



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 21, 2022**

The Pamlico County Board of Commissioners met in regular session on Monday November 21, 2022 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Doug Brinson, Ed Riggs, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Ross Hardeman, County Manager Tim Buck, and Clerk to the Board Chantelle Allison.

Chairman Brinson called the meeting to order and led the assemblage in the Pledge of Allegiance.

Chairman Brinson asked if there were any corrections, additions, and/or deletions to the November 7, 2022 Regular Session minutes. There were no changes, then on a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the November 7, 2022 Regular Session minutes are hereby approved, and the Chairman’s signature is authorized thereon.

Health Department Director Melanie Campen presented their Accreditation (with Honors!) Award Plaque; the Commissioners congratulated the department on their achievement, commended their hard work, and recognized the extra effort from the staff to support and help each other when needed.

Chairman Brinson invited the students from Duke University to present their Duke Global Health Institute's Student Research Training (SRT) Program report (via Zoom). The student team worked with the Pamlico County Health Department over the summer to study healthcare delivery in the area. The report detailed their assessment and suggested several healthcare-related areas of need in the community [22-23-104].

Chairman Brinson asked if there were any additions and/or deletions to the agenda, and there were no motions made. The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved [22-23-105].

<i>Department:</i> Styron Town			#23-049
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
830223-449340	FEMA Funds	\$ 124,364.22	
834347-555200	Styrontown Pier Repairs	\$ 124,364.22	
<i>Reason for Budget Revision:</i> To recognize addition revenue received for Styrontown Pier repairs.			

Department: Emergency Management

#23-050

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Approp.	\$ 40,500.00	
104330-541080	Port Grant Equipment	\$ 40,500.00	

Reason for Budget Revision: To cover cost match for Port Grant EMW-2021-PU-00221.

Department: Emergency Management

#23-051

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434360	EMW-2021-PU-00221 Port Grant	\$ 121,500.00	
104330-541080	Port Grant Equipment	\$ 121,500.00	

Reason for Budget Revision: To set up budget for ASGP-EMW-2021-PU-Grant.

Department: Emergency Management

#23-051

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Approp.	\$ 49,500.00	
104330-555000	Capital Outlays	\$ 49,500.00	

Reason for Budget Revision: To set up budget for purchase of mobile kitchen trailer (EMS).

Department: Emergency Management

#23-052

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Approp.	\$ 49,500.00	
104330-555000	Capital Outlays	\$ 49,500.00	

Reason for Budget Revision: To set up budget for purchase of mobile kitchen trailer (EMS).

<i>Department:</i> Public Buildings			#23-053
FISCAL YEAR 2022-2023			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
100000-439900	Fund Balance Approp.	\$ 39,611.75	
105000-535000CTHSE	Capital Outlays-CTHSE Renov	\$ 39,611.75	
<i>Reason for Budget Revision:</i> To cover modernization of elevator in Courthouse Annex.			

<i>Department:</i> Public Buildings			#23-054
FISCAL YEAR 2022-2023			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
100000-439900	Fund Balance Approp.	\$ 88,120.00	
105000-519900	Contracted Services	\$ 83,426.26	
105000-555000CTHSE	Capital Outlays-CTHSE Renov	\$ 4,693.74	
<i>Reason for Budget Revision:</i> To cover balance of courtroom unit replacement.			

<i>Department:</i> Opioid			#23-055
FISCAL YEAR 2022-2023			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
050213-437205	Opioid Settlement Revenue	\$ 33,573.08	
054981-500000	Expenditure	\$ 33,573.08	
<i>Reason for Budget Revision:</i> To recognize revenue and increase expenditure line for opioid settlement.			

<i>Department:</i> Opioid			#23-056
FISCAL YEAR 2022-2023			
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
NUMBER		INCREASED	DECREASED
050000-439900	Fund Balance Approp.	\$ 29,676.00	
054981-500000	Expenditure	\$ 29,676.00	
<i>Reason for Budget Revision:</i> To move unspent opioid settlement funds to current FY.			

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon [22-23-106].

BE IT RESOLVED, the request for approval of the 2023 Board of Commissioners Regular Meeting Schedule is hereby approved [22-23-107].

BE IT RESOLVED, the request for approval to apply for funding from the Local Assistance and Tribal Consistency Fund is hereby approved [22-23-108].

BE IT RESOLVED, the request for approval of a Resolution to Advance Revaluation is hereby approved [22-23-109].

**RESOLUTION TO SET THE NEXT REAPPRAISAL SCHEDULE
TO JANUARY 1, 2026**

WHEREAS, North Carolina General Statute § 105-286 (a) requires each county to reappraise all real property at least every eighth year; and

WHEREAS, North Carolina General Statute § 105-286 (a)(3) authorizes a county to conduct a reappraisal of real property earlier than required if the Board of Commissioners adopts a resolution providing for advancement of the reappraisal; and

WHEREAS, Pamlico County desires to conduct a reappraisal of real property earlier than required by North Carolina General Statute § 105-286 (a), to be effective January 1, 2026, in an effort to provide a more equal and fair property tax base for all citizens.

