



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 5, 2024**

The Pamlico County Board of Commissioners met in regular session on Monday, February 5, 2024 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Candy Bohmert, Doug Brinson, Kari Forrest, Carl Ollison, Pat Prescott, and Ed Riggs were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Tracy Boyd.

Chairman Bohmert called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Bohmert led the assemblage in the Pledge of Allegiance.

Chairman Bohmert asked if there were any corrections, additions, and/or deletions to the January 16, 2024 Regular Session Minutes. There were no changes, then on a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the January 16, 2024 Regular Session Minutes are hereby approved, and the Chairman's signature is authorized thereon.

Chairman Bohmert invited Ms. Toni Blount from myFutureNC to present information on myFutureNC Program. Ms. Blount explained that myFutureNC monitors performance indicators and determines if academic readiness, college & career access, postsecondary completion, and labor-markets are aligned and are on track to meet the goal of having 2 million 25-44 year olds attain high quality credentials or a postsecondary degree by 2030. In addition, Ms. Blount discussed how myFutureNC encourages local and regional leaders to identify initiatives across the state that are designed to boost attainment.

On a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolution to support the myFutureNC attainment goal was unanimously approved. [23-24-133]

RESOLUTION TO SUPPORT THE MYFUTURENC ATTAINMENT GOAL

WHEREAS, myFutureNC is a statewide non-profit organization focused on educational attainment and is the result of cross-sector collaboration between North Carolina leaders in education, business, and government; and

WHEREAS, North Carolina has the goal that 2 million North Carolinians will have a high-quality credential or postsecondary degree by 2030; and

WHEREAS, Pamlico County is committed to the local educational attainment goal of 1,377 individuals with a high-quality credential or postsecondary degree by 2030; and

WHEREAS, Pamlico County, along with other key partners, will help advance the educational attainment of students in North Carolina by developing an action plan, defining success with measurable outcomes, executing on the action plan, and sharing successful practices with myFutureNC and peer communities; and

WHEREAS, Pamlico County agrees that North Carolina faces a gap between the projected needs for citizens with high-quality credentials or postsecondary degrees and the attainment of those high-quality credentials or postsecondary degrees.

NOW, THEREFORE, BE IT RESOLVED, that Pamlico County supports the attainment goal of myFutureNC that 2 million North Carolinians should have a high-quality credential or postsecondary degree by 2030; and

Pamlico County supports and adopts the local educational attainment goal of 1,377 individuals with a high-quality credential or postsecondary degree by 2030 in Pamlico County; and

Pamlico County along with leaders in business, education, state and local government, and community organizations will continue to foster collaboration to achieve the goal by developing an action plan, defining success with measurable outcomes, executing on the action plan, and sharing successful practices with myFutureNC and peer communities.

ADOPTED this the 5th day of February, 2024 by the Pamlico County Board of Commissioners.

Chairman Bohmert invited Yolanda Cristiani from the Hope Clinic to present the updates on the Hope Clinic and to discuss the New Beginnings program of Hope Clinic. Ms. Cristiani discussed how Hope Clinic has increased income eligibility to help those who are lower middle-class workers. Ms. Cristiani also shared that New Beginnings is an addiction treatment program where patients are seen by medical providers and any addiction issues are treated as any other disease, such as diabetes or hypertension. [23-24-134]

PUBLIC COMMENT: 1 member of the public signed up to speak.

Mr. Ken Heath spoke about how it would be beneficial to add a public comment period to the 2nd meeting of the month. Mr. Heath also discussed the reduction of ferry crossings in Minnesott Beach to Cherry Branch ferry schedule.

Chairman Bohmert thanked those that spoke and closed the Public Comment period.

Chairman Bohmert asked if there were any additions and/or deletions to the agenda, and there were no motions made.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved. [23-24-135]

<i>Department:</i> Controlled Substance			#24-081
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434328	Controlled Substance	\$ 3,686.77	
104310-539801	Controlled Substance Expenses	\$ 3,686.77	
<i>Reason for Budget Revision:</i> To recognize revenue and increase controlled substance expenses line.			

Department: Public Buildings

#24-082

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105000-519900	Contracted Services		\$ 8,000.00
105000-535600	M & R Buildings	\$ 8,000.00	

Reason for Budget Revision: To transfer funds to cover leaks and building repairs at the Brinson Building.

Department: Health Department

#24-083

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435116	Patient Reimbursement	\$ 91,353.04	
105110-512103	Salary Supplement	\$ 16,500.00	
105110-519900	Contracted Services	\$ 10,787.99	
105110-529000	Departmental Supplies	\$ 63,322.50	
105180-529000	EH Departmental Supplies	\$ 742.55	

Reason for Budget Revision: To recognize AARPA funds received.

