



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 19, 2023**

The Pamlico County Board of Commissioners met in regular session on Monday, June 19, 2023 at 7:00pm in the Patsy H. Sadler room to the Courtroom of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Ed Riggs, Doug Brinson, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Ross Hardeman, County Manager Tim Buck, Finance Officer Bill Fentress, Assistant County Manager Justin Oakes, and Clerk to the Board Chantelle Allison.

Chairman Riggs called the meeting to order and led the assemblage in the Pledge of Allegiance.

Chairman Riggs asked if there were any corrections, additions, and/or deletions to the May 22, 2023 and May 30, 2023 Budget Meeting minutes, and the June 5, 2023 Regular Session minutes. There were no changes, then on a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the May 22, 2023 and May 30, 2023 Budget Meeting minutes, and the June 5, 2023 Regular Session minutes are hereby approved, and the Chairman's signature is authorized thereon.

PUBLIC HEARING: Chairman Riggs opened the Public Hearing for the FY 2023-2024 Budget and invited the public to comment or ask questions. There were no comments or questions, therefore Chairman Riggs closed the hearing [22-23-256].

The Board discussed the differences in the two Budget Ordinance versions that were presented, then made the following motions/votes:

On a motion made by Commissioner Bohmert and seconded by Commissioner Prescott, the motion to increase the FY 23-24 budgeted amount for the Rescue Squad by \$73,000 for a total of \$1,423,000 and increase the budget for the Community College by \$73,000 for a total of \$822,000 failed by a vote of 3:4 (Ayes: Commissioners Prescott, Riggs, Bohmert, Nays: Commissioners Brinson, Forrest, Ollison, Baskervill).

On a motion made by Commissioner Prescott and seconded by Commissioner Brinson, the following resolution was approved by a vote of 6:1 (Nay: Commissioner Baskervill).

BE IT RESOLVED, the request to correct/increase the NC Division of Forest Resources FY 23-24 budgeted amount from \$106,000 to \$116,000 is hereby approved.

On a motion made by Commissioner Ollison and seconded by Commissioner Forrest, the following resolution was approved by a vote of 5:2 (Nays: Commissioners Baskervill and Bohmert).

BE IT RESOLVED, the request to implement the following changes to the FY 23-24 Budget as shown in the Version 2/Alternative Version of the Budget Ordinance are hereby approved:

- Increase the estimated jail beds that are leased to Federal Gov. from 35 to 55 which increases Unrestricted Intergovernmental revenue by \$526,000
- Implement Phase 1 of Salary Study for Sheriff and DSS Departments which adds about \$213,104 to the budget
- Add 1 jail transport vehicle at a cost of \$70,000
- Increase Forestry allocation by \$10,000 due to typo (previously approved as individual motion/vote)

On a motion made by Commissioner Brinson and seconded by Commissioner Prescott, the following resolution was approved by a vote of 5:2 (Nays: Commissioners Baskervill and Bohmert).

BE IT RESOLVED, the request to approve the FY 23-24 Budget, Budget Ordinance with the aforementioned changes and FY 23-24 Fee Schedule are hereby approved. (attached)

Chairman Riggs asked if there were any other additions and/or deletions to the agenda; Commissioner Baskervill made a motion, seconded by Commissioner Bohmert to add: Volunteer Application for the Library Board, Project Ordinance for the New School Project, Project Ordinance for the Opioid Settlement fund.

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendment(s) are hereby approved [22-23-257].

Department: Fire Districts		#23-168	
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
	<u>Goose Creek FD</u>		
380110-402010	2010 Taxes Ad Val – Goose Creek FD	\$ 20,000.00	
380150-403231	Local Option Sales & Use	\$ 15,000.00	
384340-519900	Contracted Services	\$ 35,000.00	
	<u>Triangle FD</u>		
390110-402010	2010 Taxes Ad Val	\$ 35,000.00	
390150-403231	Local Option Sales & Use Tax	\$ 15,000.00	
394340-519900	Contracted Services	\$ 50,000.00	
	<u>Reelsboro FD</u>		
420110-402010	2010 Taxes Ad Val	\$ 50,000.00	
420150-403231	Local Option Sales & Use Tax	\$ 30,000.00	
424340-519900	Contracted Services	\$ 80,000.00	
	<u>Grantsboro Sliverhill FD</u>		
450110-402010	2010 Taxes Ad Val	\$ 45,000.00	
450150-403231	Local Option Sales & Use Tax	\$ 25,000.00	
454340-519900	Contracted Services	\$ 70,000.00	
	<u>Florence/Whortonsville FD</u>		
460110-402010	Ad Valorem Tax	\$ 50,000.00	
460150-403231	Local Option Sales & Use Tax	\$ 35,000.00	
464340-519900	Contracted Services	\$ 85,000.00	
	<u>Arapahoe FD</u>		
530110-402010	2010 Taxes Ad Val	\$ 50,000.00	
530150-403231	Local Option Sales & Use Tax	\$ 35,000.00	
534340-519900	Contracted Services	\$ 85,000.00	
(Continued...)			

(Continued...)

<u>Southeast FD</u>			
540110-402010	2010 Taxes Ad Val	\$	60,000.00
540150-403231	Local Option Sales & Use Tax	\$	40,000.00
544341-519900	Contracted Services	\$	100,000.00
<u>Olympia FD</u>			
570110-402010	2010 Taxes Ad Val	\$	20,000.00
570150-403231	Local Option Sales & Use Tax	\$	10,000.00
574340-519900	Contracted Services	\$	30,000.00
<u>Vandemere FD</u>			
590110-402010	2010 Taxes Ad Val	\$	30,000.00
590150-403231	Local Option Sales & Use Tax	\$	10,000.00
594340-519900	Contracted Services	\$	40,000.00

Reason for Budget Revision: To increase budget to match potential revenue.

Department: Medical Examiner

#23-169

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104360-519000	Professional Services	\$ 45,000.00	
100150-400000	Medicaid Hold Harmless	\$ 45,000.00	

Reason for Budget Revision: To increase budgets to ensure year end integrity.

