



**BUDGET MEETING MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
WEDNESDAY, JUNE 12, 2024**

The Pamlico County Board of Commissioners held a Budget Meeting on Wednesday, June 12, 2024 at 5:30pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Candy Bohmert, Kari Forrest, Pat Prescott and Ed Riggs were present. Commissioner Doug Brinson arrived a few minutes after the start of the meeting. Also present were County Manager Tim Buck, Finance Director Bill Fentress and Clerk to the Board Tracy Boyd. Commissioner Carl Ollison was not present. This meeting was open to the public, and proper notice was given.

Chairman Bohmert called the meeting back to order at 5:30pm (recessed from the Regular Commissioner's meeting on June 3, 2024).

The purpose of the meeting was:

1. Approve Site/Building Layout
2. Review current year (23-24) budget and projections.
3. Fiscal Year 24-25 General Fund Budget
  - a. Revenues and Expenses
  - b. Salaries and Benefits
  - c. Capital requests vs recommended
  - d. New position and other expense requests vs recommended
4. Fiscal Year 24-25 Water Fund Budget
  - a. Revenues and Expenses
  - b. Salaries and Benefits
  - c. Capital requests vs recommended
5. Other Funds:
  - a. PC Schools
  - b. PCC
  - c. PC Library
  - d. Rescue Squad
6. Tax Value/Tax Rate Discussion
7. General Discussion

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved (Not present - Commissioner Brinson and Commissioner Ollison).

**BE IT RESOLVED, the request for approval of Site/Building Layout for the proposed Dispatch/EOC/Sheriff Training Center, is hereby approved.**

Commissioner Brinson arrived during the review of the fiscal year (24-25) general fund budget.

County Manager Tim Buck and Finance Officer Bill Fentress provided updates on the current year-end (FY 23-24) General Fund and financial projections. Board/manager discussion included: revenue predictions for the upcoming fiscal year (FY 24-25), the departments' capital item lists, new position requests, increases to general operating expenses, water fund budget (FY 24-25) and proposed budget cuts in order to balance the budget. The same discussion process was repeated for separate agencies that are funded by the County, ie: PC Schools, PCC, PC Library, and Rescue/Ambulance Service.

The Board discussed and reviewed tax values and tax rates in the surrounding areas.

On a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the following resolution was approved by a majority vote of 5:1 (Nay: Commissioner Riggs).

**BE IT RESOLVED, the Budget Officer is directed to make the following changes to the proposed Fiscal Year 2024-2025 budget:**

- 1. Set the tax rate at \$0.645 per \$100 in value and;**
- 2. Reduce the fund balance appropriation to balance the budget at \$25,795,429.**

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the Board adjourned until the next regular meeting on Monday, June 17, 2024 at 7:00pm. Time recorded: 6:19pm

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Chairman

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Clerk to the Board