



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 7, 2022**

The Pamlico County Board of Commissioners met in regular session on Monday November 7, 2022 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Doug Brinson, Ed Riggs, Carl Ollison and Pat Prescott were present. Also present were County Attorneys Dave Baxter and Trey Ferguson, County Manager Tim Buck, Finance Officer Bill Fentress, Assistant County Manager Justin Oakes, and Clerk to the Board Chantelle Allison. Commissioner Candy Bohmert was not present for the meeting.

Chairman Brinson called the meeting to order. Commissioner Prescott offered the invocation, and Chairman Brinson led the assemblage in the Pledge of Allegiance.

Chairman Brinson asked if there were any corrections, additions, and/or deletions to the October 17, 2022 Regular Session minutes, the October 24, 2022 Commissioners' Planning Meeting minutes, and the October 28, 2022 Special Called Meeting minutes. There were no changes, then on a motion made by Commissioner Prescott and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the October 17, 2022 Regular Session minutes, the October 24, 2022 Commissioners' Planning Meeting minutes, and the October 28, 2022 Special Called Meeting minutes are hereby approved, and the Chairman's signature is authorized thereon.

Public Comment: There were no members of the public to speak during public comment period.

Chairman Brinson asked if there were any additions and/or deletions to the agenda; County Manager Tim Buck requested a Closed Session after the Correspondence items.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendment(s) are hereby approved [22-23-092].

<i>Department:</i> ARPA		#23-040	
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104130-518100ARPA	FICA Expense	\$ 4,292.20	
104130-512100ARPA	Salaries & Wages		\$ 4,292.20
<i>Reason for Budget Revision:</i> To redistribute ARPA monies to cover FICA expense.			

Department: Health Department

#23-041

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435510	Aid To Counties	\$ 2,305.00	
105110-529000	Departmental Supplies	\$ 2,305.00	

Reason for Budget Revision: To transfer funds for CPR First Aid Training.

Department: URP-2226 Grant

#23-042

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
109910-599019	Transfer to URP2226	\$ 5,000.00	
100600-400000	Miscellaneous Revenues	\$ 5,000.00	

Reason for Budget Revision: To move funds to cover required local match for grant.

Department: URP-2226 Grant

#23-043

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
190217-449262	URP 2226 Grant Proceeds	\$ 132,000.00	
190226-439910	Transfer from GF	\$ 5,000.00	
194919-557201	Soft Costs	\$ 10,000.00	
194919-558205	Hard Costs	\$ 117,000.00	
194919-559908	Administration	\$ 10,000.00	

Reason for Budget Revision: To set up budget for Grant URP-2226.

Department: Health Department

#23-044

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100300-435116	Patient Reimbursement	\$ 1,249.00	
105151-512100OS	Salaries & Wages	\$ 840.00	
105129-512100	Salaried & Wages	\$ 409.00	
100211-435116	Patient Reimbursement	\$ 503.47	
105151-512100OS	Salaries & Wages	\$ 503.47	
100211-435119	Insurance Reimbursement	\$ 16,231.86	
105151-512100OS	Salaries & Wages	\$ 247.51	
105129-512100	Salaries & Wages	\$ 13,802.08	
105129-529000	Departmental Supplies	\$ 2,000.00	
105164-512100	Salaries & Wages	\$ 182.27	
100211-435200	Medicaid Reimbursement	\$ 1,002.37	
105164-512100	Salaries & Wages	\$ 725.74	
105129-512100	Salaries & Wages	\$ 154.50	
105151-512100OS	Salaries & Wages	\$ 122.13	

Reason for Budget Revision: To transfer funds for patient, Medicaid, and private insurance revenue July-Sept 2022 towards program salaries.

Department: Sheriff Department

#23-045

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104310-512200ARPA	Overtime	\$ 29,550.85	
104310-512100ARPA	Salaries & Wages		\$ 29,550.85

Reason for Budget Revision: To redistribute ARPA monies to cover overtime.