Department: Tax Department

#23-170

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104140-519200	Professional Services		\$ 1,000.00
104140-532001	Postage	\$ 1,000.00	

Reason for Budget Revision: To transfer funds due to the rise in postage and to get postage account out of the negative to give funds for the rest of the fiscal year.

Department: Emergency Management

#23-171

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenues	\$ 3,284.60	
104330-519900	Contracted Services	\$ 3,284.60	

Reason for Budget Revision: To recognize monies received from State of NC for Swiftwater Rescue Team. County was pass through for funds.

Department: Soil & Water

#23-172

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100223-434978	USDA Soil & Water EWP Grant	\$ 31,050.00	
104961-519935	USDA EWP Grant Expenses	\$ 31,050.00	

Reason for Budget Revision: To set up budget for USDA Soil & Water EWP Grant (reimbursement grant).

Department: Soil & Water

#23-173

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Approp	\$ 22,950.00	
104961-519935	USDA EWP Grant Expenses	\$ 22,950.00	

Reason for Budget Revision: To increase EWP Grant expense line to cover final expenses.

Department: Finance

#23-174

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104130-529000	Departmental Supplies	\$ 700.00	
104130-539500	Training		\$ 700.00

Reason for Budget Revision: To move budget to cover additional supplies needed.

Department: Health Department

#23-175

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105110-519900	Contracted Services		\$ 15.00
105110-512100	Salaries & Wages		\$ 5,000.00
105164-512100	Salaries & Wages	\$ 5,000.00	
105164-523900	Medical Supplies and Materials	\$ 15.00	
105165-512100	Salaries & Wages	\$ 7,000.00	
105165-518100	FICA Expenses		\$ 1,000.00
105165-518200	Retirement Expenses		\$ 3,000.00
105165-518300	Group Insurance		\$ 3,000.00
105167-512100	Salaries & Wages		\$ 3,400.00
105168-531000	Travel		\$ 300.00
105168-512100	Salaries & Wages	\$ 3,700.00	
105167-512100	Salaries & Wages		\$ 20.00
105171-518210	401K Employer Contribution	\$ 20.00	
105180-518210	401K Employer Contribution	\$ 340.00	
105180-525100	Auto Supplies	\$ 2,080.00	
105180-512100	Salaries & Wages	\$ 19,000.00	
105180-512700	Longevity	\$ 2,549.30	
105110-512100	Salaries & Wages		\$ 22,439.30
105180-529000	Departmental Supplies		\$ 1,390.00
105180-537000	Advertising		\$ 140.00

Reason for Budget Revision: To cover possible shortfalls.

Department: Senior Services

#23-176

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104930-519900	Contracted Services		\$ 500.00
104930-531000	Travel		\$ 15.72
104930-535200	Maint & Repair- Equipment		\$ 444.95
104930-535300	M&R Auto		\$ 63.27
104930-549901	Miscellaneous		\$ 62.35
104930-537000	Advertising		\$ 100.00
104930-549100	Dues and Subscriptions		\$ 112.35
104930-532001	Postage		\$ 274.67
104930-526000	Office Supplies	\$ 1,573.31	
104931-532001	Postage		\$ 75.00
104945-531000	Travel		\$ 71.73
104934-532001	Postage		\$ 180.00
104934-529000	Departmental Supplies	\$ 326.73	
104948-532000	Telephone		\$ 204.60
104948-526000	Office Supplies	\$ 204.60	

Reason for Budget Revision: To transfer funds to buy art & crafts supplies for the seniors and to buy office supplies for our new employee.

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104962-523000	Education Supplies		\$ 210.00
104961-519930	Contracted Stream Deb Removal		\$ 144.00
104962-549100	Dues and Subscriptions	\$ 354.00	

Reason for Budget Revision: To cover the cost of the increased dues this year.

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman's signature is authorized thereon [22-23-258].

BE IT RESOLVED, the request to approve the Fireworks Display Schedule for Camp Sea Gull is hereby approved [22-23-259].

BE IT RESOLVED, the request to approve a Resolution Accepting Asset Inventory and Assessment Funds and appoint the County Manager as the Authorized Representative is hereby approved [22-23-260].

RESOLUTION BY THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY

WHEREAS, the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund was established in S.L. 2021-180 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$130,000 to perform an Asset Inventory and Assessment study detailed in the submitted application, and

WHEREAS, Pamlico County intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pamlico County:

That Pamlico County does hereby accept the American Rescue Plan (ARP) offer of \$130,000.

That Pamlico County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Tim Buck – Pamlico County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 19th day of June, 2023 at Pamlico County, North Carolina.

BE IT RESOLVED, the request to approve the Revised Plans for the Home Community Care Block Grant and authorization for the Chairman and Finance Officer to sign is hereby

approved [22-23-261].

BE IT RESOLVED, the request to approve the Home Community Care Block Grant FY 2023-2024 Budget is hereby approved [22-23-262].

BE IT RESOLVED, the request to approve a Letter of Support for Grant Construction of Maintenance Yard at Cherry Branch Ferry Terminal is hereby approved [22-23-263].

BE IT RESOLVED, the request to approve the Sheriff's Office Records Retention Schedule is hereby approved [22-23-264].

BE IT RESOLVED, the request to cancel the Sheriff's current contract with Corrisoft and approve a new contract with Reliant for Electronic Monitoring Devices and service is hereby approved [22-23-265].

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Bohmert and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request to reappoint Maurice Benton (Township 3), Carl Ollison (Township 4), Kari Forrest (At-Large), and Skip Lee (At-Large) to the Pamlico County Planning Board for another 4-year term beginning July 1, 2023 is hereby approved [22-23-266].

On a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Debora Steenson to serve on the Senior Services Advisory Board and the Pamlico County Aging Board is hereby approved [22-23-267].

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Crystal Cary to serve on the Pamlico County Library Board is hereby approved [22-23-272].

On a motion made by Commissioner Prescott and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to continue receiving quotes and allocate State Appropriation Funds for Alliance Park improvements is hereby approved [22-23-268].

On a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve a Capital Project Budget Ordinance – New School NBPSCF Project, and authorization to make any necessary Budget Amendments and/or set up needed Funds for Grant administration, is hereby approved [22-23-269].

