner Baskervill and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the June 12, 2024 Budget Meeting Minutes and June 17, 2024 Regular and Closed Session Minutes are hereby approved, and the Chairman's signature is authorized thereon.

Public Comment: There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Baskerville and seconded by Commissioner Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following FY23-24 Budget Amendment(s) were approved by the Finance Officer and County Manager, and are hereby entered in the record. [24-25-001]

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
	<u>Goose Creek FD</u>		
380110-402010	2010 Taxes Ad Val – Goose Creek FD	\$ 20,000.00	
380150-403231	Local Option Sales & Use Tax	\$ 15,000.00	
384340-519900	Contracted Services	\$ 35,000.00	
	<u>Triangle FD</u>		
390110-402010	2010 Taxes Ad Val	\$ 35,000.00	
390150-403231	Local Option Sales & Use Tax	\$ 15,000.00	
394340-519900	Contracted Services	\$ 50,000.00	
	<u>Reelsboro FD</u>		
420110-402010	2010 Taxes Ad Val	\$ 50,000.00	
420150-403231	Local Option Sales & Use Tax	\$ 30,000.00	
424340-519900	Contracted Services	\$ 80,000.00	
	<u>Grantsboro Sliverhill FD</u>		
450110-402010	2010 Taxes Ad Val	\$ 45,000.00	
450150-403231	Local Option Sales & Use Tax	\$ 25,000.00	
454340-519900	Contracted Services	\$ 70,000.00	
	<u>Florence/Whortonsville FD</u>		
460110-402010	Ad Valorem Tax	\$ 50,000.00	
460150-403231	Local Option Sales & Use Tax	\$ 35,000.00	
464340-519900	Contracted Services	\$ 85,000.00	
	<u>Arapahoe FD</u>		
530110-402010	2010 Taxes Ad Val	\$ 50,000.00	
530150-403231	Local Option Sales & Use Tax	\$ 35,000.00	
534340-519900	Contracted Services	\$ 85,000.00	
	<u>Southeast FD</u>		
540110-402010	2010 Taxes Ad Val	\$ 60,000.00	
540150-403231	Local Option Sales & Use Tax	\$ 40,000.00	
544341-519900	Contracted Services	\$ 100,000.00	
	<u>Olympia FD</u>		
570110-402010	2010 Taxes Ad Val	\$ 20,000.00	
570150-403231	Local Option Sales & Use Tax	\$ 10,000.00	
574340-519900	Contracted Services	\$ 30,000.00	
	<u>Vandemere FD</u>		
590110-402010	2010 Taxes Ad Val	\$ 30,000.00	
590150-403231	Local Option Sales & Use Tax	\$ 10,000.00	
594340-519900	Contracted Services	\$ 40,000.00	

Reason for Budget Revision: Increase Expense budget to match potential Revenue.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104130-512100	Salaries & Wages- Finance	\$ 50,000.00	
104180-512100	Salaries & Wages- Register of Deeds	\$ 35,000.00	
104310-518200	Retirement Expense- Sheriff's Dept	\$ 20,000.00	
104310-512200	Overtime - Sheriff's Dept	\$ 70,000.00	
104320-519900	Contracted Services- Jail - Detention	\$200,000.00	
104721-512100	Salaries & Wages- Recycling	\$ 25,000.00	
104721-512600	Salaries & Wages- Recycling P/T	\$ 40,000.00	
104962-512100	Salaries & Wages- Soil Conservation	\$ 15,000.00	
106120-512100	Salaries & Wages- Recreation Dept	\$ 60,000.00	
106120-512600	Salaries & Wages- Recreation Dept P/T	\$ 40,000.00	
100500-404001	Interest Earned Investments	\$ 25,000.00	
100000-439900	Fund Balance App	\$530,000.00	

