



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 3, 2024**

The Pamlico County Board of Commissioners met in regular session on Monday, June 3, 2024 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Candy Bohmert, Doug Brinson, Kari Forrest, Pat Prescott, Carl Ollison and Ed Riggs were present. Also present were Attorney Trey Ferguson, County Manager Tim Buck, Finance Director Bill Fentress and Clerk to the Board Tracy Boyd.

Chairman Bohmert called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Bohmert led the assemblage in the Pledge of Allegiance.

Chairman Bohmert asked if there were any other additions and/or deletions to the agenda; Commissioner Baskervill made a motion, seconded by Commissioner Forrest and unanimously approved, to add: (8a.) Request approval of Halpern Subdivision – Silverbrook Road, To discuss and set public hearing on budget for June 17, 2024 Regular Session Meeting and approval of letter of support for Replacment of the Motor Vessel (M/V) Silver Lake Vehicle and Passenger Vessel and to the Consent Agenda.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the Proposed Commissioner’s Meeting Agenda for May 20, 2024. On a motion made by Commissioner Forrest and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the approval of the Proposed Commissioner’s Meeting Agenda for June 3, 2024, is hereby approved.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the May 20, 2024 Regular Meeting. There were no changes, then on a motion made by Commissioner Baskervill and seconded by Commissioner Forrest, the following resolution was unanimously approved.

BE IT RESOLVED, the May 20, 2024 Regular Session Minutes are hereby approved, and the Chairman’s signature is authorized thereon.

Chairman Bohmert invited Yolanda Cristiani from the Hope Clinic to present an update. Ms. Cristiani discussed the purpose and the services to the community. Also, she mentioned, the Hope Clinic will be relocating at the end of 2024 beginning of 2025. [23-24-212]

Chairman Bohmert invited County Manager Tim Buck to present the Fiscal Year 2024-2025 Budget to the Board. [23-24-213]

The Board discussed to set a Public Hearing on June 17, 2024 at 7:00pm.

PUBLIC COMMENTS: 16 members of the public signed up to speak, 15 members wished to speak regarding the school budget, 1 wished to speak about the county budget, and 2 withdrew their request to address the Board. Commissioner Bohmert invited each of the following speakers to address the Board individually: Jeremy Johnson, Joan Prescott, Wayne Hill, Steve Hurst, Linda Hurst, Douglas Pearsall, Amy Volpe, Steve Volpe, Judith Lynch, PCS Principal (Rebecca Lansche, Wade Reifsnyder,

Sharon Carter-Moore and Savannah Alexander), Vickie Moseley Jones, Bobby Griffin and David Wickersham. All the above spoke in opposition to cutting the school budget. Concerns from the speakers included: it is too important not to fund our schools, our students in Pamlico County Schools are reading above grade average and with a 92% graduation rate, teaching children with disabilities cost are a lot and we need to make sure we do the right thing now, as things are going up we don't need a budget cut in the schools, we may need to raise taxes or find other funding sources, the only way to advance our students are through education and there should be other ways to fund our schools, adequate funding is critical for our schools and our students deserve the best, Pamlico County Schools do a great job of educating our children so leave our children alone, coaches in the school system coach to change their futures, concerns over using fund balance, a 5 year strategic plan is needed, and if you consider raising taxes, be mindful of those with fixed income. Before Public Comment, by a motion from Commissioner Riggs and second from Commissioner Brinson, the Board unanimously voted to extend the Public Comment period to allow all who signed up, the opportunity to speak.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Baskervill and seconded by Commissioner Brinson, the following resolutions were unanimously approved.

BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved.
 [23-24-214]

<i>Department: Sheriff</i>			#24-145
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
150213-434515	EOC CTR Grant 20991	\$ 3,000,000.00	
154324-558115 20991	Site Development	\$ 150,000.00	
154324-558120 20991	Design Fee	\$ 271,583.00	
154324-558125 20991	Construct Building	\$ 2,578,417.00	
<i>Reason for Budget Revision:</i> To set up budget for Sheriff Training and Emergency Operations Center. Grant ID#20991.			

<i>Department: Sheriff</i>			#24-146
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
150213-434517	EOC CTR Grant 20992	\$ 245,000.00	
154324-548626 20992	Contingency	\$ 7,500.00	
154324-558115 20992	Site Development	\$ 7,500.00	
154324-558120 20992	Design Fee	\$ 13,580.00	
154324-558125 20992	Construct Building	\$ 172,670.00	
154324-558130 20992	Equipment & Furnishings	\$ 43,750.00	
<i>Reason for Budget Revision:</i> To set up budget for Sheriff Training and Emergency Operations Center. Grant ID#20992.			