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY- New School NBPSCF Project**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Pamlico County New School NBPSCF Project.

Section II. The amount appropriated for the project will be \$500,000.00 consisting of:

TOTAL PROJECT COST	\$500,000.00
---------------------------	---------------------

Section III. The following revenues are anticipated to be available to Pamlico County:

NBPSCF Grant	\$500,000.00
---------------------	---------------------

TOTAL AVAILABLE	\$500,000.00
------------------------	---------------------

ADOPTED this the 19th day of June, 2023.

On a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request approve a **Capital Project Budget Ordinance – Opioid Settlement Fund**, and authorization to make any necessary **Budget Amendments** is hereby approved [22-23-270].

**CAPITAL PROJECT BUDGET ORDINANCE
Opioid Settlement Fund**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Local Assistance and Tribal Consistency Fund** is hereby adopted

Section I. The **project** authorized is the **Opioid Settlement Fund**.

Section II. The amount appropriated for the project is \$100,138.86:

Contingency Expense	\$100,138.86
---------------------	--------------

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Opioid Settlement Proceeds	\$100,138.86
----------------------------	--------------

TOTAL AVAILABLE	\$100,138.86
------------------------	---------------------

ADOPTED this the 19th day of June, 2023.

On a motion made by Commissioner Brinson, seconded by Commissioner Bohmert, and unanimously approved, the Board went into Closed Session for discussion regarding Personnel [N.C.G.S. § 143-318.11(a)(6)]. Time Recorded: 8:21pm [22-23-271]

Discussion regarded the resignation of Assistant County Manager Justin Oakes.

On a motion made by Commissioner Bohmert, seconded by Commissioner Prescott, and unanimously approved, the Board went back into Open Session. Time Recorded: 8:39pm

Commissioner Bohmert made a motion, seconded by Commissioner Prescott and unanimously approved, to accept Assistant County Manager/Personnel Officer Justin Oakes' resignation effective July 13, 2023. The Board discussed the viability of the positions remaining combined, or if separate Asst. County Mgr. and Personnel positions would be more effective. They requested a copy of each job description and would contact the County Manager individually within the next couple of days with their opinion on filling the position(s). The general consensus by the Board would be ratified in open session at the next regular meeting on July 3, 2023.

There being no further business, on a motion made by Commissioner Brinson and seconded by Commissioner Bohmert, the Board adjourned until the next regular meeting on Monday, July 3, 2023 at 7:00pm. Time Recorded: 8:53pm.

Chairman

Clerk to the Board

BOARD OF COMMISSIONERS**CHAIRMAN**

EDWARD RIGGS JR. - TOWNSHIP #3

VICE-CHAIRMAN

CANDY BOHMERT - TOWNSHIP #2

DOUG BRINSON - AT LARGE

KARI FORREST - AT LARGE

PAT PRESCOTT - TOWNSHIP #1

CARL OLLISON - TOWNSHIP #4

MISSY BASKERVILL - TOWNSHIP #5

**COUNTY OF PAMLICO**

POST OFFICE BOX 776
BAYBORO, NORTH CAROLINA 28515
(252) 745-3133 / 745-5195
FAX (252) 745-5514

COUNTY MANAGER

TIMOTHY A. BUCK

ASST. COUNTY MANAGER

JUSTIN OAKES

CLERK TO THE BOARD

CHANTELLE M. ALLISON

COUNTY ATTORNEY

DAVID B. BAXTER, JR.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY, NORTH CAROLINA:**SECTION 1. EXPENDITURES**

The following amounts are hereby appropriated in the General Fund for the operations of the County Government and its activities for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024, in accordance with the chart of accounts heretofore established for the County:

ADMINISTRATION:

Governing Body	\$712,000	
County Manager	\$242,279	
Personnel	\$412,693	
Finance	\$423,730	
Data Processing	<u>\$150,000</u>	
		\$1,940,702

TAX LISTING SUPERVISOR

\$600,567

BOARD OF ELECTIONS

\$213,666

REGISTER OF DEEDS

\$184,142

ANIMAL CONTROL

\$169,313

PUBLIC SAFETY:

Sheriff	\$3,088,928	
Jail	\$2,373,339	
Dispatch	\$640,099	
Medical Examiner	<u>\$25,000</u>	
		\$6,127,366

EMERGENCY MANAGEMENT:

Emergency Management	\$201,377	
Fire Protection	\$88,000	
Rescue Squad	<u>\$1,350,000</u>	
		\$1,639,377

INSPECTIONS

\$272,757

RECYCLING:

Recycling	\$365,087	
Landfill Monitoring	<u>\$12,000</u>	
		\$377,087

PLANNING:

Planning Board	\$4,000	
Planning	<u>\$101,453</u>	
		\$105,453

SENIOR CENTER:

Senior Center	\$300,835
HCCBG	\$18,520
Nutrition Program	\$88,730
Small Home Repair	\$9,000
NRCOG Health	\$0
Senior Center Operations	\$2,700
Senior's Health Insurance Information Program	<u>\$2,559</u>

\$422,344

COOPERATIVE EXTENSION

\$135,634

NC DIVISION OF FOREST RESOURCES

\$116,000

SOIL CONSERVATION:

Soil Conservation Cost Share	\$84,035
Soil Conservation	<u>\$52,167</u>

\$136,202

PUBLIC BUILDINGS

\$640,216

GENERAL HEALTH:

Health	\$1,031,965
Primary Care	\$10,100
Bio Terrorism	\$22,000
TB Control	\$4,450
Communicable Disease	\$1,900
Immunization Action Plan	\$11,100
Breast-Cervical Cancer	\$12,000
Child Health	\$26,350
Maternal Health	\$1,200
Women Preventive Health	\$17,550
Health Promotion	\$3,550
WIC Client Services	\$31,550
WIC Nutrition	\$3,200
WIC Breast Feeding	\$4,000
Child Services Coordinator	\$0
Wise Woman	\$0
WIC Admin	\$500
Breast Feeding Peer	\$0
HIV/STD	\$7,875
Food & Lodging	<u>\$7,700</u>

\$1,196,990

ENVIRONMENTAL HEALTH:

