



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 6, 2023**

The Pamlico County Board of Commissioners met in regular session on Monday, November 6, 2023 at 7:00pm in the Courtroom of the Pamlico County Courthouse. Commissioners Kari Forrest, Candy Bohmert, Ed Riggs, Doug Brinson, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Chantelle Allison, later replaced by new Clerk to the Board Tracy Boyd.

Chairman Riggs called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Riggs led the assemblage in the Pledge of Allegiance.

Chairman Riggs asked if there were any corrections, additions, and/or deletions to the October 16, 2023 Regular Session and Closed Session Minutes. There were no changes, then on a motion made by Commissioner Brinson and seconded by Commissioner Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the October 16, 2023 Regular Session and Closed Session Minutes are hereby approved, and the Chairman's signature is authorized thereon.

PUBLIC COMMENT: 6 members of the public signed up to speak.

Ms. Missy Baskervill spoke in support of appointing Sarah Davis as her replacement for Commissioner. She also supported GOP unanimous decision to nominate Sarah Davis; 5 of 15 GOP members are Township 5.

Ms. Diane Lemieux spoke in opposition to the GOP nomination.

Mr. Tom McElroy supported Sarah Davis and mention her in one word "Integrity".

Ms. Jennifer Roe spoke in support of Sarah Davis and pointed out that another Commissioner has a spouse as dept. head.

Mr. Timothy Ray spoke on low-income housing and wants economic development to work harder to bring jobs to Pamlico.

Ms. Debra Khouri spoke in support of Sarah Davis and mentioned that she is very qualified for the appointment as Commissioner.

Chairman Riggs thanked those that spoke and closed the Public Comment period.

On a motion made by Commissioner Bohmert and seconded by Commissioner Forrest, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval to appoint Tracy Boyd as Clerk to the Board is hereby approved. [23-24-090]

Chantelle Allison, former Clerk to the Board and Notary Public, gave the Oath of Office to Ms. Boyd.

On a motion made by Commissioner Bohmert and seconded by Commissioner Brinson, the request to appoint Sarah Davis to fill the empty Township #5 Commissioner seat failed by a vote of 3:3 (Ayes: Commissioners Forrest, Bohmert, Brinson. Nays: Commissioners Riggs, Prescott, Ollison) [23-24-091]

Commissioner Brinson made a motion to adjourn; the motion failed for lack of a second.

Chairman Riggs asked if there were any additions and/or deletions to the agenda, and there were no motions made.

On a motion made by Commissioner Bohmert and seconded by Commissioner Prescott, the following resolutions were approved by a vote of 5:1 (Nay: Commissioner Brinson).

BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved.
[23-24-092]

<i>Department:</i> Water Department			#24-064
FISCAL YEAR 2023-2024			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
300000-449327	Water System AIA Grant	\$ 113,600.00	
307140-548640AIA	Records Consolidation	\$ 4,400.00	
307140-548643AIA	Autocad System Map	\$ 19,400.00	
307140-548645AIA	Survey Services	\$ 21,400.00	
307140-548646AIA	System Inventory	\$ 12,000.00	
307140-548647AIA	Scada Evaluations	\$ 15,000.00	
307140-548650AIA	Water System Model	\$ 25,000.00	
307140-548652AIA	Storm Vulnerability	\$ 1,400.00	
307140-548654AIA	Capital Improve Plan	\$ 7,000.00	
307140-548656AIA	Project Meetings	\$ 8,000.00	
<i>Reason for Budget Revision:</i> To move unused budget for Water AIA Grant from PY to CY.			

<i>Department:</i> PC 6-12			#24-065
FISCAL YEAR 2023-2024			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
130000-439910	Transfer from General Fund	\$ 3,016.00	
135911-549900	Bank Charges and Fees	\$ 3,016.00	
<i>Reason for Budget Revision:</i> To recognize revenue and increase bank charges expenditure line.			

