

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS**

**MONDAY, NOVEMBER 15, 2021**

The Pamlico County Board of Commissioners met in regular session on Monday, November 15, 2021, at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also, present was County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Amanda Carey.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the Monday, November 1, 2021, regular session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the Monday, November 1, 2021, regular session minutes, are hereby approved, and the Chairman's signature is authorized thereon.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill and unanimously approved the Board opened a public hearing to accept public comments on redistricting maps. The following were present at the public hearing with questions and/or comments: Melanie Fluherty, Jerlvine Collins, Jaron Collins, Kelvin Credle, Delcine Gibbs and Geraldine Bell.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Pat Prescott and unanimously approved the Board closed the public hearing.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**RESOLUTION OF THE PAMLICO COUNTY BOARD OF COUNTY  
COMMISSIONERS ADOPTING NEW ELECTORAL DISTRICT BOUNDARIES**

**WHEREAS**, the Pamlico County Board of Commissioners is authorized and obligated under North Carolina General Statute § 153A-22 to revise its county district boundaries to correct any population imbalances as shown by the federal Census; and

**WHEREAS**, the seven-member Board of County Commissioners includes seven commissioners, with five elected from five different townships (districts); and

**WHEREAS**, the electoral districts are subject to the constitutional and statutory requirement of one-person/one-vote; and

**WHEREAS**, the Board of County Commissioners has received and reviewed the population of its districts as determined by the 2020 federal Census; and

**WHEREAS**, the Board of County Commissioners has determined that the population of its districts is out of balance and the boundaries of the districts need to be altered to provide equal representation; and

**WHEREAS**, on October 4, 2021, the Board of County Commissioners held a public hearing on proposed criteria to guide the redistricting process and thereafter adopted seven guiding principles to be used in redistricting; and

**WHEREAS**, on November 1, 2021, the Board of County Commissioners held a public hearing to review and consider proposed redistricting plans, identified as Alternative A, Alternative B, and Alternative C; and

**WHEREAS**, on November 15, 2021, the Board of County Commissioners held a second public hearing to review and consider additional proposed redistricting plans, identified as Alternative A5 and Alternative A6; and

**WHEREAS**, meeting in public session on November 15, 2021, the Board of County Commissioners considered and approved the redistricting plan identified as Alternative A6, a copy of which is attached hereto; and

**WHEREAS**, the redistricting plan approved by Board of County Commissioners and presented in public session satisfies the statutory and constitutional one-person/one-vote requirements;

**NOW, THEREFORE, BE IT RESOLVED** by the Pamlico County Board of County Commissioners as follows:

1. The boundaries of the five electoral districts for the County of Pamlico are altered to follow the lines depicted on the attached redistricting plan identified as Alternative A6.
2. The attached plan has been prepared from United States Census Bureau maps and the boundaries have been drawn to follow census block lines. A list of the census blocks in each district is attached for reference and to resolve any issue that might arise concerning the boundaries of the districts.
3. The new district boundaries shall be used for the next election of the members of the Board of County Commissioners and for each subsequent election until the boundaries are altered according to law.
4. A copy of this resolution, with exhibits, and the map showing the district boundaries shall be retained in the office of the Clerk to the Board of County Commissioners.
5. A copy of this resolution, with exhibits, shall be provided to the Pamlico County Board of Elections with the request that the Board of Elections notify residents of applicable changes in the districts in which they vote.
6. Not later than 10 days after the day of adoption of this resolution, the clerk shall file in the Secretary of State's office, and in the office of the Pamlico County Register of Deeds a certified copy of the resolution.
7. A resolution adopted pursuant to this section shall be the basis of electing persons to the board of commissioners at the first general election for members of the board of commissioners occurring after the resolution's effective date, and thereafter.
8. This resolution shall become effective upon its adoption.

ADOPTED BY THE PAMLICO COUNTY BOARD OF COMMISSIONERS ON THE 15<sup>th</sup> DAY OF NOVEMBER, 2021.