Environmental Health	\$29,700
Mosquito Control	<u>\$2,500</u>

\$32,200

EAST CAROLINA BEHAVIORAL HEALTH:

East Carolina Center	\$37,700
ABC 7% Rehabilitation Funds	(incl)
ABC Bottle Tax	<u>(incl)</u>

\$37,700

SOCIAL SERVICES:

Social Services Department	\$2,793,158
Welfare to Work Grant	\$0
Jobs Program	\$11,000
Aging Svc - CAP DA	\$66,580
LEVEL III	(incl)
Work First Transportation	\$5,187
Medicaid Transportation	\$90,000
Child Support/Blood	\$1,000
Links Scholarship Program	\$2,155
Special Assistance Aged/Disabled	\$85,000
State Foster Care	\$85,000
AFDC Foster Care IV-E	\$125,000
Emergency Foster Care	\$2,500
Drug Testing	\$1,000
Medicaid Payment to State	\$1,000
Aid to the Blind	\$1,100

Adoption Assistance	\$32,000	
Crisis Intervention Program	\$111,858	
Duke Energy Utility Program	\$6,782	
Chore Services	\$51,000	
Day Care	\$2,000	
Transportation	\$106,495	
Transportation-RGP Grant	<u>\$51,311</u>	
		\$3,631,126
VETERANS SERVICE		\$24,442
DJJP-DEPARTMENT OF JUVENILE JUSTICE PARTNERSHIP:		
Juvenile Service Restitution	\$0	
Administration	\$1,240	
Intervention and Delinquency	\$66,000	
Teen Court	<u>\$18,200</u>	
		\$85,440
PAMLICO COUNTY BOARD OF EDUCATION:		
Current Expense	\$4,557,600	
Capital Outlay	<u>\$386,800</u>	
		\$4,944,400
PAMLICO COMMUNITY COLLEGE		\$802,177
LIBRARIES		\$312,520
RECREATION		\$410,550
DEBT SERVICE:		
Johnson Building Roof	\$0	
Law Enforcement Building	\$322,500	
PCHS Cafeteria	\$0	
DSS Building	<u>\$0</u>	
		\$322,500
GRAND TOTAL EXPENDITURES		\$24,880,871

SECTION 2. REVENUES

It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

AD VALOREM TAXES:

Taxes	2022 & prior	\$400,000	
Taxes	2023	\$10,850,000	
Taxes-DMV		\$1,120,000	
Tax Penalties/Garnishments		<u>\$119,000</u>	
			\$12,489,000

SALES TAXES:

Medicaid HH	\$300,000	
Article 44	\$490,000	
Local Option Sales & Use Tax (LOSUT)	\$1,550,000	
½% LOSUT Article 40	\$900,000	
½% Restricted LOSUT Article 40	\$324,000	
Add. ½% LOSUT Article 42	\$320,000	
Add. Restricted ½% LOSUT Article 42	<u>\$489,000</u>	
		\$4,373,000

OTHER TAXES AND LICENSES:

Revenue Stamps	\$105,000	
Scrap Tire Disposal Tax	\$21,000	
White Goods Disposal Tax	\$6,500	
Utilities	\$7,000	
Solid Waste	<u>\$7,500</u>	
		\$147,000

UNRESTRICTED INTERGOVERNMENTAL:

ABC Net Revenues	\$90,000
Beer & Wine Excise Taxes	\$28,000
Facilities Fees	\$12,200
Civil	\$800
Pistol Permits	\$2,000
Concealed Weapons	\$12,100
Concealed Weapons - Application Fee	\$3,500
State Misdemeanant Program	\$25,000
Electronic Monitoring	\$3,000
Resource Officer Reimbursement	\$265,000
Jail Fee-Inmates From Other Counties	<u>\$1,546,000</u>

\$1,987,600

RESTRICTED-STATE-HEALTH:

TB Control	\$2,700
Immunization Action Plan	\$7,000
Communicable Disease	\$10,077
TB - Medical Services	\$0
Ins. Reimb.	\$17,000
Aids-State	\$0
Women Preventative Health Local	\$48,000
Comp. Breast/Cerv. Cancer Contr.	\$11,700
WIC Client Services	\$45,000
WIC Nutrition	\$8,500
Child Health	\$12,000
Maternal Health	\$10,000
PMH	\$0
Health Promotion	\$12,000
WIC Breast Feeding	\$700
Breast Feeding	\$0
WIC General Admin.	\$2,500
Child Services	\$0
Environmental Health	\$0
Medicaid	\$1,700
Aid to Counties Health	\$84,000
Bioterrorism	\$29,984
Hope	<u>\$0</u>

\$302,861

RESTRICTED-STATE-DSS:

Smart Start	\$0
Administrative Reimbursement-DSS	\$1,680,000
APS Essen	\$336
LIHWAP	\$7,366
CAP Mcaid	\$16,000
Level III	\$0
CAP Mcaid	\$80,000
NRCOG Aide	\$0
Elderly Dis. Trans. Asst. Prog.	\$60,968
Work First	\$5,272
RGP-Grant	\$58,075
DayCare-nonFSA	\$0
State Foster Care	<u>\$65,000</u>

\$1,973,017

RESTRICTED-STATE-OTHER:

Lottery Funds	\$0
Contr Sub	\$6,300
VA Officer	\$2,000
(DJJP) Juvenile Service Restitution	\$0
(DJJP) Intervention & Delinquency	\$59,520
(DJJP) Task Force/Teen Court	\$17,740
Recycling Grant	<u>\$0</u>

\$85,560

RESTRICTED-STATE-SENIOR SERVICES:

Home Delivered Meals	\$35,595
Congregate C1	\$34,019
USDA C1&C2	\$12,620
Health Promotion	\$0
Senior Center Operations	\$7,000
HCCBG	\$11,106