Reason for Budget Revision: To increase Budgets to ensure Year End integrity.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104120-512100	Salaries & Wages- County Manager	\$ 30,000.00	
104140-512100	Salaries & Wages- Tax	\$ 20,000.00	
104170-512100	Salaries & Wages- Board of Elections	\$ 20,000.00	
104180-512100	Salaries & Wages- Register of Deeds	\$ 20,000.00	
104210-512100	Salaries & Wages- Data Proc	\$ 10,000.00	
104320-512100	Salaries & Wages- Jail/Detention	\$ 50,000.00	
104321-512100	Salaries & Wages- Dispatchers	\$ 20,000.00	
104330-512100	Salaries & Wages- Emergency Management	\$ 25,000.00	
104340-519900	Contracted Services- Fire	\$ 10,000.00	
104350-512100	Salaries & Wages- Building Inspector	\$ 30,000.00	
104360-519000	Professional Services- Med Exam	\$ 15,000.00	
104380-512100	Salaries & Wages- Animal Control	\$ 20,000.00	
104721-512100	Salaries & Wages- Recycle Dept	\$ 20,000.00	
104722-535100	M&R Grounds- Landfill	\$ 10,000.00	
104910-517000	PER DIEM- Plan Board	\$ 5,000.00	
104920-512100	Salaries & Wages- Planning	\$ 25,000.00	
104930-512100	Salaries & Wages- Senior Center	\$ 25,000.00	
104934-512100	Salaries & Wages- Nutrition	\$ 15,000.00	
104945-512100	Salaries & Wages- Senior Center OP	\$ 25,000.00	
104950-519900	Contracted Services- COOP Ext	\$ 25,000.00	
104960-500000	Expenditure- Forestry	\$ 15,000.00	
104961-512100	Salaries & Wages- Soil Cons Cost Share	\$ 20,000.00	
104962-512100	Salaries & Wages- Soil Conservation	\$ 10,000.00	
105000-512100	Salaries & Wages- Public Buildings	\$ 75,000.00	
105110-512100	Salaries & Wages- Health	\$ 20,000.00	
105111-512100	Salaries & Wages- BT Health	\$ 10,000.00	
105113-529000	Departmental Supplies- 908 Mosqu	\$ 2,000.00	
105122-512100	Salaries & Wages- School Health	\$ 1,500.00	
105126-512100	Salaries & Wages- Comm Dis R	\$ 20,000.00	
105127-512100	Salaries & Wages- TB	\$ 2,000.00	
105151-512100	Salaries & Wages- PC	\$ 5,000.00	
105157-512100	Salaries & Wages- 543 ELC EN	\$ 1,500.00	
105159-512100	Salaries & Wages- Breast Cerv Cancer	\$ 2,500.00	
105160-512100	Salaries & Wages- Child	\$ 2,500.00	
105161-512100	Salaries & Wages- 361 Reopen	\$ 2,000.00	
105164-512100	Salaries & Wages- Prev Health	\$ 10,000.00	
105168-512100	Salaries & wages- WIC Nutrition	\$ 5,000.00	
105191-512100	Salaries & Wages- Food/Lodge	\$ 5,000.00	
105200-500000	County Contribution	\$ 5,000.00	
106120-512100	Salaries & Wages- Recreation Dept	\$ 50,000.00	
109841-500000	Expenditure Law Enforcement	\$ 1,000.00	
106600-549920	Corona Virus 2020	\$ 1,000.00	
100110-402023	2023 AD Valorem Taxes	\$210,000.00	
100180-403240	Revenue Stamps	\$ 6,500.00	
100300-433430	Building Permits	\$ 37,000.00	
100300-433452	Insulation Fees	\$ 13,000.00	
100300-433453	Electrical Inspections	\$ 20,000.00	
100300-433454	Plumbing Inspections Fees	\$ 16,000.00	
100300-433455	Mechanical Permit Fees	\$ 15,000.00	
100300-434171	Elections Designated Revenue	\$ 7,000.00	
100300-434180	Recording Fees	\$ 3,000.00	
100400-436120	Recreation Revenues	\$ 5,000.00	
100400-434730	Recycling Revenues	\$ 3,500.00	
100400-438313	Sheriff Vending Machines	\$ 5,000.00	
100150-403231	Local Options Sales & Use Tax	\$ 90,000.00	
100150-403234	Additional ½ Losut (ART 42)	\$ 18,000.00	
100150-403236	2003 Half-Cents Sales Tax 44	\$ 16,000.00	

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100500-404001	Interest Earned Investments	\$ 221,000.00
<hr/> <i>Reason for Budget Revision:</i> To increase budgets to ensure Year End integrity.		

