



**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 2, 2024**

The Pamlico County Board of Commissioners met in regular session on Tuesday, January 2, 2024 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Ed Riggs, Doug Brinson, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Tracy Boyd.

Chairman Bohmert called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Bohmert led the assemblage in the Pledge of Allegiance.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the December 4, 2023 Regular Session Minutes and December 18, 2023 Special Called Meeting Minutes. There were no changes, then on a motion made by Commissioner Brinson and seconded by Commissioner Riggs, the following resolution was unanimously approved.

**BE IT RESOLVED, the December 4, 2023 Regular Session Minutes and December 18, 2023 Special Called Meeting Minutes are hereby approved, and the Chairman's signature is authorized thereon.**

On a motion made by Commissioner Riggs and seconded by Commissioner Brinson, the following resolutions to Honor Retirees were unanimously approved.

**RESOLUTION OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
HONORING THE SERVICE OF PAMLICO COUNTY MAINTENANCE  
SUPERVISOR, TURNER "Tree" JOHNSON**

**WHEREAS,** in 2007, Turner Johnson began his employment with the Pamlico County Maintenance Department

**WHEREAS,** Mr. Johnson has served a vital role as the Maintenance Supervisor, in providing facility maintenance to all Public Building Facilities whether it be day, night, weekend or weekday, Mr. Johnson was always just a phone call away; and

**WHEREAS,** Mr. Johnson's focus was to ensure that the facilities were maintained, ready for operations, and supervising employees while striving for excellence; and

**WHEREAS,** Mr. Johnson demonstrated dedication to the citizens of Pamlico County as well as his coworkers; he maintained discipline, mentored, and trained many employees under his leadership; and

**WHEREAS,** Mr. Johnson is a loyal and devoted friend to everyone he worked with and has been an inspiration to many; and

**WHEREAS,** Mr. Johnson has served as a great example of a public servant and selflessness through his hard work and dedication to meeting the needs of Pamlico County Public Services Department, while always treating all individuals fairly and with dignity.

**NOW, THEREFORE, BE IT RESOLVED** that the Pamlico County Board of Commissioners hereby recognizes Mr. Turner “Tree” Johnson for his 16 years of exemplary service to Pamlico County.

**BE IT FURTHER RESOLVED** that the Pamlico County Commissioners extend their best wishes to Mr. Johnson upon his retirement on December 31, 2023.

**ADOPTED** the 2<sup>nd</sup> January 2024 by the Pamlico County Board of Commissioners.

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**RESOLUTION OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
HONORING THE SERVICE OF PAMLICO COUNTY HUMAN SERVICES  
CENTER ACCOUNTING TECHNICIAN, BARBARA WILLIAMS**

**WHEREAS,** in January 2001, Barbara Williams began her employment with the Pamlico County Department of Social Services as an Accounting Technician I; and

**WHEREAS,** Ms. Williams served in an essential role, maintaining invoices, ensuring accuracy with employee timesheets, working closely with the finance office on expenses, purchases, and requisitions; and

**WHEREAS,** Ms. Williams could, without fail, find bargains on most everything that she purchased for the agency, always ensuring that county money was maximized and spent responsibly; and

**WHEREAS,** Ms. Williams selflessly served during numerous disasters, assisting her co-workers in the housing, and feeding of Pamlico County residents during hurricanes and flooding; and

**WHEREAS,** Ms. Williams has openly expressed her love for the Lord and shared inspirational moments with fellow employees; and

**WHEREAS,** Ms. Williams has been known for her artistic abilities in writing poetry and playing the guitar; and

**WHEREAS,** Ms. Williams served as a great example of a public servant through her hard work and dedication to meeting the needs of Pamlico County DSS employees, while always treating all individuals fairly and with dignity; and

**NOW, THEREFORE, BE IT RESOLVED** that the Pamlico County Board of Commissioners hereby recognizes Barbara Williams for her 23 years of exemplary service to Pamlico County.

**BE IT FURTHER RESOLVED** that the Pamlico County Commissioners extend their best wishes to Ms. Barbara Williams upon her retirement beginning January 1, 2024.

ADOPTED the 2<sup>nd</sup> January 2024 by the Pamlico County Board of Commissioners.

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**RESOLUTION OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
HONORING THE SERVICE OF PAMLICO COUNTY HUMAN SERVICES  
CENTER COMPUTER SYSTEMS MANAGER, DONNIE ROOKS**

**WHEREAS,** in August 2000, Donnie Rooks began his employment with the Pamlico County Department of Social Services as a Child Protective Services SW III; and

**WHEREAS,** Mr. Rooks served in the essential role of Child Welfare Investigator, ensuring that children who experienced abuse, neglect and dependency received the services needed to alleviate further risk of harm; and

**WHEREAS,** Mr. Rooks was promoted to Computer Systems Manager in February 2001 due to his vast knowledge and previous experience with information technology; and

**WHEREAS,** Mr. Rooks additionally took on the supervisory responsibilities of overseeing the clerical staff and maintaining the agency's filing system; and

**WHEREAS,** Mr. Rooks showed true leadership while proudly wearing his yellow smock and serving as Disaster Shelter Manager through staff training, organizing set-up, ensuring shelter resident needs were being met all the while keeping up morale with those who were tasked with running the shelter; and

**WHEREAS,** Mr. Rooks has openly shared his faith and unwavering love for the Lord and always treated residents with the utmost kindness and dignity; and

**WHEREAS,** Mr. Rooks has been known to randomly break out in song, often singing carols throughout the halls during the holidays; and

**WHEREAS,** Mr. Rooks served as a great example of a public servant and leader through his hard work and dedication to meeting the needs of Pamlico County DSS employees as well as its residents; and

**NOW, THEREFORE, BE IT RESOLVED** that the Pamlico County Board of Commissioners hereby recognizes Donnie Rooks for his more than 23 years of exemplary service to Pamlico County.