	SHIIP	\$3,500	
	ECC Fan & MIPPA Grant	<u>\$0</u>	\$103,840
RESTRICTED-FEDERAL-DSS:			
	Independent Living	\$2,155	
	Spec Adopt	\$1,800	
	CSE-SFHF	\$3,000	
	CSE-Setoff	\$300	
	CSE-BTF	\$60	
	CSE-Incentive	\$15,000	
	Max IV-E	\$48,000	
	Medical Transportation	<u>\$90,000</u>	\$160,315
RESTRICTED-FEDERAL-OTHER:			
	Emergency Management Supplement	\$38,904	
	Cost Share District Technician	\$20,800	
	Soil Conservation State Match Fund	\$3,600	
	USDA - Soil Conservation Office Space	<u>\$0</u>	\$63,304
LOCAL REVENUES:			
	ABC Bottle Tax	\$5,000	
	7% Rehabilitation Funds	\$0	
	ABC Law Enforcement	<u>\$3,800</u>	\$8,800
PERMITS AND FEES:			
	Building Permits	\$85,000	
	Insulation Fees	\$15,000	
	Electrical Inspections	\$55,000	
	Plumbing Inspections Fees	\$23,000	
	Mechanical Permit Fees	\$30,000	
	Development Permit/Flood Ord.	\$3,100	
	Contractor's Permit Fee	\$0	
	Fire Inspection	\$1,600	
	Towns Tax Collections	\$20,600	
	Elections Reimbursement	\$0	
	App. Fees	\$0	
	Recording Fees	\$55,000	
	CAMA App.	\$500	
	Environmental Health	\$72,000	
	Patient Reimbursement	<u>\$0</u>	\$360,800
SALES AND SERVICES:			
	Reproduction Fees	\$390	
	Recycling Revenues	\$16,000	
	White Goods Sold	\$0	
	HCWD fees	\$500	
	Food Stamp Claims	\$100	
	Recreation Revenues	\$2,000	
	Administrative	\$1,100	
	Senior Services Revenues	\$1,000	
	Title III Hdm Income	\$2,200	
	Jail Miscellaneous	\$70,000	
	Sheriff - Misc	\$0	
	Sheriff - Vending Machine	\$30,000	
	Small Home Repair	\$0	
	Franchise Fees - Telemedia	\$0	
	Health Promotion	\$0	
	Senior Operations	\$0	
	Office-ASCS	\$34,821	
	Title III Congregate	\$0	
	NC Health Choice Enrollment Fee	\$0	
	Street Sign	\$0	
	Child Supplement	<u>\$1,800</u>	\$159,911

INVESTMENT EARNINGS:

Interest Earned Investments	\$400,000	
Interest Earned (1994)	\$0	
Interest- Rice Scholarship	<u>\$0</u>	
		\$400,000

MISCELLANEOUS:

Library Grant	\$0	
Miscellaneous	<u>\$0</u>	
		\$0

GENERAL FUND:

General Fund Balance Appropriated	\$2,115,863	
Operating Transfer From Water	<u>\$150,000</u>	
		\$2,265,863

GRAND TOTAL REVENUES		\$24,880,871
-----------------------------	--	---------------------

SECTION 3.

It is estimated that the following revenues will be available for the FY 2023 Reappraisal for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Percentage of Ad Valorem tax	\$55,000	
Fund Balance Appropriation	<u>\$0</u>	
Total		\$55,000

SECTION 4.

Reappraisal for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Expenditures	Total	\$55,000
--------------	-------	----------

SECTION 5.

The following amounts are hereby appropriated in the Board of Education budget for the operation of activities for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024. The Current Expense figure equates to an ADM amount of approximately \$3,327. (The FY 2023-2024 ADM for Pamlico County is estimated by the Dept of Public Instruction to be 1,190 for the Pamlico County Schools and 180 for the Arapahoe Charter School. Total ADM of 1,370.) The Pamlico County Schools Budget Officer is authorized to make line item transfers within the existing Current Expense and Capital Outlay budgets. Any transfers between the Current Expense and Capital Outlay budgets must be approved the Pamlico County Board of Commissioners:

Current Expense	\$4,557,600	
Capital Outlay	<u>\$386,800</u>	
Total		\$4,944,400

SECTION 6.

It is estimated that the following revenues will be available in the Board of Education budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

School share sales tax	\$386,800	
Contribution from General Fund	<u>\$4,557,600</u>	
Total		\$4,944,400

SECTION 7.

The following amounts are hereby appropriated in the Pamlico Community College budget for the operation of activities for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024. The Pamlico Community College Budget Officer is authorized to make line item transfers within the existing Current Expense and Capital Outlay budgets. Any transfers between the Current Expense and Capital Outlay must be approved by the Pamlico County Board of Commissioners:

Current Expense	\$749,265	
Capital Outlay	\$0	
Debt Johnson Building	<u>\$52,912</u>	
Total		\$802,177

SECTION 8.

It is estimated that the following revenues will be available in the Pamlico Community College budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Contribution from General Fund	Total	\$802,177
--------------------------------	-------	-----------

SECTION 9.

The following amounts are expected to be disbursed in the Water Service Fund during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Expenditures	Total	\$3,254,897
--------------	-------	-------------

SECTION 10.

The following is an estimate of revenues available to the Water Service Fund for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Fund Balance Appropriated (Capital Reserve Fund)	\$252,833
Charges for Utilities	\$2,873,408
Tap-On & Connection Fees	\$91,656
Reconnection Fees	\$18,000
Bad Check Charges	\$0
BRMSD	\$19,000
Total	<u>\$3,254,897</u>

SECTION 11.

The following amount is expected to be disbursed in the Enhancement and Preservation Fund during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Expenditures	Total	\$9,500
--------------	-------	---------

SECTION 12.

The following is an estimate of revenues available to the Enhancement and Preservation Fund during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Percentage of fees collected	\$9,500
Fund Balance Appropriated	\$0
Total	<u>\$9,500</u>

SECTION 13.

The following amounts are expected to be disbursed in the Emergency Telephone System Fund during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Wireless E-911 Expenditures	Total	\$70,000
-----------------------------	-------	----------

SECTION 14.

The following is an estimate of revenues available to the Emergency Telephone Fund during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Wireless E-911 Revenues	Total	\$70,000
-------------------------	-------	----------

SECTION 15.

The following amounts are expected to be disbursed in the NCHFA/HMGP Funds during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

FMA	\$1,078,187
NCHFA (2020 and DR)	\$137,000
Expenditures	Total <u>\$1,215,187</u>

SECTION 16.