<i>Department:</i> Water Department		#24-159	
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307120-512100	Salaries & Wages	\$ 35,000.00	
300000-439900	Fund Balance App	\$ 35,000.00	
<hr/> <i>Reason for Budget Revision:</i> To increase budgets to ensure year end integrity.			

<i>Department:</i> DSS		#24-160	
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105374-548709	Work First Transportation	\$ 450.00	
105801-548708	Transportation-RGP Grant		\$ 450.00
<hr/> <i>Reason for Budget Revision:</i> Move funds to cover projected invoices.			

<i>Department:</i> DSS		#24-161	
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105550-523900	Medical Supplies and Materials		\$ 500.00
105550-526000	Office Supplies		\$ 500.00
105550-519900	Contracted Servies	\$1,000.00	
<hr/> <i>Reason for Budget Revision:</i> Move funds to cover projected invoices.			

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110-518210	401K Employer Contribution		\$ 1,000.00
105110-518300	Group Insurance		\$ 2,830.64
105110-512700	Longevity	\$ 2,230.64	
105110-518200	Retirement Expense	\$ 1,600.00	
105111-519900	Contract Services		\$ 1,500.00
105111-529000	Departmental Supplies		\$ 1,800.00
105111-518200	Retirement Expense		\$ 200.00
105111-531000	Travel		\$ 500.00
105111-512100	Salaries & Wages	\$ 3,000.00	
105111-518100	FICA Expense	\$ 500.00	
105111-518300	Group Insurance	\$ 300.00	
105111-525100	Auto Supply	\$ 200.00	
105117-512100	Salaries & Wages		\$ 500.00
105117-529000	Departmental Supplies		\$ 800.00
105117-518300	Group Insurance		\$ 400.00
105117-518100	FICA Expense	\$ 100.00	
105117-518101	Medicare Expense	\$ 50.00	
105117-518300	Group Insurance	\$ 1,500.00	
105117-518210	401K Employer Contribution	\$ 50.00	

Reason for Budget Revision: To cover line overruns.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105167-512100	Salaries & Wages		\$ 700.00
105167-519900	Contracted Services		\$ 755.00
105167-523900	Medical Supplies and Materials		\$ 150.00
105167-529000	Departmental Supplies		\$ 400.00
105167-531000	Travel		\$ 500.00
105167-518100	FICA Expense	\$ 700.00	
105167-518101	Medicare Expense	\$ 100.00	
105167-518300	Group Insurance	\$ 1,600.00	
105167-532000	Telephone	\$ 105.00	
105126-512100	Salaries & Wages		\$ 500.00
105126-518100	FICA Expense	\$ 200.00	
105126-518300	Group Insurance	\$ 300.00	
105127-512100	Salaries & Wages		\$ 1,400.00
105127-518100	FICA Expense	\$ 400.00	
105127-518300	Group Insurance	\$ 1,000.00	

Reason for Budget Revision: To cover line overruns.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105168-519900	Contracted Services		\$ 2,500.00
105168-531000	Travel		\$ 300.00
105171-512100	Salaries & Wages		\$ 270.00
105171-518100	FICA Expense		\$ 150.00
105171-519900	Contracted Services		\$ 500.00
105168-512100	Salaries & Wages	\$ 3,000.00	
105168-518100	FICA Expense	\$ 240.00	
105168-518200	Retirement Expense	\$ 180.00	
105168-518300	Group Insurance	\$ 300.00	
105180-519900	Contracted Services		\$ 1,220.00
105180-518100	FICA Expense	\$ 1,200.00	
105182-518101	Medicare Expense	\$ 20.00	
105190-532001	Postage – HIV		\$ 50.00
105190-518210	401K Employer Contribution	\$ 50.00	
105191-531000	Travel		\$ 300.00
105191-525100	Auto Supplies	\$ 300.00	

