



**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 4, 2022**

The Pamlico County Board of Commissioners met in regular session on Monday, April 4, 2022 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. Commissioners Missy Baskervill, Kari Forrest, Candy Bohmert, Doug Brinson, Ed Riggs, Pat Prescott, and Carl Ollison were present. Also present were County Attorney Ross Hardeman, County Manager Tim Buck, Finance Director Bill Fentress, Assistant County Manager Justin Oakes, and Clerk to the Board Chantelle Allison.

Chairman Doug Brinson called the meeting to order.

Commissioner Candy Bohmert led the assemblage in prayer. Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the March 21, 2022 regular session minutes. There were no changes, then on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, March 21, 2022 meetings are hereby approved, and the Chairman's signature is authorized thereon.

Chairman Doug Brinson and County Manager Tim Buck formally introduced Justin Oakes as the new Assistant County Manager, and Mr. Oakes spoke briefly and highlighted his previous experience and accomplishments.

Chairman Doug Brinson read the Resolution, approved at the March 21, 2022 regular meeting, declaring April 4-10, 2022 as Public Health Week. Several Health Department employees were in attendance at the meeting, and Director Melanie Campen introduced each of them. The Board commended the Health Department for their hard work, dedication, and recent Accreditation achievements. [21-22-180]

Chairman Doug Brinson invited Cooperative Extension Director, Daniel Simpson, to present their report of activities and upcoming events. Mr. Simpson detailed various projects and studies, classes and accommodations made to improve the Coop's presence through the COVID-19 restrictions. Ms. Kait Neeland gave an update on the recent 4-H activities and expressed excitement for their variety of upcoming summer arts programs and camps. [21-22-181]

Chairman Doug Brinson invited Ms. Vennie Himbry to speak regarding the Bayboro Development Center. She turned the presentation over to Mr. Tim Jarvis, who gave a detailed description of how the Center provides assistance for ex-offenders, so they have the best chance at a positive outcome. Ms. Himbry described their re-entry program, counseling, help with finding housing, training programs, fundraising opportunities, and other services. She also made a request on behalf

of the Center for some land to be donated and help with building temporary housing for ex-offenders transitioning back into society. The Board mentioned the possibility of allocating some funds from the Opioid Settlement towards the ex-offender re-entry program. [21-22-182]

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved, and read aloud by Chairman Doug Brinson. [21-22-183]

**RESOLUTION HONORING THE PAMLICO COUNTY
SESQUICENTENNIAL ANNIVERSARY**

WHEREAS, on February 8, 1872, the North Carolina General Assembly enacted a law establishing Pamlico County as a new County of North Carolina; and

WHEREAS, Pamlico County celebrates 150 years as a County in 2022; and

WHEREAS, Pamlico County Historical Association is organizing a celebration event to publicly recognize the rich history of Pamlico County and to look forward to the next 50 years; and

WHEREAS, on April 23, 2022 at 10:30 AM, a time capsule, secured in a vault on Courthouse Grounds in 1972 will be opened and certain contents displayed to the public; and

WHEREAS, a Sesquicentennial Celebration will be held at the Pamlico County Heritage Center on April 23, 2022 beginning at noon; and

WHEREAS, Pamlico County encourages all County departments, organizations, academic institutions, and citizens to be part of the celebration.

NOW THEREFORE BE IT RESOLVED, that the Pamlico County Board of County Commissioners hereby recognizes and celebrates Pamlico County's 150 years as a North Carolina County.

Public Comment: There were no members of the public to speak during public comment period.

Chairman Doug Brinson asked if there were any additions and/or deletions to the agenda. On a motion made by Commissioner Pat Prescott and seconded by Commissioner Kari Forrest, a Budget Amendment and request for approval to hire a sheriff deputy at \$42,000 will be added to the Correspondence Agenda. [21-22-197]

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved. [21-22-184]

<i>Department:</i> Cooperative Extension			
<p>The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.</p>			
FISCAL YEAR 2021-2022			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100226-438330	Young Farmers-CES	\$ 125.00	
104950-529004	Programming-YFA	\$ 125.00	
<i>Reason for Budget Revision:</i> To recognize revenue and increase expenditure line.			

<i>Department:</i> Sheriff Department			
<p>The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.</p>			
FISCAL YEAR 2021-2022			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104310-539500	Training	\$ 150.00	
104310-534000	Printing & Binding		\$ 150.00
<i>Reason for Budget Revision:</i> To transfer funds into the training line to cover FTO training for Deputy Quezada.			

Department: Jail

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FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
290200-400021	Inmate Receipts	\$ 20,280.50	
294322-500000	Inmate Expenditure	\$ 20,280.50	

Reason for Budget Revision: To recognize and increase expenditure line.

Department: Public Buildings

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FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105000-525100	Auto Supplies		\$ 1,000.00
105000-533002	Natural Gas	\$ 1,000.00	

Reason for Budget Revision: To transfer funds to cover the gas bills for the month of March.