The following is an estimate of revenues available to the NCHFA/CDBG/HMGP Funds during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

CDBG (NR)	\$1,078,187
NCHFA (2020 and DR)	\$137,000
Revenue	Total <u>\$1,215,187</u>

SECTION 17.

The following amounts are expected to be disbursed in the 4-H Funds during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Expenditures	Total	\$18,000
--------------	-------	----------

SECTION 18.

The following is an estimate of revenues available to the 4-H Fund Fund during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Fees, Fundraisers and Other Donations	Total	\$18,000
---------------------------------------	-------	----------

SECTION 19.

There is hereby levied a tax rate as shown below per one hundred dollars (\$100) valuation on property listed for taxes as of January 1, 2023, located within the nine (9) Fire Districts listed for the purpose of raising revenue for the district. The rate of tax is based on an estimated total valuation of property for the purpose of taxation as listed.

Fire District	(Estimated) Assessed	Tax Rate	2023-2024	Sales Tax	2023-2024
Arapahoe	\$422,854,785	0.0500	\$205,000	\$40,000	\$245,000
Florence/ Whortonsville	\$227,133,235	0.0613	\$135,000	\$45,000	\$180,000
Goose Creek Island	\$55,005,501	0.0600	\$32,000	\$8,000	\$40,000
Grantsboro/ Silver Hill	\$114,738,036	0.0800	\$89,000	\$25,000	\$114,000
Olympia	\$47,496,526	0.0760	\$35,000	\$10,000	\$45,000
Reelsboro	\$138,183,733	0.0821	\$110,000	\$15,000	\$125,000
Southeast Pamlico	\$704,757,976	0.0300	\$205,000	\$50,000	\$255,000
Triangle	\$119,636,964	0.0500	\$58,000	\$12,000	\$70,000
Vandemere	\$113,448,845	0.0500	\$55,000	\$10,000	\$65,000

There is appropriated to the Fire Districts tax in the amount as shown above for any expenditure as allowed by law. In the event actual net proceeds exceed or fall short of the appropriated amounts, the actual net proceeds shall constitute the appropriation.

SECTION 20.

Pamlico County serves as the collection agent for the towns listed for the purpose of collection of property taxes. The applicable fee schedule per town is listed.

Town	Ad Val Fee	Utility	DMV Fee
Alliance	2% of collected	2% of collected	1.5% of collected
Arapahoe	2% of collected	2% of collected	1.5% of collected
Bayboro	2% of collected	2% of collected	1.5% of collected
Grantsboro	2% of collected	2% of collected	1.5% of collected
Mesic	2% of collected	2% of collected	1.5% of collected
Minnesott	2% of collected	2% of collected	1.5% of collected
Oriental	2% of collected	2% of collected	1.5% of collected
Stonewall	2% of collected	2% of collected	1.5% of collected
Vandemere	2% of collected	2% of collected	1.5% of collected

SECTION 21.

The following amounts are expected to be disbursed for the Pamlico County High School Cafeteria Debt Service during the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Expenditures	Total	\$0
--------------	-------	-----

SECTION 22.

The following is an estimate of revenues available to the Pamlico County High School Cafeteria Debt Service beginning July 1, 2023 and ending June 30, 2024:

School Lottery Proceeds	\$0
School share sales tax	\$0
Total	\$0

SECTION 23.

The following amount is hereby appropriated to the Law Enforcement Center Debt Service for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Expenditures	Total	\$322,500
--------------	-------	-----------

SECTION 24.

It is estimated that the following revenues will be available to the Law Enforcement Center Debt Service for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Contribution from General Fund	Total	\$322,500
--------------------------------	-------	-----------

SECTION 25.

The following amount is hereby appropriated to the Johnson Building Roof Repair Debt Service for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Expenditures	Total	\$52,912
--------------	-------	----------

SECTION 26.

It is estimated that the following revenues will be available to the Johnson Building Roof Repair Debt Service for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

Contribution from General Fund	Total	\$52,912
--------------------------------	-------	----------

SECTION 27.

There is hereby levied a tax at the rate of sixty two and one half cents (\$.625) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within Pamlico County for the purpose of raising revenues for the County. These revenues are listed as 2023 Ad Valorem Taxes in the General Fund Section of this Ordinance. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,790,429,043 (non DMV) and 179,200,000 for DMV. The estimated collection rate is based on Fiscal Year 2023 estimated of 96.96%, non DMV.

SECTION 28.

The Budget Officer may transfer monies from one appropriation to another within the same fund. The Budget Officer shall report such transfers at the next regular meeting of the Board of Commissioners, at which time they will be entered into the minutes thereof.

SECTION 29.

The Budget Officer may advance or loan monies between funds as necessary to maintain fund solvency, with a report of such action at the next regular meeting of the Board of Commissioners, at which time they will be entered into the minutes thereof.

SECTION 30.

Copies of the Budget Ordinance shall be furnished to the Finance Officer, the Tax Administrator, the Superintendent of the Pamlico County Schools, the President of Pamlico Community College, and filed with the Local Government Commission to assist them in the performance of their duties.

Ed Riggs, Jr., Chairman
Pamlico County Board of Commissioners

BOARD OF COMMISSIONERS**CHAIRMAN**

EDWARD RIGGS JR. - TOWNSHIP #3

VICE-CHAIRMAN

CANDY BOHMERT - TOWNSHIP #2

DOUG BRINSON - AT LARGE

KARI FORREST - AT LARGE

PAT PRESCOTT - TOWNSHIP #1

CARL OLLISON - TOWNSHIP #4

MISSY BASKERVILL - TOWNSHIP #5

**COUNTY OF PAMLICO**

POST OFFICE BOX 776
BAYBORO, NORTH CAROLINA 28515
(252) 745-3133 / 745-5195
FAX (252) 745-5514

COUNTY MANAGER

TIMOTHY A. BUCK

ASST. COUNTY MANAGER

JUSTIN OAKES

CLERK TO THE BOARD

CHANTELLE M. ALLISON

COUNTY ATTORNEY

DAVID B. BAXTER, JR.