Reason for Budget Revision: To cover line overruns.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105129-512100	Salaries & Wages		\$ 300.00
105129-519900	Contracted Services	\$ 300.00	
105135-529000	Departmental Supplies		\$ 1,140.00
105135-518100	FICA Expense	\$ 200.00	
105135-518200	Retirement Expense	\$ 300.00	
105135-519900	Contracted Services	\$ 640.00	
105159-529000	Departmental Supplies		\$ 50.00
105159-519900	Contracted Services	\$ 50.00	
105165-537000	Advertising		\$ 800.00
105165-518300	Group Insurance		\$ 500.00
105165-518200	Retirement Expense	\$ 1,200.00	
105165-518210	401K Employer Contribution	\$ 100.00	

Reason for Budget Revision: To cover line overruns.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110-519900	Contracted Services		\$ 2,716.22
105122-512100	Salaries & Wages	\$ 1,090.17	
105122-518100	FICA Expense	\$ 60.82	
105122-518101	Medicare Expense	\$ 14.23	
105122-518200	Retirement Expense	\$ 140.09	
105122-518300	Group Insurance	\$ 127.90	
105161-512100	Salaries & Wages	\$ 960.68	
105161-518100	FICA Expense	\$ 53.01	
105161-518101	Medicare Expense	\$ 12.40	
105161-518200	Retirement Expense	\$ 133.22	
105161-518210	401K Employer Contribution	\$.82	
105161-518300	Group Insurance	\$ 122.88	

Reason for Budget Revision: To cover line overruns.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104120-512100	Salaries & Wages	\$ 10,000.00	
104130-519900	Contracted Services	\$ 10,000.00	
104180-512100	Salaries & Wages		\$ 10,000.00
104320-512100	Salaries & Wages	\$ 30,000.00	
104320-519900	Contracted Services	\$ 25,000.00	
104321-512100	Salaries & Wages		\$ 20,000.00
104330-512100	Salaries & Wages	\$ 10,000.00	
104721-512100	Salaries & Wages	\$ 4,000.00	
104937-558000	Rehabilitation	\$ 1,000.00	
105000-519900	Contracted Services	\$ 25,000.00	
105911-563000	Current Expense	\$ 1,000.00	
105820-512100	Salaries & Wages		\$ 10,000.00
105835-500000	Expenditure	\$ 1,000.00	
105833-500000	Expenditure	\$ 1,000.00	
105840-500000	Expenditure	\$ 1,000.00	
109910-599013	Transfer to New School Const	\$ 2,000.00	
100110-402023	2023 AD Valorem Taxes	\$ 9,000.00	
100180-403240	Revenue Stamps	\$ 18,000.00	
100300-435115	Drug Testing Fees	\$ 2,000.00	
100300-433451	Subdivision Fees	\$ 5,000.00	
100300-435113	Environmental Health Fees	\$ 8,000.00	
100300-433456	Development Permit/Flood ORD	\$ 2,000.00	
100400-438311	Jail Misc Phone/Per Hygiene	\$ 9,000.00	
100400-438313	Sheriff Vending Machines	\$ 2,000.00	
100500-404001	Interest Earned Investments		\$ 24,000.00
100600-400000	Miscellaneous Revenues	\$ 50,000.00	

Reason for Budget Revision: To increase Budgets to ensure Year End integrity. (Rev)

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
230110-432441	Bayboro AL VAL Taxes	\$ 193,271.02	
230110-432442	Mesic AD VAL Taxes	\$ 42,501.50	
230110-432443	Minnesott AD VAL Taxes	\$ 148,314.09	
230110-432444	Oriental AD VAL Taxes	\$ 584,432.21	
230110-432445	Stonewall AD VAL Taxes	\$ 36,322.92	
230110-432446	Vandemere AD VAL Taxes	\$ 63,374.52	
230110-432451	Grantsboro AD VAL Taxes	\$ 35,376.71	
230110-432452	Alliance AD VAL Taxes	\$ 54,885.45	
234823-549941	Bayboro AL VAL Taxes	\$ 193,271.02	
234823-549942	Mesic AD VAL Taxes	\$ 42,501.50	
234823-549943	Minnesott AD VAL Taxes	\$ 148,314.09	
234823-549944	Oriental AD VAL Taxes	\$ 584,432.21	
234823-549945	Stonewall AD VAL Taxes	\$ 36,322.92	
234823-549946	Vandemere AD VAL Taxes	\$ 63,374.52	
234823-549951	Grantsboro AD VAL Taxes	\$ 35,376.71	
234823-549952	Alliance AD VAL Taxes	\$ 54,885.45	