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110-518100	FICA Expense		\$ 923.63
105110-512700	Longevity	\$ 673.63	
105110-532001	Postage	\$ 250.00	
105111-529000	Departmental Supplies		\$ 79.04
105111-525100	Auto Supplies	\$ 79.04	
105117-529000	Departmental Supplies		\$ 1,601.95
105117-518100	FICA Expense	\$ 558.62	
105117-518101	Medicare Expense	\$ 16.21	
105117-518300	Group Insurance	\$ 976.33	
105117-518210	401K Employer Contribution	\$ 50.79	
105124-512100	Salaries & Wages		\$ 1,400.00
105124-518101	Medicare Expense	\$ 200.00	
105124-518300	Group Insurance	\$1,200.00	
105126-512200	Overtime		\$ 800.00
105126-518101	Medicare Expense	\$ 300.00	
105126-518300	Group Insurance	\$ 500.00	
105127-512100	Salaries & Wages		\$ 1,550.00
105127-518100	FICA Expense	\$ 500.00	
105127-518210	401K Employer Contribution	\$ 150.00	
105127-523900	Medical Supplies and Materials	\$ 900.00	

Reason for Budget Revision: Accounts 100% or more.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105129-512100	Salaries & Wages		\$ 200.00
105129-518101	Medicare Expense	\$ 200.00	
105151-512100	Salaries & Wages		\$ 1,160.30
105151-518210	401K Employer Contribution		\$ 500.00
105151-518100	FICA Expense	\$ 600.00	
105151-518101	Medicare Expense	\$ 400.00	
105151-518200	Retirement Expense	\$ 600.00	
105151-533000	Electrical	\$ 60.30	
105151-519900	Contracted Services		\$ 500.00
105151-519900 OS	Contracted Services	\$ 500.00	
105159-512100	Salaries & Wages		\$ 928.55
105159-531000	Travel		\$ 300.00
105159-518101	Medicare Expense	\$ 150.00	
105159-518200	Retirement Expense	\$ 600.00	
105159-518210	401K Employer Contribution	\$ 30.00	
105159-533000	Electrical	\$ 298.55	
105159-519900	Contracted Services	\$ 150.00	

Reason for Budget Revision: Accounts 100% or more.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105160-512100	Salaries & Wages		\$ 400.00
105160-529000	Departmental Supplies		\$ 500.00
105160-531000	Travel		\$ 200.00
105160-518100	FICA Expense	\$ 600.00	
105160-518300	Group Insurance	\$ 500.00	
105163-512100	Salaries & Wages		\$ 1,900.00
105163-518100	FICA Expense	\$ 200.00	
105163-518101	Medicare Expense	\$ 100.00	
105163-518200	Retirement Expense	\$ 1,000.00	
105163-518300	Group Insurance	\$ 600.00	
105110-519900	Contracted Services		\$ 6,900.00
105164-519900	Contracted Services		\$ 1,600.00
105164-512100	Salaries & Wages	\$ 8,000.00	
105164-518300	Group Insurance	\$ 500.00	

Reason for Budget Revision: Accounts 100% or more.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110-512100	Salaries & Wages	\$ 8,250.00	
105110-518500	Unemployment Insurance Benefit		\$ 1,000.00
105110-535100	M&R Grounds		\$ 2,700.00
105110-535200	Maint & Repair-Equipment		\$ 1,500.00
105110-537000	Advertising		\$ 300.00
105110-538100	Programming		\$ 750.00
105110-545000	Insurance and Bonds		\$ 500.00
105110-549100	Dues and Subscriptions		\$ 1,500.00
105180-512100	Salaries & Wages	\$ 11,840.00	
105180-519900	Contracted Services		\$ 7,000.00
105182-512100	Salaries & Wages		\$ 2,000.00
105182-518100	FICA Expense		\$ 70.00
105182-518101	Medicare Expense		\$ 70.00
105182-518200	Retirement Expense		\$ 140.00
105182-518210	401K Employer Contribution		\$ 10.00
105182-518300	Group Insurance		\$ 50.00
105182-525100	Auto Supplies		\$ 500.00
105182-529000	Departmental Supplies		\$ 1,000.00
105182-535200	Maint & Repair-Equipment		\$ 500.00
105182-535300	M&R Auto		\$ 500.00

Reason for Budget Revision: Accounts 100% or more.

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
020213-436148	2023 Byrne - Jag 15PBJA	\$ 22,211.00	
024349-541089 15PBJ	Equipment – Jag Grant	\$ 22,211.00	

Reason for Budget Revision: To set up budget for Sheriff grant 2023 Byrne-Jag 15PBJA-23-GG-03000-JAGX.