Department: Jail

#23-046

FISCAL YEAR 2022-2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104320-512200ARPA	Overtime	\$ 44,150.53	
104320-512100ARPA	Salaries & Wages		\$ 44,150.53

Reason for Budget Revision: To redistribute ARPA monies to cover overtime costs.

<i>Department:</i> Dispatch		#23-047	
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104321-512200ARPA	Overtime	\$ 10,992.48	
104321-512100ARPA	Salaries & Wages		\$ 10,992.48
<i>Reason for Budget Revision:</i> To redistribute ARPA monies to cover overtime costs.			

<i>Department:</i> Emergency Management		#23-048	
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104330-512200ARPA	Overtime	\$ 830.31	
104330-512100ARPA	Salaries & Wages		\$ 830.31
<i>Reason for Budget Revision:</i> To redistribute ARPA monies to cover overtime.			

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon [22-23-093].

BE IT RESOLVED, the request for a Resolution Supporting Operation Green Light, is hereby approved [22-23-094].

**A RESOLUTION SUPPORTING
OPERATION GREEN LIGHT FOR VETERANS**

WHEREAS, the residents of Pamlico County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Pamlico County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm’s way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes, and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Pamlico County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted;

THEREFORE, BE IT RESOLVED, with designation as a Green Light for Veterans County, Pamlico County hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service;

THEREFORE, BE IT FURTHER RESOLVED, that in observance of Operation Green Light, Pamlico County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

ADOPTED the 7th day of November, 2022 by the Pamlico County Board of Commissioners.

BE IT RESOLVED, the request for approval of the Stillwater Subdivision Plat, is hereby approved, and the Chairman's signature is authorized thereon [22-23-095].

BE IT RESOLVED, the request for approval of a Late Application for DAV exclusion, Parcel E031-23, is hereby approved [22-23-096].

BE IT RESOLVED, the request to approve a resolution allowing 5 Business Days for the Review Officer to Review Maps, is hereby approved [22-23-097].

BE IT RESOLVED, the request for approval of The American Institute of Architects (AIA) Water System Construction Standards, is hereby approved [22-23-098].

BE IT RESOLVED, the request for approval of the Amended Pamlico County Water Department Certification Policy, is hereby approved [22-23-099].

BE IT RESOLVED, the request for approval of the use of Health Department COVID Funds for Bonus/Incentive Awards is hereby approved [22-23-100].

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Baskervill, seconded by Commissioner Prescott, the following resolution was unanimously approved [22-23-101].

BE IT RESOLVED, the request to Advance the Revaluation Cycle and set the next Reappraisal Schedule to January 1, 2026, and contract with a company for a Full Measure Revaluation, is hereby approved [22-23-101].

On a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Commissioner Brinson as the voting delegate for the 2022 NCACC Legislative Goals Conference, is hereby approved. Commissioner Brinson and County Manager Tim Buck will attend the conference [22-23-102].

On a motion made by Commissioner Baskervill, seconded by Commissioner Forrest, and unanimously approved, the Board went into Closed Session for Attorney/Client Privilege discussion [N.C.G.S. § 143-318.11(a)(3)]. Time Recorded: 7:28pm [22-23-103]

Discussion regarded an ongoing lawsuit; the names of the litigants are: Pamlico County; Oriental Consortium, LLC; John and Claudia O'Hale; James and Ann Wilson; Janet Licciardello; Melanie Campen; Scott Lenhart; and North Carolina Department of Health and Human Services.

No action was taken during Closed Session, then on a motion made by Commissioner Riggs, seconded by Commissioner Forrest, and unanimously approved, the Board went back into Open Session. Time Recorded: 7:52pm

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Riggs, the Board adjourned until the next regular meeting on Monday, November 21, 2022 at 7:00pm. Time Recorded: 7:54pm.

Chairman

Clerk to the Board