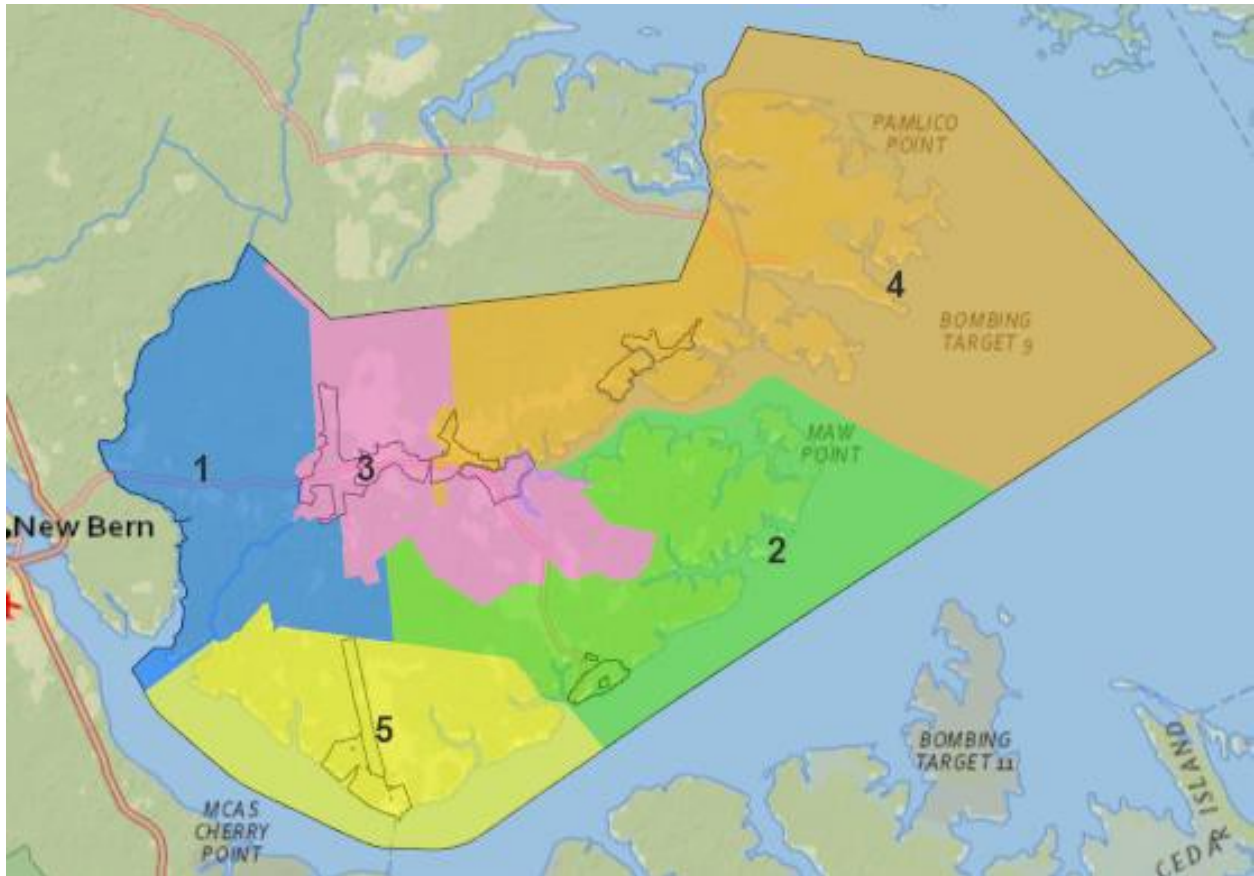
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Doug Brinson, Chairman, At-Large  
Board of County Commissioners  
Pamlico County

APPROVED AS TO FORM:

\_\_\_\_\_  
Pamlico County Attorney

ATTEST:

\_\_\_\_\_  
Clerk to the Board of County Commissioners  
Pamlico County



***Pamlico Alternative A6 bill text:***

**Township 1**

Township 1: Pamlico County: Tract 950101: Block Group 1: Block 1, Block 2, Block 3, Block 4, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 20, Block 21, Block 24, Block 25, Block 37; Block Group 2, Block Group 3: Block 0, Block 1, Block 2, Block 3, Block 4, Block 5, Block 6, Block 7, Block 8, Block 9, Block 10, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 20, Block 21, Block 22, Block 23, Block 24, Block 25, Block 26, Block 34, Block 35, Block 36, Block 37; Tract 950204: Block Group 1: Block 28, Block 29; Block Group 2: Block 0, Block 1, Block 2.

**Township 2**

Township 2: Pamlico County: Tract 950202: Block Group 1, Block Group 2: Block 0, Block 2, Block 3, Block 4, Block 5, Block 6, Block 7, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 20, Block 21, Block 22, Block 23, Block 24, Block 25, Block 26, Block 27, Block 28, Block 47, Block 48, Block 49, Block 51, Block 52, Block 53, Block 54, Block 55, Block 56; Block Group 3; Tract 950203: Block Group 3, Block Group 4: Block 0, Block 1, Block 2, Block 22; Tract 950204: Block Group 1: Block 20, Block 21, Block 27, Block 39, Block 42, Block 43, Block 44; Tract 990100: Block Group 0: Block 4.

