



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 17, 2022**

The Pamlico County Board of Commissioners met in regular session on Monday October 17, 2022 at 7:00pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Doug Brinson, Ed Riggs, and Pat Prescott were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Assistant County Manager Justin Oakes, Finance Officer Bill Fentress, and Clerk to the Board Chantelle Allison. Commissioner Carl Ollison was not in attendance.

Chairman Brinson called the meeting to order and led the assemblage in the Pledge of Allegiance.

Chairman Brinson asked if there were any corrections, additions, and/or deletions to the October 3, 2022 regular session minutes. There were no changes, then on a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, October 3, 2022 meeting are hereby approved, and the Chairman’s signature is authorized thereon.

Chairman Doug Brinson asked if there were any additions and/or deletions to the agenda, and there were no motions made. The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Riggs and seconded by Commissioner Prescott, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendment(s) are hereby approved [22-23-086].

<i>Department:</i> Enhancement Preservation			#23-036
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
350000-439900	Fund Balance Approp.	\$ 7,166.03	
354180-555000	Capital Outlay	\$ 7,166.03	
<i>Reason for Budget Revision:</i> To move unused funds to current year.			

<i>Department:</i> Water Department			#23-037
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-512100	Salaries & Wages		\$ 50,000.00
307140-512600	Salaries & Wages P/T	\$ 50,000.00	
<i>Reason for Budget Revision:</i> To transfer funds for the creation of a new line item.			

<i>Department:</i> Animal Control			#23-038
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 25.00	
104380-539500	Training	\$ 25.00	
<i>Reason for Budget Revision:</i> To recognize revenue received as donation and increase training line for Animal Control.			

<i>Department:</i> FMA Grant			#23-039
FISCAL YEAR 2022-2023			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
180213-449278-19001	FMA Grant Proceeds	\$ 1,078,187.00	
184918-558104-19001	Elevation Cost-FMA	\$ 864,337.00	
184918-557201-19001	Soft Costs	\$ 213,850.00	
<i>Reason for Budget Revision:</i> To set up budget for FMA Grant FMA-PJ-04-NC-2019-001.			

BE IT RESOLVED, the request for approval of the Tax Office Board Releases is hereby approved, and the Chairman’s signature is authorized thereon [22-23-087].

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Bohmert and seconded by Commissioner Baskervill, the following resolution was unanimously approved [22-23-088].

BE IT RESOLVED, in lieu of an employee appreciation dinner, the request for approval to add a floating holiday to the holiday schedule to be taken during a period determined by the County Manager, and increase the annual supplement by \$50, for a total of \$800, is hereby approved.

On a motion made by Commissioner Riggs and seconded by Commissioner Bohmert, the following resolution was unanimously approved [22-23-089].

BE IT RESOLVED, the Board opted to renew the USDA Beaver Management Assistance Program (BMAP) contract for \$6000 and allocate an additional \$10,000 supplement for additional beaver removal services that are not provided by BMAP.

Health Department Director, Melanie Campen, gave an update on their accreditation visit [22-23-090]:

MC: Accreditation Updates: WE DID IT!!!! Our site visit for accreditation was last Thursday. Our AAC staff member left just before the dashboard was closed. Ms. Eunice Inman had called us concerned with the lack of evidence that was entered. We gathered as a team and worked to get the evidence downloaded and when the dashboard was re-opened, we started downloading information, although we were working through IT issues. During our exit interview, Mr. Andy Smith stated that they came here worried, but after reviewing all evidence and making a tour of the facility, he said we had improved 1,000%!!! I would like to read a line from the letter I received this afternoon from Mrs. Amy Bellflower

Thomas, "I am pleased to share with you the attached Site Visit Report which recommends the Pamlico County Health Department for Reaccreditation with Honors." This is a first for this Health Department and I am proud to say that I have a great team. We came together and worked to achieve this.

I will be traveling to Raleigh on November 18 to receive our plaque. I would like to say that we met 144 out of 147 activities!!

There being no further business, on a motion made by Commissioner Baskervill and seconded by Commissioner Bohmert, the Board recessed until the scheduled Planning Meeting on Monday, October 24, 2022 at 9:00am at Camp Seafarer. Time Recorded: 7:45pm.

Chairman

Clerk to the Board