NOW, THEREFORE BE IT RESOLVED, by the Pamlico County Board of Commissioners that in the annual budget ordinance each fiscal year, the Board shall include in the special reserve fund established for the reappraisal, an appropriation for Tax Administration in the amount required for reappraisal work during that fiscal year consistent with a plan established for the reappraisal of real property, as required by North Carolina General Statute § 153A150; and

BE IT FURTHER RESOLVED, that when the County budget for each succeeding fiscal year is in preparation, the Board, with the County Manager and Tax Administrator, shall review the progress of the reappraisal work, and the Board shall appropriate to the special reappraisal reserve fund such funds for reappraisal work during that year as may be necessary to continue the reappraisal work and to assure the completion of the reappraisal work on schedule; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the North Carolina Department of Revenue as required by North Carolina General Statute § 105-286 (a)(3).

ADOPTED this 21st day of November, 2022.

BE IT RESOLVED, the request for approval to : (a) contract with Vincent Valuations to conduct the January 1, 2026 Reappraisal at a cost of \$28.00 per parcel and authorization for the Chairman to sign documents associated with the project, and (b) give the County Manager and Finance Officer authorization to increase the general fund appropriation to the revaluation fund to a level needed to pay for the revaluation project, is hereby approved [22-23-110].

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval and authorization to sign a one-year contract for IT Services is hereby approved [22-23-111].

On a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the following resolution approved by a vote of 4:3 [22-23-112]. Ayes: Commissioners Baskervill, Forrest, Bohmert,

Brinson – Nays: Commissioners Riggs, Prescott, Ollison.

**PAMLICO COUNTY BOARD OF COMMISSIONERS
RESOLUTION SUPPORTING THE IDENTIFICATION OF PARTY AFFILIATION
OF EACH CANDIDATE FOR PAMLICO COUNTY BOARD OF EDUCATION AND
SUPPORTING THE ELECTION OF SUCH MEMBERS BY DISTRICT**

WHEREAS, members of the Pamlico County Board of Education are elected in non-partisan elections; and,

WHEREAS, Pamlico County Board of Education members are elected by five (5) districts and two (2) at-large positions in primaries; and,

WHEREAS, identification of candidates' party affiliation will provide voters with more information about the positions and policies the candidate's support; and,

WHEREAS, forty-one (41) school districts in North Carolina currently elect their Board of Education members in partisan races.

THEREFORE, BE IT RESOLVED, that the Pamlico County Board of Commissioners requests the North Carolina General Assembly establish that henceforth the party affiliation of candidates for the Pamlico County Board of Education be identified and that members of the Pamlico County Board of Education shall be elected by five (5) districts and two (2) at-large positions in general elections; and,

FURTHER RESOLVED, that the election of members of the Pamlico County Board of Education occur in even years; and,

FURTHER RESOLVED, that this change in the election of Pamlico County Board of Education members shall not impact the terms of any current members of the Pamlico County Board of Education; and,

NOW, THEREFORE, BE IT RESOLVED, that the Pamlico County Board of Commissioners respectfully requests that this change begin in the next election cycle, 2024.

ADOPTED this 21st day of November, 2022.

On a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of an Ordinance to Allow the Sale of Wine, Unfortified Wine, Fortified Wine, and Mixed Beverages on Sunday Mornings, is hereby approved [22-23-113].

AN ORDINANCE TO ALLOW THE SALE OF WINE, UNFORTIFIED WINE, FORTIFIED WINE, AND MIXED BEVERAGES ON SUNDAY MORNINGS

WHEREAS, Pamlico County may, by ordinance, allow the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages on Sundays beginning at 10:00 a.m. pursuant to the licensed premises' permit issued under N.C. Gen. Stat. § 18B-1001 pursuant to N.C. Gen. Stat. § 153A-145.7; and

WHEREAS, Pamlico County wishes to allow the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages (pursuant to valid residential private club and sports club

permits under N.C. Gen. Stat. § 18B-1006(k)) on Sundays pursuant to N.C. Gen. Stat. § 153A-145.7.

NOW THEREFORE, BE IT ORDAINED that the sale of malt beverages, unfortified wine, fortified wine, and mixed beverages (pursuant to valid residential private club and sports club permits under N.C. Gen. Stat. § 18B-1006(k)) shall be allowed beginning at 10:00 A.M. on Sunday pursuant to the licensed premises' permit issued under N.C. Gen. Stat. § 18B-1001.

This Ordinance shall become effective upon enactment, this the 21st day of November, 2022.

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the Board adjourned until the next regular meeting on Monday, December 5, 2022 at 7:00pm. Time Recorded: 8:01pm.

Chairman

Clerk to the Board