**Township 3**

Township 3: Pamlico County: Tract 950101: Block Group 1: Block 0, Block 5, Block 6, Block 7; Block Group 3: Block 11, Block 12, Block 13, Block 27, Block 28, Block 29, Block 30, Block 31, Block 32, Block 33; Tract 950103: Block Group 1: Block 0, Block 1, Block 2, Block 3, Block 4, Block 5, Block 6, Block 7, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 20, Block 21, Block 22, Block 23, Block 24, Block 25, Block 26, Block 27, Block 28, Block 29, Block 30, Block 31, Block 32, Block 33, Block 34, Block 35, Block 36, Block 37, Block 38, Block 39, Block 41, Block 42, Block 43, Block 44, Block 45, Block 46, Block 47, Block 48, Block 49, Block 50, Block 51, Block 52, Block 53, Block 54, Block 55, Block 61, Block 62, Block 63,

Block 64, Block 65, Block 66, Block 67, Block 68, Block 69, Block 70, Block 71, Block 72, Block 73, Block 74; Block Group 2: Block 33, Block 34, Block 35, Block 36, Block 44, Block 45, Block 46; Tract 950202: Block Group 2: Block 29, Block 30, Block 31, Block 32, Block 33, Block 34, Block 35, Block 36, Block 37, Block 38, Block 39, Block 40, Block 41, Block 42, Block 43, Block 44, Block 45, Block 46, Block 50; Tract 950204: Block Group 1: Block 0, Block 1, Block 2, Block 5, Block 7, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 22, Block 23, Block 24, Block 25, Block 26, Block 40, Block 41.

#### **Township 4**

Township 4: Pamlico County: Tract 950104, Tract 950103: Block Group 1: Block 40, Block 56, Block 57, Block 58, Block 59, Block 60, Block 75; Block Group 2: Block 0, Block 1, Block 2, Block 3, Block 4, Block 5, Block 6, Block 7, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 20, Block 21, Block 22, Block 23, Block 24, Block 25, Block 26, Block 27, Block 28, Block 29, Block 30, Block 31, Block 32, Block 37, Block 38, Block 39, Block 40, Block 41, Block 42, Block 43; Tract 950202: Block Group 2: Block 1; Tract 950204: Block Group 1: Block 3, Block 4, Block 6; Tract 990100: Block Group 0: Block 1, Block 2, Block 3.

#### **Township 5**

Township 5: Pamlico County: Tract 950101: Block Group 1: Block 22, Block 23, Block 26, Block 27, Block 28, Block 29, Block 30, Block 31, Block 32, Block 33, Block 34, Block 35, Block 36, Block 38; Tract 950203: Block Group 1, Block Group 2, Block Group 4: Block 3, Block 4, Block 5, Block 6, Block 7, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14, Block 15, Block 16, Block 17, Block 18, Block 19, Block 20, Block 21, Block 23, Block 24; Tract 950204: Block Group 1: Block 30, Block 31, Block 32, Block 33, Block 34, Block 35, Block 36, Block 37, Block 38; Block Group 2: Block 3, Block 4, Block 5, Block 6, Block 7, Block 8, Block 9, Block 10, Block 11, Block 12, Block 13, Block 14; Block Group 3.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert and unanimously approved the Board recognized Patricia Bragg with 30 years of service.

#### **RESOLUTION OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS HONORING THE SERVICE OF PAMLICO COUNTY HEALTH DEPARTMENT EMPLOYEE PATRICIA BRAGG**

**WHEREAS**, on September 3, 1991 Patricia Bragg began employment with the Pamlico County Health Department as a Community Health Assistant I; and

**WHEREAS**, Ms. Bragg was promoted to Processing Assistant III in March 2000 and to Processing Assistant IV in July 2003; and

**WHEREAS**, during her time as Processing Assistant IV with Pamlico County Health Department, Ms. Bragg successfully worked in various roles including but not limited to front desk clerk, WIC assistant, rabies clinic support staff, hurricane recovery staff; and

**WHEREAS**, Ms. Bragg's friendly demeanor, gentle spirit and willingness to lend a helping hand enabled her to be an ideal public servant; and

**WHEREAS**, throughout her years at the Health Department, Ms. Bragg was recognized for her quality of work, her true team spirit and her dedication to getting the job done.

**NOW, THEREFORE, BE IT RESOLVED** that the Pamlico County Board of Commissioners hereby recognizes Patricia Bragg's 30 years of exemplary service to Pamlico County.

**BE IT FURTHER RESOLVED**, that the Pamlico County Commissioners extends best wishes to Ms. Bragg upon her retirement in December 2021.

**ADOPTED** the 15<sup>th</sup> of November, 2021 by the Pamlico County Board of Commissioners.

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Doug Brinson, Chair  
Pamlico County Board of Commissioners

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Amanda Carey, Clerk  
Pamlico County

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolutions were approved by a unanimous vote.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department:* **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line-Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2021-2022**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105157-518101	Medicare Expenses	\$ 700.00	
105157-512100	Salaries & Wages	\$ 23,943.68	
105157-518300	Group Insurance		\$ 700.00
105157-519900	Contracted Services		\$ 13,164.68
105157-529000	Departmental Supplies		\$ 6,000.00
105157-529000MAJ	Departmental Supplies		\$ 4,779.00
105117-512100	Salaries & Wages	\$ 7,000.00	
105117-519900	Contracted Services		\$ 3,000.00
105117-529000	Departmental Supplies		\$ 4,000.00

*Reason for Budget Revision:* To cover shortfalls.

