



**BUDGET MEETING MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 22, 2023**

The Pamlico County Board of Commissioners held a Budget Meeting on Monday, May 22, 2023 at 5:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Ed Riggs, Pat Prescott, and Carl Ollison were present. Commissioner Doug Brinson arrived a few minutes after the start of the meeting. Also present were County Manager Tim Buck, Finance Director Bill Fentress, Assistant County Manager Justin Oakes, and Clerk to the Board Chantelle Allison. This meeting was open to the public, and proper notice was given.

Chairman Riggs called the meeting back to order at 5:03pm (recessed from the Regular Commissioner's meeting on May 15, 2023).

The purpose of the meeting was:

1. Approve a time-sensitive Budget Amendment for the Tax Dept.
2. Review current year (22-23) budget and projections
3. FY 23-24 General Fund Budget discussion
4. FY 23-24 Water Fund Budget discussion
5. FY 23-24 Other Funds discussion
6. Opioid Funding Discussion
7. General Discussion

On a motion made by Commissioner Baskervill and seconded by Commissioner Prescott, the following resolution was unanimously approved (Not present - Commissioner Brinson).

BE IT RESOLVED, the request for approval of the following Budget Amendment is hereby approved.

<i>Department:</i> Tax Department			#23-160
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104140-519200	Professional Services		\$ 500.00
104140-531000	Travel	\$ 500.00	
<i>Reason for Budget Revision:</i> To transfer money to send the new hire to a class that is offered in June.			

Commissioner Brinson arrived during the review of the current year (22-23) budget and projections.

County Manager Tim Buck and Finance Officer Bill Fentress provided updates on the current year-end (FY 22-23) General Fund financial projections. Board/manager discussion included: revenue predictions for the upcoming fiscal year (FY 23-24), the different departments' capital item lists, new position requests, increases to their general operating expenses, salary/COLA options, and proposed budget cuts in order to balance the budget. The same discussion process was repeated for departments

that are separate from the General Fund, ie: Water Department, Fire Department, and Rescue/Ambulance Service.

The Board briefly discussed the Opioid settlement funds; no decisions were made at this time.

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the Board recessed and will continue this Budget Meeting on Tuesday, May 30, 2023 at 5:00pm. Time recorded: 7:05pm

Chairman

Clerk to the Board