



**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 2, 2023**

The Pamlico County Board of Commissioners met in regular session on Monday, October 2, 2023 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Ed Riggs, Doug Brinson, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Chantelle Allison.

Chairman Riggs called the meeting to order. Rev. Grady Simpson offered the invocation, and Chairman Riggs led the assemblage in the Pledge of Allegiance.

Chairman Riggs asked if there were any corrections, additions, and/or deletions to the September 18, 2023 Regular Session Minutes. There were no changes, then on a motion made by Commissioner Brinson and seconded by Commissioner Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the September 18, 2023 Regular Session Minutes are hereby approved, and the Chairman's signature is authorized thereon.**

Chairman Riggs invited Mr. Robbie Ferris, architect working on the new school, to present the budget for the project. Mr. Ferris provided details on the \$66 million dollar project and stated that Grant Funds, Inflation Allowance, Sales Tax Rebate, and County Contribution totaling \$67 million – should be enough to cover the project. He explained the “Construction Manager at Risk” method, in which once the bid/contract were approved and signed – would leave the Construction Manager financially responsible for any overages should the finished project exceed the amount agreed upon. The Board also received clarification that the new school would have an elevator, and that the school would not be designed to function as a storm shelter during a storm, but could be used after a storm if necessary.

**PUBLIC COMMENT:** 2 members of the public signed up to speak.

Mr. David Wickersham, representative for the Republican Party, commended Commissioner Baskervill on her service as a Commissioner for Pamlico County, and informed the Board of their nomination, Mrs. Sarah Davis, as Commissioner Baskervill's successor.

Mr. Travis Rolan spoke regarding a complaint he had regarding a specific County department's employees. At the request of Chairman Riggs and the County Attorney, Mr. Rolan abstained from mentioning identifying details of the employee(s) or the department in the public session, but instead gave the Commissioners a written statement for their review.

Chairman Riggs asked if there were any other additions and/or deletions to the agenda; Commissioner Baskervill made a motion, seconded by Commissioner Bohmert and unanimously approved to (a) add an amended Resolution regarding the GovDeals online surplus auction to the Consent Agenda, and (b) add additional documentation provided for the ROAP Grant and the DSS Position Requests. Commissioner Baskervill made a motion, seconded by Commissioner Prescott and unanimously approved to add a Closed Session to discuss Applications for the Admin III/Clerk to the Board Position.

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following FY23-24 Budget Amendment(s) are hereby approved.**  
 [23-24-072]

<i>Department: DSS</i>		#24-053	
<b>FISCAL YEAR 2023-2024</b>			
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+)</b>	<b>AMOUNT(-)</b>
<b>NUMBER</b>		<b>INCREASED</b>	<b>DECREASED</b>
105310-549750	APS Essential Service Funding Exp	\$ 1,203.76	
100212-435468	APS Essential Service Funding	\$ 1,203.76	
<i>Reason for Budget Revision:</i> To reflect new actual money received from the State. New funding service.			

<i>Department: Senior Services</i>		#24-054	
<b>FISCAL YEAR 2023-2024</b>			
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+)</b>	<b>AMOUNT(-)</b>
<b>NUMBER</b>		<b>INCREASED</b>	<b>DECREASED</b>
100400-438323	Health Promotion Program Inc.	\$ 2,161.00	
104933-519900	Contracted Services	\$ 2,031.00	
104933-531000	Travel	\$ 130.00	
<i>Reason for Budget Revision:</i> To set up budget for Health Promotion Program.			

<i>Department: Senior Services</i>		#24-055	
<b>FISCAL YEAR 2023-2024</b>			
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+)</b>	<b>AMOUNT(-)</b>
<b>NUMBER</b>		<b>INCREASED</b>	<b>DECREASED</b>
100214-434937	Sr Svcs MIPPA Grant	\$ 4,824.00	
104948-526000MIPPA	Office Supplies	\$ 2,500.00	
104948-537000MIPPA	Advertising	\$ 574.00	
104948-531000MIPPA	Travel	\$ 250.00	
104948-519900MIPPA	Contracted Services	\$ 1,000.00	
104948-532000MIPPA	Telephone	\$ 500.00	
<i>Reason for Budget Revision:</i> To set up budget for MIPPA Grant.			