Department: Health Department

#24-084

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 124.70	
105159-512100	BCCCP Salaries & Wages	\$ 124.70	

Reason for Budget Revision: To recognize revenue from BCCCP refund.

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon. [23-24-136]

BE IT RESOLVED, the request for approval of a Refund of \$540.00 Tax Associated with Bill Number 6691168, is hereby approved. [23-24-137]

BE IT RESOLVED, the request for approval to Reappoint Members (Missy Baskerville, Booker T. Jones, Derek Potter, Hiram Lupton, Mark Zettl, Josh Rose, John Barlow and Lauren Murray) to the 2024 Board of Equalization and Review, is hereby approved. [23-24-138]

BE IT RESOLVED, the request for approval of the JCPC Roster for the term beginning July 1, 2023 and ending June 30, 2025, is hereby approved. [23-24-139]

BE IT RESOLVED, the request for approval for Reappointments of Bobby Hacker and Benjamin

Potter to the Agricultural Advisory Board, are hereby approved. [23-24-140]

BE IT RESOLVED, the request for approval to appoint Ms. Lori Altman to the Health Advisory Board to fill the Pharmacist Seat, is hereby approved. [23-24-141]

BE IT RESOLVED, the request for approval of Brinson Subdivision, is hereby approved. [23-24-142]

BE IT RESOLVED, the following policy and forms, are hereby approved, contingent upon county attorney review: [23-24-143]

- 1. State of North Carolina Prequalification Policy,**
- 2. Mecon's proposed Prequalification Matrix, and**
- 3. 1st Tier Prequalification Forms.**

BE IT RESOLVED, the Board of Commissioners rejects all bids received from RFP issued January 3, 2024, for painting exterior of filters and softeners at Vandemere WTP, is hereby approved. [23-24-144]

The Board then turned their attention to the Correspondence Agenda.

The Board discussed the importance of having a Lobbyist for recommendations on larger upcoming projects for the county and having a Lobbyist who is aware of looking at all aspects of things. The Board also discussed the cost difference with switching to another Lobbyist and current budget.

On a motion made by Commissioner Ollison and seconded by Commissioner Baskervill, the following resolution passed by a vote of 5:2 (Ayes: Baskervill, Forrest, Bohmert, Riggs, Ollison. Nays: Brinson, Prescott)

BE IT RESOLVED, the request to approve Ward and Smith (Jamie Norment) as Lobbyist (monthly cost of \$6,500 and annual cost of \$78,000) and to sign contract contingent upon attorney review, is hereby approved. [23-24-145]

The Board discussed options for a Board Retreat and Budget Workshop. The Board confirmed a Board Retreat would be scheduled for March 20, 2024, and Budget Workshop scheduled for April 23, 2024. These meetings are open to the public. [23-24-146]

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Sheriff for approval to Purchase an Administrative Phone System at an initial one-time cost of \$21,1042 and a recurring cost of about \$3,100 per year, with the authority for the County Manager and Finance Officer to sign documents, is hereby approved. [23-24-147]

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve ARPA Funds to Purchase Equipment and Pay Retention Bonus for \$16,500 (with approval of the Personnel Director and County Manager) for Health Department, is hereby approved. [23-24-148]

On a motion made by Commissioner Brinson and seconded by Commissioner Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request to Fill Plant Operator II Position with the following actions, is hereby approved:[23-24-149]

1. Do not fill the open, budgeted Field Tech I, position,
2. Recruit and hire a Plant Operator II,
3. Fund the new position, using \$53,693 from Field Tech I and approximately \$34,341 in retained earnings.

No action was taken in the discussion to Approve the Revised Position and Progression Schedule for Field Operations.[23-24-150]

On a motion made by Commissioner Ollison, seconded by Commissioner Baskervill, and unanimously approved, further discussion for Employees Salary Request was tabled until February 19, 2024 . [23-24-151]

On a motion made by Commissioner Riggs, seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the Board of Commissioners approved to set public hearing on March 4, 2024, to accept public comments on the following proposed ordinances: [23-24-152]

1. Fire Prevention and Protection Ordinance
2. Buildings and Building Regulations

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of the Pamlico County School's 2023-24 Supplemental Grant Application for \$12,000,000, is hereby approved.[23-24-153]

There being no further business, on a motion made by Commissioner Forrest and seconded by Commissioner Riggs, the Board adjourned until the next regular meeting on Monday, February 19, 2024 at 7:00pm. Time Recorded: 8:39pm.

Chairman

Clerk to the Board