



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 20, 2023**

The Pamlico County Board of Commissioners met in regular session on Monday, November 20, 2023 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Kari Forrest, Candy Bohmert, Ed Riggs, Doug Brinson, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Personnel Director Chantelle Allison, and Clerk to the Board Tracy Boyd.

Chairman Riggs called the meeting to order. Chairman Riggs led the assemblage in the Pledge of Allegiance.

Chairman Riggs asked if there were any corrections, additions, and/or deletions to the November 6, 2023 Regular Session. There were no changes, then on a motion made by Commissioner Bohmert and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the November 6, 2023 Regular Session Minutes are hereby approved, and the Chairman’s signature is authorized thereon.

Commissioner Riggs invited Sheriff Chris Davis to present the Quarterly Report to the Board. [23-24-101].

Chairman Riggs asked if there were any other additions and/or deletions to the agenda; Commissioner Brinson made a motion, seconded by Commissioner Forrest and unanimously approved, to add: (7a) A request for approval to replace the doors at the Senior Center to the Consent Agenda.

On a motion made by Commissioner Prescott and seconded by Commissioner Ollison, the following resolutions were unanimously approved.

BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved.
[23-24-102]

<i>Department:</i> Health Department			#24-067
FISCAL YEAR 2023-2024			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435116CH	Patient Reimbursement	\$ 5,000.00	
105160-529000	Departmental Supplies	\$ 5,000.00	
<u><i>Reason for Budget Revision:</i></u> To recognize funds provided by BATE Grant that were awarded to Pamlico Partnership to assist with purchase of car seats for ages 0-8.			

<i>Department:</i> Water Department			#24-068
FISCAL YEAR 2023-2024			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
307140-548656AIA	Project Meetings		\$ 6,000.00
307140-548646AIA	System Inventory		\$ 6,000.00
307140-548645AIA	Survey Services	\$ 12,000.00	
<i>Reason for Budget Revision:</i> To cover possible shortfalls.			

<i>Department:</i> PC 6-12			#24-069
FISCAL YEAR 2023-2024			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
130226-435940	NBPSCF Grant	\$ 2,000,000.00	
135911-500000	Expenditure	\$ 2,000,000.00	
<i>Reason for Budget Revision:</i> To increase school grant revenue and expense budgets to accommodate anticipated revenue from grant and approved expenses.			

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon. [23-24-103]

BE IT RESOLVED, the request for approval of the 2024 Board of Commissioners Meeting Schedule, is hereby approved. [23-24-104]

BE IT RESOLVED, the request for approval of a Quote to Make Drainage Improvements to Old Triangle VFD Building Site, is hereby approved. [23-24-105]

BE IT RESOLVED, the request for approval of Water Department Salary Increase for obtaining Certification, is hereby approved. [23-24-106]

BE IT RESOLVED, the request for approval of a New School Project Ordinance, is hereby approved. [23-24-107]

CAPITAL PROJECT BUDGET ORDINANCE PAMLICO COUNTY- New School NBPSCF Project

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted.

Section I. The **project** authorized is the Pamlico County New School NBPSCF Project.

Section II. The revised amount appropriated for the project will be \$2,500,000.00 consisting of:

TOTAL PROJECT COST **\$2,500,000.00**

Section III. The following revenues are anticipated to be available to Pamlico County:

NBPSCF Grant **\$2,500,000.00**

TOTAL AVAILABLE **\$2,121,775.75**

ADOPTED this the 20th day of November, 2023.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Prescott and seconded by Commissioner Forrest, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval to the New School Memorandum of Understanding (MOU) as amended and authorization of the Chairman to sign, is hereby approved. [23-24-108]

On a motion made by Commissioner Prescott and seconded by Commissioner Forrest, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of New School distribution requests, authorization of Chairman to sign future requests, and authorization of Finance Officer to pay invoices as approved through Capital Project Ordinance and Memorandum of Understanding (MOU), is hereby approved. [23-24-109]

On a motion made by Commissioner Prescott and seconded by Commissioner Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Mr. Martin Geesaman (NautiDaze Ventures LLC) to release the late listing penalty, is hereby denied. [23-24-110]

No action was taken in the discussion request in the Appointment to Fill Unexpired Term Commissioner Baskervill. [23-24-111]

There being no further business, on a motion made by Commissioner Brinson and seconded by Commissioner Prescott, the Board adjourned until the next regular meeting on Monday, December 4, 2023 at 7:00pm. Time Recorded: 7:33pm.

Chairman

Clerk to the Board