Reason for Budget Revision: To increase Budgets to ensure Year End integrity. (Rev)

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
350226-441800	Enhancement & Preservation FDS	\$ 1751.95	
354180-555000	Capital Outlays	\$ 1751.95	

Reason for Budget Revision: To recognize revenue and increase associated expense account.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104110-555008	NCDIT Broadband Grant	\$ 295,000.00	
104110-555001 ARPA	Special Board Projects		\$ 295,000.00

Reason for Budget Revision: To set up budget for County portion of NCDIT Broadband Infrastructure Grant.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104120-512100	Salaries & Wages	\$ 10,000.00	
104120-519900	Contracted Services	\$ 13,246.00	
104121-518601	Workman's Compensation-Premium		\$ 20,000.00
104140-519900	Contracted Services	\$ 5,000.00	
104130-512100	Salaries & Wages		\$ 5,000.00
104340-519900	Contracted Services		\$ 10,000.00
104380-512100	Salaries & Wages		\$ 10,000.00
104933-519900	Contracted Services	\$ 2,000.00	
104960-500000	Expenditure		\$ 5,000.00
104937-558000	Rehabilitation	\$ 1,000.00	
104320-519900	Contracted Services	\$ 32,000.00	
105000-519900	Contracted Services	\$ 10,000.00	
100110-402023	2023 AD Valorem Taxes	\$ 12,000.00	
100180-434710	Scrap Tire Disposal Tax-Restr	\$ 2,700.00	
100300-433430	Building Permits	\$ 1,500.00	
100300-433450	Miscellaneous Fees	\$ 1,000.00	
100300-435116	Patient Reimbursement	\$ 2,146.00	
100300-435113	Environmental Health Fees	\$ 2,500.00	
100300-434180	Recording Fees	\$ 1,400.00	

Reason for Budget Revision: To increase Budgets to ensure Year End integrity. (Rev)

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105310-519900	Contracted Services	\$ 17,000.00	
100110-402023	2023 AD Valorem Taxes	\$ 4,000.00	
100180-403240	Revenue Stamp	\$ 4,000.00	
100300-433455	Mechanical Permit Fees	\$ 2,000.00	
100300-433453	Electrical Inspections	\$ 2,000.00	
100300-433430	Building Permit	\$ 1,000.00	
100400-438313	Sheriff Vending Machines	\$ 2,000.00	
100400-438306	Title III HDM Income	\$ 2,000.00	

Reason for Budget Revision: To cover unexpected DSS Foster cost.

BE IT RESOLVED, Pat Prescott and Ann Holton to serve on the Regional Aging Advisory Council (RAAC), is hereby approved. [24-25-002]

The Board then turned their attention to the Correspondence Agenda

On a motion made by Commissioner Baskervill and seconded by Commissioner Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the plat of Schoolhouse Estates (JE Hardison) subdivision and site plan for Kirkland Homes (Kirk Thomas); contingent on the completion of the engineer designs wastewater systems, are hereby approved. [24-25-003]

BE IT FURTHER RESOLVED; Kirland Homes developer must complete the installation.

On a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolutions were unanimously approved

BE IT RESOLVED, the request to enter Sheriff's Department Promotions and Salary Changes into the record. [24-25-004]

BE IT RESOLVED, the request for approval of Fiscal Year 2024-2025 Pay Classification Plan, is hereby approved. [24-25-005]

There being no further business, on a motion made by Commissioner Forrest and seconded by Commissioner Riggs, the Board adjourned until the next regular meeting on Monday, July 15, 2024 at 7:00pm. Time Recorded: 7:19pm.

Chairman

Clerk to the Board