**BE IT FURTHER RESOLVED** that the Pamlico County Commissioners extend their best wishes to Mr. Rooks upon his semi-retirement beginning January 1, 2024.

ADOPTED the 2<sup>nd</sup> of January 2024 by the Pamlico County Board of Commissioners.

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Chairman Bohmert invited Ms. Miyuki Keller to present 2023-2024 Application for Needs-Based Public School Capital Fund Grant Application. Ms. Keller provided details on the revised application. Pamlico County Schools is requesting a grant of \$29,288,154. Ms. Keller discussed the funds would be used to consolidate Primary and Elementary Schools. Ms. Keller also mentioned the funds would be used to expand the drop-off area, to purchase furniture and technology items for the high school and addition of

4-5 and Pre-K wing. In addition, Ms. Keller mentioned that, no county match is required or requested for this application.

On a motion made by Commissioner Brinson and seconded by Commissioner Prescott, the following resolution was approved by a vote of 5:2 (Nay: Commissioner Baskervill and Commissioner Bohmert).

**BE IT RESOLVED, the request to approve the Needs-Based Public School Capital Fund Grant Application and to authorize the County Manager to sign the document is hereby approved.** [23-24-117]

**PUBLIC COMMENT:** 1 member of the public signed up to speak.

Mr. Ken Heath spoke about renewing the Lobbyist Contract. Mr. Heath mentioned not to renew the contract to save money.

Chairman Bohmert thanked those that spoke and closed the Public Comment period.

Chairman Bohmert asked if there were any additions and/or deletions to the agenda, and there were no motions made.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Baskervill and seconded by Commissioner Brinson, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved.** [23-24-118]

<i>Department:</i> Building Inspections			#24-073
<b>FISCAL YEAR 2023-2024</b>			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104350-555000	Capital Outlay		\$ 3,000.00
104350-531000	Travel	\$ 3,000.00	
<i>Reason for Budget Revision:</i> To transfer funds to cover current and future invoices.			

<i>Department:</i> PC Rescue Squad			#24-074
<b>FISCAL YEAR 2023-2024</b>			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 750.00	
104370-519900 RACE	Contracted Services	\$ 750.00	
<i>Reason for Budget Revision:</i> To recognize miscellaneous funds from Duke Clinical Research for RACE-CARS-136 program – PC Rescue Squad.			

Department: Senior Services

#24-075

**FISCAL YEAR 2023-2024**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 1,334.79	
104930-525100	Auto Supplies	\$ 1,334.79	

Reason for Budget Revision: To recognize revenue from Sedgwick for van repairs.

Department: Health Department

#24-076

**FISCAL YEAR 2023-2024**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435116	Patient Reimbursement	\$ 20,864.25	
105110-512100	Salaries & Wages	\$ 1,899.65	
105110-519900	Contracted Services	\$ 6,966.60	
105110-529000	Departmental Supplies	\$ 5,298.00	
105110-531000	Travel	\$ 4,200.00	
105180-529000	EH-Departmental Supplies	\$ 2,500.00	

Reason for Budget Revision: To recognize funds for Workforce Development.

**BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon.** [23-24-119]

On a motion made by Commissioner Baskerville and seconded by Commissioner Bohmert and unanimously approved, the request to Renew Medical Space Lease with Hope Clinic was tabled until the next meeting on January 16, 2024. [23-24-120]

On a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the following resolutions were unanimously approved.

**BE IT RESOLVED, the request for approval of CAB Program- County Contribution of Matching Fund up to \$600,000, is hereby approved.** [23-24-121]

**BE IT RESOLVED, the request for approval of the NC Housing Finance Agency ESFRLP23 Grant Agreement, is hereby approved.** [23-24-122].

The Board then turned their attention to the Correspondence Agenda.

Commissioner Baskervill was recused from the discussion & vote regarding the appeal of a tax valuation by a motion from Commissioner Forrest and seconded by Commissioner Riggs. On a motion made by Commissioner Riggs and seconded by Commissioner Forrest, the following resolution was unanimously approved (Recused: Commissioner Baskervill).

**BE IT RESOLVED, the request of Appeal of Valuation of a 2016 Honda Fit at an adjusted**

**assessed value of \$8,406, is hereby denied.** [23-24-123]

On a motion made by Commissioner Riggs and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the request of approval to move Generator from Kershaw WTP to Courthouse and to request that the General Fund purchase the 2019 Clark generator at a price of \$41,286, is hereby approved.** [23-24-124]

No action was taken in the discussion request for renewal for Lobbyist Contract with Jones Street Consulting and was tabled to next meeting on January 16, 2024. [23-24-125]

No action was taken in the discussion for Employee Salary Change. [23-24-126]

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Ollison, the Board adjourned until the next regular meeting on Tuesday, January 16, 2024 at 7:00pm. Time Recorded: 8:21pm.

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Chairman

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Clerk to the Board