



**BUDGET MEETING MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 30, 2023**

The Pamlico County Board of Commissioners held a Budget Meeting on Tuesday, May 30, 2023 at 5:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Ed Riggs, Doug Brinson, Pat Prescott, and Carl Ollison were present. Also present were County Manager Tim Buck, Finance Director Bill Fentress, Assistant County Manager Justin Oakes, and Interim Clerk to the Board Amanda Carey. This meeting was open to the public, and proper notice was given.

Chairman Riggs called the meeting back to order at 5:06pm (recessed from the Budget meeting on May 22, 2023).

The purpose of the meeting was:

1. Personnel Request: Starting Salary for ROD position and Contract HR
2. FY 23-24 General Fund Budget discussion
3. FY 23-24 Water Fund Budget discussion
4. Board discussion on requested changes to the budget
5. Updates on State Appropriation
6. Set Public Hearing Date for FY23-24 Budget – 6/19/2023
7. General Discussion

On a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to hire a prospective candidate for the Assistant Register of Deeds position, starting salary of \$37,450 - without the customary 6% increase after 6 months and no COLA increase for FY 23-24, is hereby approved.

On a motion made by Commissioner Prescott and seconded by Commissioner Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to renew an annual contract with former Personnel Officer, Stephanie Hucks, to provide technical assistance to the Personnel Department on an as needed basis with a minimum 40 hours per month at a rate of \$50/hour, is hereby approved.

County Manager Tim Buck provided updates revenue predictions for the upcoming fiscal year (FY 23-24), the different departments' capital item lists, new position requests, increases to their general operating expenses, salary/COLA options, and proposed budget cuts in order to balance the budget. The same discussion process was repeated for departments that are separate from the General Fund, i.e.: Water Department, Fire Department, and Rescue/Ambulance Service.

Several projects remain for the Recreation Parks; Public Works director Jeremy Forbes is soliciting quotes for the various projects. There is about \$190,000 remaining from the State Appropriation Funds for these projects.

On a motion made by Commissioner Brinson and seconded by Commissioner Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request to schedule the Public Hearing for the FY 2023-2024 Budget on Monday, June 19, 2023 at 7:00pm, is hereby approved.

There being no further business, on a motion made by Commissioner Bohmert and seconded by Commissioner Prescott, the Board adjourned until the next Regular Meeting on Monday, June 5, 2023 at 7:00pm. Time recorded: 7:20pm

Chairman

Interim Clerk to the Board