PAMLICO COUNTY, NORTH CAROLINA**Resolution Adopting and Setting System Fees for FY 2023-2024**

BE IT RESOLVED, that the following fees are hereby adopted and set for Fiscal Year 2023-2024:

2023-2024 FEE SCHEDULE**PERMIT TYPE****FEE/CALCULATION****INSPECTIONS DEPARTMENT**

*** Any basic permit will ALWAYS be a \$50 minimum**

RESIDENTIAL (includes \$10 Homeowner's Recovery fee)

Application Fee	\$50
Re-Inspection Fee	\$50
FEMA	\$25
Buildings and Additions	\$50, plus \$.16 per sq. ft.
Electrical	\$50, plus \$.08 per sq. ft.
Insulation	\$50, plus \$.06 per sq. ft.
Mechanical	\$50, plus \$.08 per sq. ft.
Plumbing	\$50, plus \$.08 per sq. ft.
Solar Panel Install	\$50, plus \$3 per panel

COMMERCIAL

Application Fee	\$50
Re-Inspection Fee	\$50
FEMA	\$25
Building and Additions	\$50, plus \$.18 per sq. ft.

Electrical & Cell towers	\$50, plus \$.12 per sq. ft.
Insulation	\$50, plus \$.08 per sq. ft.
Mechanical	\$50, plus \$.10 per sq. ft.
Plumbing	\$50, plus \$.10 per sq. ft.
Sprinkler	\$50, plus \$.10 per sq. ft.
Solar Panel Install	\$150, plus \$5 per panel up to 200 \$0.85 per panel over 200
MODULAR (includes \$10 Homeowner's Recovery fee)	
Application Fee	\$50
Re-Inspection Fee	\$50
FEMA	\$25
Building	\$50, plus \$.16 per sq. ft.
Electrical	\$150 flat fee
Insulation	\$100 flat fee
Mechanical	\$100 flat fee
Plumbing	\$100 flat fee
SINGLE WIDE MOBILE HOME	
FEMA	\$25
Homeowner's Recovery fee	\$10
Set Up	\$50
Electrical	\$50
Mechanical	\$50
Plumbing	\$50
	(TOTAL: \$235)
DOUBLE WIDE MOBILE HOME	
FEMA	\$25
Homeowner's Recovery fee	\$10
Set Up	\$75
Electrical	\$50
Mechanical	\$50
Plumbing	\$50
	(TOTAL: \$260)
CONSTRUCTION TRAILERS	
Temporary	\$60
Electrical	\$50

CAMA	
Riprap	\$50, plus \$.65 per LFT
Bulkhead/ Boat ramp	\$50, plus \$.65 per LFT
Piers/ Dock/ Retaining wall	\$50, plus \$.16 per sq. ft.
Walkways	\$50, plus \$.16 per sq. ft.
Boatlifts	\$50, plus \$.16 per sq. ft.
Minor	\$100
ELECTRICAL	
Reconnect/Misc	\$50
Temporary	\$50
Pier	\$50
LLP	\$50
Camper	\$50
Service Change, 100 AMP	\$50
Service Change, 200 AMP	\$100
Service Change, 400 AMP	\$100
Greater than 400 AMP	\$50 per 100 AMP
SIGNS	
Sign (non-electric)	\$50 (max 32 sq. ft.)
Sign (electric, includes electric inspection)	\$100 (max 32 sq. ft.)
MISCELLANEOUS	
Storage Tanks	\$50
Gas Dispensers	\$50
In-Ground Pools -new plans/installation	\$50
Fire	\$50
Fire - Level III	\$100
Tent	\$50
Tent w/ Fire	\$100
Reinspection Fee	\$50

PLANNING BOARD	
Planning Board	New subdivisions - \$50 Per Lot

BOARD OF ELECTIONS

Voter List, Full (diskette, cd)	\$25
Voter List, Partial (diskette, cd)	Prorated
Copy	\$0.25 per page
Label, Avery 5160	\$0.25 per page
Notice of Candidacy Filing Fees:	
Board of Education	\$5
Soil and Water Conservation	\$5
Municipal Board Member and Mayor	\$5
County Commissioner	1% of Annual Salary
Sheriff	1% of Annual Salary
Clerk of Court	1% of Annual Salary
Register of Deeds	1% of Annual Salary
All State and Federal Offices	Reference NCGS §163-107

PARKS AND RECREATION DEPARTMENT

PROGRAM:	
Girls Volleyball	\$40
Youth Soccer	\$40
Basketball	\$40
Flag Football	\$40
Adult Basketball (with Trophies)	\$450 - Team
Adult Basketball (w/o Trophies)	\$350 - Team
Co-Ed Softball	\$350 - Team
Hershey Track & Field	Free
Adult Women Volleyball	\$200

ENVIRONMENTAL HEALTH DEPT

<u>ON-SITE WASTEWATER</u>	
A. IMPROVEMENT PERMITS	
Residential/Single Family Duplex:	
New permits (up to 2 acres per lot)	\$225
Existing system (1 visit)	\$175

Repairs	\$25
Redesign (1 visit)	\$225
Flow addition (2 visits)	\$225
Commercial/Multi-Family:	
Existing	\$300
Repairs	\$50
Redesign	\$300
Flow Addition	\$300
NEW – Commercial:	
Up to 1000 GPD	\$300
1000-2999 GPD	\$600
Over 3000 GPD	\$600
NCDHHS MUST APPROVE:	
Non-Profit Organization up to 3,000 GPD	\$150
Non-Profit Organization over 3,000 GPD	\$200
*Revisit Fee	\$75
B. AUTHORIZATION TO CONSTRUCT AND FINAL INSPECTION FOR OPERATIONAL PERMIT	
Residential/Commercial:	
Conventional/Accepted System Types	\$200
(Mound) IIIg	\$300
(Pumped System) IIIbg	\$300
Type IV (LPP)	\$300
Type V (Innovative/Approved)	\$350
Maintenance entity operational permit (1 visit)	\$100
*Repeat visit after initial denial for installer	\$75
<u>WELLS - DRINKING AND/OR IRRIGATION</u>	
Per Ordinance:	
New Drinking Well Permit - Includes required testing	\$350
Irrigation	\$150
Water Samples:	
New Well Samples	\$150
Bacteria	\$50
Inorganic	\$50
Pesticide	\$70

