



**BUDGET MEETING MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 23, 2024**

The Pamlico County Board of Commissioners held a Budget Meeting on Tuesday, April 23, 2024 at 9:00am in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Candy Bohmert, Kari Forrest, Pat Prescott, and Ed Riggs were present. Commissioner Doug Brinson and Carl Ollison arrived a few minutes after the start of the meeting. Also present were County Manager Tim Buck, Finance Director Bill Fentress, Personnel Director Chantelle Allison and Clerk to the Board Tracy Boyd. This meeting was open to the public, and proper notice was given.

Chairman Bohmert called the meeting back to order at 9:03am (recessed from the Regular Commissioner's meeting on April 15, 2024).

The purpose of the meeting was:

1. Approve Architect
2. Review current year (23-24) budget and projections
3. FY 24-25 General Fund Budget
4. FY 24-25 Water Fund Budget
5. Salary Study
6. General Discussion
7. Department by department line item review

The board discussed and reviewed the architect (Oakely Collier) Master Agreement and Service Order.

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of the Oakley Collier Architects to implement and design Phase 1B (EOC/Dispatch) of Pamlico County Space Study in the amount of \$2,640,000 and authorize Chairman and or staff to sign all necessary contract documents, is hereby approved.

County Manager Tim Buck and Finance Officer Bill Fentress provided updates on the current year-end (FY 23-24) General Fund and financial projections. Board/manager discussion included: revenue predictions for the upcoming fiscal year (FY 24-25), the different departments' capital item lists, new position requests, increases to their general operating expenses, and proposed budget cuts in order to balance the budget. The same discussion process was repeated for departments that are separate from the General Fund, ie: Water Department, Fire Department, and Rescue/Ambulance Service.

Commissioner Carl Ollison left at 10:33.

Chairman Bohmert then invited Personnel Director Chantelle Allison to discuss the Salary Study.

Personnel Director Chantelle Allison discussed and compared the current job openings from surrounding counties to see how current market hire rates compare to Pamlico County, COLA options, and Merit

options.

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the Board recessed and will continue this Budget Meeting on Friday, May 3, 2024 at the Pamlico County Schools Central Office Board Room, 507 Anderson Drive, Bayboro, NC 28515 at 9:00am. The next regular meeting will be on Monday, May 6, 2024 at 7:00pm. Time recorded: 12:36pm

Chairman

Clerk to the Board