FISCAL YEAR 2023-2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435542	EH 2023 Track 2 Dev Base Grant	\$ 10,000.00	
105180-51210023BSE	Salaries & Wages	\$ 1,155.00	
105180-51810023BSE	FICA Expense	\$ 250.00	
105180-51810123BSE	Medicare Expense	\$ 245.00	
105180-51820023BSE	Retirement Expense	\$ 250.00	
105180-51830023BSE	Group Insurance	\$ 350.00	
105180-51990023BSE	Contracted Services	\$ 7,500.00	
105180-52900023BSE	Departmental Supplies	\$ 250.00	

Reason for Budget Revision: To set up budget for EH 2023 Track 2 Dev Base Grant and expenditures.

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon. [23-24-093]

BE IT RESOLVED, the request to acknowledge receipt of the 2024-2025 Community Services Block Grant Application is hereby approved. [23-24-094]

BE IT RESOLVED, the request for approval to appoint Ms. Helen Gibbs to the Jury Commission is hereby approved. [23-24-095]

BE IT RESOLVED, the request for approval of updated Water Department job descriptions is hereby approved. [23-24-096]

Commissioner Brinson made a motion to adjourn; the motion failed for lack of a second.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Prescott and seconded by Commissioner Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Mr. Jeremy Johnson to the Eastern Carolina Workforce Development Board (ECWDB) is hereby approved. [23-24-097]

On a motion made by Commissioner Bohmert and seconded by Commissioner Forrest, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve the funding request to NCDEQ to use a portion of the State appropriation for construction of the Kershaw WTP Improvement Project and authorization for the Chairman to sign any required resolution or documents is hereby approved. [23-24-098]

The Board discussed a draft of a New School Memorandum of Understanding (MOU) with the County Attorney, proposed some changes, and plans to revisit the topic at the next regular meeting. [23-24-099]

At the request of the Pamlico County Health Department, Chairman Riggs read Governor Cooper’s 2023 Proclamation designating November as Lung Cancer Awareness Month. [23-24-100]

State of North Carolina
ROY COOPER
GOVERNOR

LUNG CANCER AWARENESS MONTH 2023
BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA A PROCLAMATION

WHEREAS, lung cancer is the third most common cancer in the United States, and it is the leading cause of cancer death in both men and women in the United States and in North Carolina; and

WHEREAS, lung cancer impacts people of all races and ethnicities, with American Indians experiencing the highest incidence and mortality rates in North Carolina from 2017 to 2021; and

WHEREAS, according to the North Carolina Central Cancer Registry, the lung cancer incidence rate per 100,000 for American Indians is 68.4 compared to 62.2 for White Americans, 57.8 for African Americans, 27.9 for Hispanics, and 27.7 for Asian/Pacific Islanders in our state; and

WHEREAS, the mortality rate per 100,000 for American Indians is 49.9 compared to 40.1 for White Americans, 38.0 for African Americans, 19.2 for Asian/Pacific Islanders, and 15.4 for Hispanics; and

WHEREAS, cigarette smoking causes 80 to 90 percent of lung cancer deaths in the United States, and radon, a gas which has been found in homes in all 100 counties of North Carolina, is the second leading cause of lung cancer after smoking; and

WHEREAS, individuals ages 50 - 80 who smoke or have quit smoking in the last 15 years, and have a history of smoking one pack a day for 20 years or two packs a day for 10 years, are recommended to be screened annually for lung cancer; and

WHEREAS, the North Carolina Comprehensive Cancer Control Program encourages North Carolina residents and health care providers to learn more about prevention, lung cancer screening, and radon testing in homes to reduce the risk of lung cancer; and

WHEREAS, the State of North Carolina demonstrates a dedication to patient support and advocacy for people living with lung cancer and those who are at risk for the disease;

NOW, THEREFORE, I, ROY COOPER, Governor of the State of North Carolina, do hereby proclaim November 2023, as "**LUNG CANCER AWARENESS MONTH**" in North Carolina, and commend its observance to all citizens.

I have hereunto set my hand and affixed the Great Seal of the State of North Carolina at the Capitol in Raleigh this twenty-seventh day of October in the year of our Lord two thousand and twenty-three and of the Independence of the United States of America the two hundred and forty-eighth.

There being no further business, on a motion made by Commissioner Brinson and seconded by Commissioner Forrest, the Board adjourned until the next regular meeting on Monday, November 20, 2023 at 7:00pm. Time Recorded: 8:08pm.

Chairman

Clerk to the Board