Volatile Organic	\$70
Petroleum	\$70
Medically Indicated	No Charge
<u>OTHER SERVICES</u>	
Swimming Pools (Public):	
Plan Review	\$200
Seasonal Pool Permit - Application rec'd by 2/28	\$125
Seasonal Pool Permit - Application rec'd after 2/28	\$150
Re-Inspection due to denial	\$100
Year-Round Operation Permit (2 Inspections)	\$250
Tattoo Parlors (by appointment):	
Per Artist (annually)	\$200
Plan Review	\$200
Food and Lodging:	
Plan Review and Application Fee	\$200
Temporary Food Establishments	\$75
Limited Food Service Establishment	\$100

REGISTER OF DEEDS	
RECORDING REAL ESTATE INSTRUMENTS	
Instruments except Deeds of Trust and Mortgages	\$26 (1st 15 pages), \$4 (each add'l page)
Deeds of Trust and Mortgages	\$64 (1st 35 pages), \$4 (each add'l page)
Maps & Plats - Recording each original or revised copy	\$21 ea. sheet
Maps & Plats - Issuing Certified Copy	\$5
Right-of-way plans	\$21 (1st page), \$5 (each add'l page)
Non-Standard Document Fee	\$25 in addition to all other fees
Multiple Instruments	\$10 each add'l instrument
Each additional index reference on Assignments	\$10
Each additional required indexed party (over 20)	\$2 per name
UCC RECORDS	
One or two pages	\$38
More than two pages	\$45 up to 10 pages, \$2 ea. page over 10

Response to written request for information	\$38
MARRIAGE LICENSE	
Marriage License	\$60
Delayed marriage certificate, with one certified copy	\$20
Application or license correction with one certified copy	\$10
Marriage license certified copy	\$10
OTHER RECORDS	
Birth Certificate - Certified Copy	\$10
Birth certificate after one year or more for same county, with one certified copy	\$20
Papers for birth certificate in another county one year or more after birth	\$10
Birth certificate for papers from another county one year or more after birth, with one certified copy	\$10
Birth Record Amendment	\$10
Death Certificate – Certified Copy	\$10
Death Record – Amendment	\$10
Legitimations	\$10
Certified Copies for which no other provision is made	\$5 (1st page), \$2 (each add'l page)
Uncertified Copies (per page)	\$0.25 - 8.5 x 11
	\$0.50 - 11 x 17
	\$3 - 18 x 24
OTHER SERVICES	
Beer (County) License	\$25 - On Premise
	\$5 - Off Premise
Wine (County) License	\$25 - On/Off Premise
Notary Public Oath	\$10
Comparing copy for certification	\$5
State vital records search	\$14
State vital records for network access	\$24 first copy, \$15 ea. additional copy

DEPARTMENT OF SOCIAL SERVICES

Foster Care Home Study	\$500 (at Director's discretion)
------------------------	----------------------------------

SENIOR SERVICES	
Security Deposit for all who use building	\$100 (at Director's discretion)
Private, Non-Profit Organizations/Agencies comprised primarily of older adults	No Fee (at Director's discretion)
Private for-Profit Entities (must be sponsored by a County department)	\$15 per hour (at Director's discretion)
Class Reunions and Family Reunions (requests must be made by a senior citizen)	\$150 (at Director's discretion)
Birthdays, Weddings and Anniversaries honoring a senior citizen	\$100 (at Director's discretion)
N.C.G.S. §165-11 provides that no fees may be charged for records furnished pursuant to a request by the Department of Military and Veterans Affairs in assisting persons to obtain any veterans benefits. N.C.G.S. §161-19(a)(1a) prohibits charging any fee for recording a record of satisfaction in connection with the cancellation of a deed of trust. Normal charge is \$10.00	

TAX OFFICE	
MAP & COPIES (Per page)	
8.5 x 11	Black & White \$.25
	Color \$1.00
11 x 17	Black & White \$.50
	Color \$2.00
22 x 17	Black & White \$2.00
	Color \$5.00
Personal Property Print Outs	\$25
Faxes	\$1 per page

WATER DEPARTMENT	
WATER USAGE RATE	
2" meters and less	\$5.25/1,000 gallons
3" meters and up	\$7.34/1,000 gallons
FIXED FACILITY FEE (FLAT MONTHLY CHARGE)	
¾" meter	\$20.00
1" meter	\$20.00
2" meter	\$49.00

3" meter	\$141.00
4" meter	\$225.00
6" meter	\$423.00
8" meter	\$660.00
TAP ON FEES	
¾" meter	\$1,525.00
1" meter	\$1,680.00
2" meter	\$7,500.00
3" meter or greater	Cost plus 20%
METER CHARGE	
¾" meter	\$215.00
1" meter	\$260.00
2" meter	\$1,975.00
3" meter or greater	Current cost
Meter Move Fee	Up to ten (10) feet \$200.00
Returned Check or Draft	\$25.00
Special Reading at Customer Request	\$25.00
Deposit	Non-Owner \$125.00
	Owner \$50.00
Account Activation Fee	\$25.00
Reconnect Fee (after 4pm, After Hours Fee is charged)	\$35.00
After Hours Fee	\$25.00
Meter Tampering	Per NCGS §14-151(e)
Broken Lock Fee	Current cost
Broken Angle Stop	Current cost
Service Fee	\$25.00
Hydrant Meter Deposit	\$500.00
Hydrant Meter Usage Rate – Limit 90 days	1 month: \$175 (includes 20,000 gal and \$50 rental fee)
	2-3 months: \$175 (first month) plus \$50 monthly rental fee and \$7.34 per 1,000 gal for months 2 & 3
Service Outside of Standard Services	\$40.00 Hourly Charge
	\$60.00 Excavator Fee/Hour

BE IT FURTHER RESOLVED, that the Budget Officer and Finance Officer are hereby authorized and directed to take action necessary to accomplish the intent and purpose of this Resolution.

Edward Riggs, Jr., Chairman
Pamlico County Board of Commissioners

Chantelle Allison, Clerk to the Board