



**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 1, 2024**

The Pamlico County Board of Commissioners met in regular session on Monday, April 1, 2024 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Candy Bohmert, Doug Brinson, Kari Forrest, Pat Prescott, Ed Riggs and Carl Ollison were present. Also present were Attorney Ross Hardeman, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Tracy Boyd.

Chairman Bohmert called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Bohmert led the assemblage in the Pledge of Allegiance.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the March 18, 2024 Regular Session Minutes and Closed Session Minutes. There were no changes, then on a motion made by Commissioner Riggs and seconded by Commissioner Brinson, the following resolution was unanimously approved.

**BE IT RESOLVED, the March 18, 2024 Regular Session Minutes and Closed Session Minutes are hereby approved, and the Chairman’s signature is authorized thereon.**

**PUBLIC COMMENT:** 1 member of the public signed up to speak.

Mr. Ken Heath spoke about how it would be beneficial to add a public comment period to the 2<sup>nd</sup> meeting of the month.

Chairman Bohmert thanked those that spoke and closed the Public Comment period.

Chairman Bohmert asked if there were any other additions and/or deletions to the agenda, and there were no motions made.

The Board then turned their attention to the Consent Agenda

On a motion made by Commissioner Prescott and seconded by Commissioner Riggs, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved.** [23-24-175]

<i>Department:</i> DSS			#24-109
<b>FISCAL YEAR 2023-2024</b>			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105550-519900	HCCBG Contracted Services Level II	\$ 28,580.00	
105373-519900 III	HCCBG Contracted Services Level III		\$ 28,580.00
<i>Reason for Budget Revision:</i> To move funds from level III to level II due to the clients we are currently serving.			

Department: Sheriff Department

#24-110

**FISCAL YEAR 2023-2024**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200-434307	Summer Camp – Sheriff	\$ 4,730.00	
104310-549912	Sheriff Outreach Expenses	\$ 4,730.00	

Reason for Budget Revision: To recognize revenue from Summer Camp – Sherriff and increase Sheriff Outreach expenses line.

Department: Sheriff Department

#24-111

**FISCAL YEAR 2023-2024**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434328	Controlled Substance - Restricted	\$ 4,715.72	
104310-539801	Controlled Substance Expenses	\$ 4,715.72	

Reason for Budget Revision: To recognize revenue and increase controlled substance expense line.

Department: Sheriff Department

#24-112

**FISCAL YEAR 2023-2024**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100226-403253	ABC Law Enforcement	\$ 3,876.00	
104310-539801	Controlled Substance Expenses	\$ 3,876.00	

Reason for Budget Revision: To recognize revenue and increase controlled substance expense line.

Department: Health Department

#24-113

**FISCAL YEAR 2023-2024**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105117-512100	COVID Salaries & Wages		\$ 8,000.00
105117-529000	COVID Departmental Supplies	\$ 8,000.00	

Reason for Budget Revision: Moving funds as needed.

<i>Department:</i> Health Department			#24-114
<b>FISCAL YEAR 2023-2024</b>			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110-535100	General M & R Grounds		\$ 4,000.00
104350-555000	Inspections Capital	\$ 4,000.00	
<i>Reason for Budget Revision:</i> Funds provided to assist with EH & Inspections bathroom restorations.			

<i>Department:</i> Cooperative Extension			#24-115
<b>FISCAL YEAR 2023-2024</b>			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 300.00	
100400-436122	Class Fees	\$ 540.00	
104950-529000	Departmental Supplies	\$ 840.00	
<i>Reason for Budget Revision:</i> To recognize revenue and increase Departmental Supplies line.			

**BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon.** [23-24-176]

**BE IT RESOLVED, the request for approval to Renew the VC3 Contract, is hereby approved.** [23-24-177]

**BE IT RESOLVED, the request for approval of Part-Time Employee Roster for FY 23-24, is hereby approved.** [23-24-179]

**BE IT RESOLVED, the request for approval to Contract with Magette Well and Pump Company for Grantsboro WTP Well Repairs, is hereby approved.** [23-24-180]

On a motion made by Commissioner Prescott, seconded by Commissioner Ollison and unanimously approved, the request for approval to Purchase Drone for Sheriff’s Department was tabled. [23-24-178]

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Ollison and seconded by Commissioner Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to work with the Town of Vandemere for a Resolution from the Town of Vandemere Requesting Enforcement of the Pamlico County Dangerous Animal Ordinance within the town, is hereby approved.** [23-24-181]

On a motion made by Commissioner Ollison and seconded by Commissioner Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the approval of Plat for Lucille Hall Subdivision, is hereby approved, contingent on getting signature from surveyor on the plat. [23-24-182]**

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the approval of Article 46 Referendum Resolution, is hereby approved. [23-24-183]**

**A RESOLUTION TO PLACE A ONE-QUARTER OF ONE CENT LOCAL OPTION SALES TAX ON THE NOVEMBER 5, 2024 GENERAL ELECTION BALLOT IN PAMLICO COUNTY, NORTH CAROLINA**

**WHEREAS,** the North Carolina General Assembly has authorized County Boards of Commissioners across the State of North Carolina to levy a one-quarter of one cent (.25% of one penny) county sales and use tax, contingent on an advisory referendum in which the majority of those casting ballots in the County vote for the levy of the tax; and

**WHEREAS,** the Pamlico County Board of Commissioners believes in providing its citizens the best possible services; and

**WHEREAS,** the Pamlico County Board of Commissioners recognizes the local option sales tax does not burden the property owners as is done when increasing the local property tax rate; and

**WHEREAS,** the Pamlico County Board of Commissioners will use the funds for mandated services and possibly to lower the local property tax rate; and

**WHEREAS,** one cent of local property tax equates to approximately \$180,000 per year, versus almost \$400,000 in revenue from one-fourth of a penny in sales tax revenue; and

**WHEREAS,** the implementation of a one-quarter cent local option sales tax (excluding gas, prescription medication, and non-prepared foods or groceries) is anticipated to generate approximately \$400,000 in revenue per year in Pamlico County.

**NOW, THEREFORE,** the Pamlico County Board of Commissioners hereby directs the Pamlico County Board of Elections as follows:

1. Conduct an advisory referendum on the question of whether to levy a local sales and use tax in the county as provided in N.C. General Statute§105-535 et seq.
2. The election shall be held on the November 5, 2024 General Election and shall be held in accordance with the procedures of N.C. General Statute§ 163-287.
3. The form of the question to be presented on a ballot for the election concerning the levy of the tax is established by the NC General Statutes as:

{ } FOR { } AGAINST

Local sales and use tax at the rate of one-quarter percent (0.25%)  
In addition to all other State and local sales and use taxes.

Adopted this the 1st day of April, 2024.

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Candy Bohmert, Chairman  
Pamlico County Board of Commissioners

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Tracy Boyd, Clerk to the Board

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The Board discussed Ambulance/Rescue Service District Tax. No action was taken. [23-24-184]

There being no further business, on a motion made by Commissioner Riggs and seconded by Commissioner Prescott, the Board adjourned until the next regular meeting on Monday, April 15, 2024 at 7:00pm. Time Recorded: 8:23pm.

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Chairman

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Clerk to the Board