<i>Department: Personnel</i>		#24-056	
<b>FISCAL YEAR 2023-2024</b>			
<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+)</b>	<b>AMOUNT(-)</b>
<b>NUMBER</b>		<b>INCREASED</b>	<b>DECREASED</b>
104121-518100	FICA Expense	\$ 1,218.12	
104121-518101	Medicare Expense	\$ 284.88	
104121-518200	Retirement Expense	\$ 2,382.24	
104121-518300	Group Insurance	\$ 1,897.56	
104121-512103	Salary Supplement		\$ 5,782.80
<i>Reason for Budget Revision:</i> To correct distribution for Salary Supplement BUA#24-035.			

**BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman's signature is authorized thereon. [23-24-073]**

**BE IT RESOLVED, the request for approval of the FY 2023-2024 Rural Operating Assistance Program (ROAP) Grant and authorization to sign the necessary documents, is hereby approved. [23-24-074]**

**BE IT RESOLVED, the request for approval for the NC Dept. of Transportation (NCDOT) to accept Live Oak Road into the Secondary Road System and authorization to sign the necessary documents, is hereby approved, pending receipt of the petition mentioned in the agreement provided by NCDOT. [23-24-075]**

**BE IT RESOLVED, the request for approval for the Social Services department to add a Processing Assistant IV position and an Income Maintenance Case Worker II position, is hereby approved. [23-24-076]**

**BE IT RESOLVED, the request for approval of a Resolution Authorizing Electronic Auction Sale, is hereby approved.**

**PAMLICO COUNTY BOARD OF COMMISSIONERS  
RESOLUTION AUTHORIZING ELECTRONIC AUCTION SALE**

**WHEREAS,** the Pamlico County owns seventeen (17) vehicles and one (1) ticket booth indicated on Attachment A that are surplus to its needs; and

**WHEREAS,** North Carolina General Statute § 160A-270 permits the county to sell personal property at public auction upon approval of the Board of Commissioners and after publication of a notice announcing the auction;

**THEREFORE, THE PAMLICO COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:**

1. The Pamlico County Board of Commissioners authorizes the sale at public auction of the eighteen items of personal property indicated on Attachment A.
2. The auction will be conducted at 10:00 a.m., Monday, October 16, 2023, at the website address [www.Govdeals.com/PC](http://www.Govdeals.com/PC).
3. The terms of sale are:
  - a. that the property is sold in its current condition, as is, and the County gives no warranty with respect to usability of the property; and
  - b. that the buyer will pay the full amount of his or her bid before the conclusion of the auction, either in cash or with a certified check. Failure to make payment on the day of the auction may cancel the buyer's bid.
4. The County Manager or Finance Officer are authorized to finalize all bids.
5. Pamlico County reserves the right to withdraw any listed property from the auction at any time before the auction sale of that property.

**ADOPTED** this 2<sup>nd</sup> day of October, 2023 by the Pamlico County Board of Commissioners.

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The Board then turned their attention to the Correspondence Agenda.

Mr. Robbie Ferris provided details regarding a Geothermal Option for the new school. He stated that the State Inflation Allowance funds might not be readily available, and inquired if the Board would be in a position to arrange a short-term loan to advance the funds (\$6.4 million) for the Geothermal option. Another alternative was for the School to seek private agreement/loan funding while waiting for the State funds to be distributed. General consensus of the Board was for the School to arrange funding, and bring their proposals back to the Board for discussion. Then on a motion made by Commissioner Brinson and seconded by Commissioner Prescott, further discussion was TABLED for two weeks by a vote of 6:1 (Nays: Commissioner Bohmert) [23-24-077]

On a motion made by Commissioner Bohmert and seconded by Commissioner Brinson, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of Commissioner Baskervill's resignation from the Pamlico County Board of Commissioners, effective October 3, 2023, is hereby approved.**  
[23-24-078]

On a motion made by Commissioner Forrest seconded by Commissioner Bohmert, and unanimously approved, the Board went into Closed Session for discussion regarding Personnel [N.C.G.S. § 143-318.11(a)(6)]. Time Recorded: 8:26pm

No action was taken in Closed Session.

On a motion made by Commissioner Brinson, seconded by Commissioner Baskervill, and unanimously approved, the Board went back into Open Session. Time Recorded: 8:38pm

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the Board adjourned until the next regular meeting on Monday, October 16, 2023 at 7:00pm. Time Recorded: 8:56pm.

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Chairman

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Clerk to the Board