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon. [23-24-215]

BE IT RESOLVED, the request for approval of Croaker Festival Fireworks Display Schedule, is hereby approved. [23-24-216]

BE IT RESOLVED, the request for approval of Camp Seagull July Fireworks Display Schedule, is hereby approved. [23-24-217]

BE IT RESOLVED, the request for approval of Joint Resolution with Town of Alliance – Subdivision Ordinance, is hereby approved. [23-24-218]

JOINT RESOLUTION
of
PAMLICO COUNTY
and
TOWN OF ALLIANCE

Tracy Boyd (tboyd@PAMCO.LOCAL) is signed in

WHEREAS, Pamlico County ("County") has adopted the Pamlico County Subdivision Ordinance ("Ordinance"), applicable within the unincorporated areas of Pamlico County; and

WHEREAS, Section 160D-202(f) of the North Carolina General Statutes provides that a county ordinance may, upon resolution, be applicable within an incorporated municipality; and

WHEREAS, the Town of Alliance ("Town") desires that the Ordinance be applicable within the corporate limits of the Town, and to be administered and otherwise enforced by the County within the Town.

NOW THEREFORE, be it resolved by the parties as follows:

1. The Ordinance shall be applicable within the Town upon the adoption of this Resolution by the last party to execute the same.
2. Once effective within the Town, the County shall administer and otherwise enforce the Ordinance within the Town.
3. This Resolution may subsequently be withdrawn and rescinded by either party upon two (2) years' advance written notice to the other; and thereafter, the Ordinance shall cease to have application within the Town.

Adopted this 22nd day of May, 2024 by the Town of Alliance.

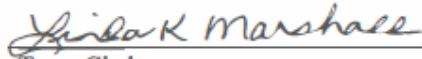
TOWN OF ALLIANCE

(Town Seal)



Mayor

Attest:



Town Clerk

Adopted this ____ day of _____, 2024 by Pamlico County.

PAMLICO COUNTY

(County Seal)

Candy Bohmert, Chair

Attest:

Tracy Boyd, Clerk

BE IT RESOLVED, the request for approval of the following resolutions, are hereby approved: [8a.]

1. Request approval of Halpern Subdivision – Silverbrook Road
2. Set Public Hearing on budget for June 17, 2024
3. Support Letter of Replacement of Motor Vessel (M/V) Silver Lake Vehicle & Passenger Vessel

The Board then discussed Item 7: Request to approve County Manager Job Descriptions.

On a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve the Alternative County Manager Job Descriptions with the following additions from the Current County Manager Job Descriptions , is hereby approved: [23-24-218]

- **General Statement of Job**
- **Specific Duties and Responsibilities**
 - **To make arrangements and plans for all meetings of the Board of Commissioners, including the preparation of an agenda, giving legal notice of special meetings, and specific notice to all persons expected to appear at**

all meetings, and himself to attend and keep full and accurate minutes of all meetings, regular and special, of the Board of Commissioner, unless excused.

- **Minimum Qualifications of Standards Required to Perform Essential Job Function**
 - **Verbal Aptitude**
 - **Numerical Aptitude**

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Bohmert, seconded by Commissioner Riggs and unanimously approved, the request of approval of Senior Services Director Violet Ollison, Opioid Settlement Funds was tabled. [23-24-220]

On a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the request to advance the annual appropriation of approximately \$13,000, in a lump sum payment in July 2024, to Goose Creek Island VFD, is hereby approved. [23-24-221]

BE IT RESOLVED, the request to replace the boiler for Pamlico County Law Enforcement Center at a cost not to exceed \$27,000, is hereby approved. [23-24-222]

The Board discussed dates/times for a Budget Meeting. The Board confirmed a Budget Meeting would be scheduled for June 12, 2024 at 5:30pm. This meeting is open to the public.

On a motion made by Commissioner Bohmert, seconded by Commissioner Forrest, and unanimously approved, the Board went into Closed Session for Attorney/Client Privilege discussion [N.C.G.S. § 143-318.11(a)(3)]. Time Recorded: 8:26pm

Discussion regarded legal updates with County Attorney.

No action was taken during Closed Session, then on a motion made by Commissioner Brinson, seconded by Commissioner Riggs, and unanimously approved, the Board went back into Open Session. Time Recorded: 8:51pm

There being no further business, on a motion made by Commissioner Baskerville and seconded by Commissioner Forrest, the Board recessed until the Budget Meeting on Wednesday, June 12, 2024 at 5:30pm. The next regular meeting will be on Monday, June 17, 2024 at 7:00pm. The Public Hearing for Public Comment on the FY24-25 Budget will be held on June 17, 2024 at 7:00pm. Time Recorded: 8:59pm.

Chairman

Clerk to the Board