Department: Recreation- Alliance Park

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FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-438365	Alliance Park Econ Dev Grant	\$ 450,000.00	
106120-548627ALLPK	Engineering-Design/Permit	\$ 50,000.00	
106120-559915ALLPK	Repairs/Paving/Courts	\$ 400,000.00	

Reason for Budget Revision: To set up budget for new Economic Development Grant for Alliance Park Grant #2022-063-1257-1913.

Department: Sheriff Department

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FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200-434307	Summer Camp-Sheriff	\$ 6,100.00	
104310-549912	Sheriff Outreach Expenses	\$ 6,100.00	

Reason for Budget Revision: To recognize revenue and increase expenditure line.

Department: Governing Body

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FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Approp.	\$ 18,000.00	
104110-519900	Contracted Services	\$ 18,000.00	

Reason for Budget Revision: To cover fires services assessment.

BE IT RESOLVED, the request for approval of the Fireworks Schedule for Camps Seagull and Seafarer, is hereby approved. [21-22-185]

BE IT RESOLVED, the request for approval to relieve Skip Lee (now retired) of his duties as Map Review Officer is hereby approved. [21-22-186]

BE IT RESOLVED, the request for approval of a Resolution to renew our Flexible Benefits Plan is hereby approved. [21-22-187]

BE IT RESOLVED, the request for approval of Staff Appointments is hereby approved, with conditions for accepting employment as follows: [21-22-188]

Building Inspector I – Michael Sawyer, starting salary \$52,000 with 6% increase in 6 months, no sign on bonus, and a 2% increase for each certification received in the following inspection areas: Building I-III, Mechanical I-III, Plumbing I-III, and Electrical I-III.

Environmental Health Coordinator – Eugene McRoy, starting salary \$74,000 with 6% increase in 6 months, \$5000 sign on bonus, and ineligible for COLA or other pay increases until completion of 6-month probationary period (not retroactive). Sign on bonus requires 2 years’ service commitment. Immediately eligible for benefits and will allow transfer of vacation leave if requested.

BE IT RESOLVED, the request for approval of project budget for the Sheriff Grant of \$84,270 and authorization for the County Manager/Finance Officer to approve budget amendments, purchase orders and other documents needed to complete the projects, is hereby approved. [21-22-189]

BE IT RESOLVED, the request for approval to purchase playground canopies/toppers, using insurance proceeds from Hurricane Florence and/or funds from

the \$450,000 State Grant, is hereby approved. [21-22-190]

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Ed Riggs, seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve the contract with Carr, Riggs and Ingram to perform the FY 2021-22 Audit, and authorize the Chairman, County Manager, and Finance Director to sign necessary documents, is hereby approved. [21-22-191]

On a motion made by Commissioner Candy Bohmert, seconded by Commissioner Kari Forrest the following resolution was approved by a vote of 4:1, Ayes: Commissioners Bohmert, Forrest, Prescott, Brinson, Nays: Commissioner Riggs, Recused: Commissioners Baskervill, and Ollison.

BE IT RESOLVED, the request to approve the 2021 Property Tax Commission Settlement Offer #2 is hereby approved. [21-22-192(1)]

On a motion made by Commissioner Candy Bohmert, seconded by Commissioner Kari Forrest the following resolution was approved by a vote of 4:1, Ayes: Commissioners Bohmert, Forrest, Prescott, Brinson, Nays: Commissioner Riggs, Recused: Commissioners Baskervill, and Ollison.

BE IT RESOLVED, the request to approve Equalization of Property Tax on all Boat Slips in Pecan Grove Marina for Tax Year 2021 is hereby approved. [21-22-192(2)]

On a motion made by Commissioner Ed Riggs, seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Mr. Angelo Midgette to the Board of Social Services is hereby approved. [21-22-193]

On a motion made by Commissioner Ed Riggs, seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint Mr. Al Spruill and Mr. Christopher Jones to the Agricultural Advisory Board, is hereby approved. [21-22-194]

On a motion made by Commissioner Candy Bohmert, seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to reappoint the Board of Equalization and Review members, is hereby approved. [21-22-195]

On a motion made by Commissioner Kari Forrest, seconded by Commissioner Pat Prescott, the request for a Budget Amendment and to hire a sheriff deputy at \$42,000 failed by a vote of 3:4, Ayes: Commissioners Forrest, Brinson, Prescott, Nays: Commissioners Baskervill, Bohmert,

Ollison, Riggs. The Board then requested more information regarding the hire/budget and would discuss at a later date. [21-22-197]

On a motion made by Commissioner Candy Bohmert, seconded by Commissioner Ed Riggs, and unanimously approved, the Board went into Closed Session to discuss Personnel items and other issues under Attorney/Client privilege [§143-318.11(a)(3)&(5)]. Time Recorded: 8:18pm

On a motion made by Commissioner Ed Riggs, seconded by Commissioner Missy Baskervill, and unanimously approved, the Board went back into Open Session. Time Recorded: 8:53pm

There being no further business, on a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the Board recessed until Tuesday, April 5, 2022 at 9:00 am for the Commissioners' Board Retreat.

Chairman

Clerk to the Board