*Department:* **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2021-2022**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105167-519900	WICC Contracted Services	\$ 10,000.00	
105168-512100	WICCN Salaries & Wages		\$ 5,000.00
105171-512100	WICA Salaries & Wages		\$ 5,000.00

*Reason for Budget Revision:* To cover shortfalls.

**BE IT RESOLVED**, the request to advertise parcel L06-12 with intent to lease is hereby approved.

**BE IT RESOLVED**, the request for approval of the Environmental Health Fee Schedule that was tabled at the November 1, 2021, is hereby approved.

# Environmental Health Fees November 2021

Description	FEES
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## On-Site Waste Water

### A. Improvement Permits

#### Residential/Single Family Duplex

New permits (up to 2 acres per lot).....	\$200.00
Existing system (1 visit).....	\$150.00
Repairs.....	No Charge
Redesign (1 visit).....	\$200.00
Flow addition (2 visits).....	\$200.00

#### Commercial/Multi-Family

Existing.....	\$300.00
Repairs.....	No Charge
Redesign.....	\$300.00
Flow Addition.....	\$300.00

#### NEW Commercial

Up to 1000 GPD.....	\$300.00
1000-2999 GPD.....	\$600.00
Over 3000 GPD.....	\$600.00

#### NCDENR MUST APPROVE:

Non-Profit Organization up to 3000 GPD.....	\$150.00
Non-Profit Organization over 3000 GPD.....	\$100.00

**SITE REVISIT FEE for all.....** \$50.00

**ENGINEERED OPTION PERMIT/LSS OPTION.....** 30% of total permit fees(IP,CA,OP)

### B. Authorization to Construct and Final Inspection for Operational Permit

#### (Residential/Commercial)

Conventional (1 visit)..... (Includes polystyrene and chambered)	\$200.00
Shallow (1 visit)..... (Includes polystyrene and chambered mound)	\$200.00
Mound (3 visits).....	\$250.00
LPP (2 visits).....	\$300.00
LPP and Mound (3 visits).....	\$300.00
Pressure Manifold (2 visits).....	\$250.00
Pressure Manifold Mound (3 visits).....	\$300.00
Maintenance entity operational permit (1 visit).....	\$80.00
<b>*Repeat visit after initial denial for installer.....</b>	<b>\$50.00</b>

## Wells – Drinking and/or Irrigation

#### Per Ordinance

Site Approval/Installation (2 visits).....	\$200.00
Closure/Abandonment/Irrigation.....	\$100.00
Additional Visits.....	\$50.00

#### Water Samples

New Well Samples.....	\$100.00
Bacteria.....	\$50.00

Inorganic.....	\$50.00
Pesticide.....	\$70.00
Volatile Organic.....	\$70.00
Petroleum.....	\$80.00
Medically Indicated.....	No Charge

**Other Services**

**Swimming Pools (Public)**

Annual Operations Permit Fee.....	\$125.00
Additional Visits.....	\$75.00
Plan Review.....	\$175.00

**Tattoo Parlors (by appointment)**

Per Artist (annually).....	\$200.00
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**Food and Lodging**

Plan Review and Application Fee.....	\$200.00
Temporary Food Establishments.....	\$75.00
Limited Food Service Establishment.....	\$75.00

**BE IT RESOLVED, the request to ratify employee appointments is hereby approved.**

**BE IT RESOLVED, the request to approve the agreement with Dr. Stanley Koontz to provide EMS Medical Director Services to Pamlico County, authorize signature by the County Manager, and authorize the County manager and Finance Officer to approve budget amendments to facilitate payment of \$5,000.00.**

**BE IT FUTHER RESOLVED, the County Manager is authorized to sign any modified agreement except agreements that increase costs or contain changes that our attorney recommends that the Board review prior to signature is hereby approved.**

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to approve a resolution opposing closure of the Neuse River, Bay River, and other waters to all shrimping including recreational and commercial is hereby approved.**

**PAMLICO COUNTY RESOLUTION OPPOSING  
PROPOSED SHRIMP FISHERY MANAGEMENT PLAN AMENDMENT 2**

**WHEREAS**, the Pamlico County Board of Commissioners rely on experts, data, recreational and commercial fishermen and others in the seafood industry to help advise them on relevant issues that would have a detrimental effect on the County, region and the great State of North Carolina; and

**WHEREAS**, in 2019 North Carolina required all shrimp trawlers operating in Pamlico Sound and its tributaries to use 1 of 4 gear combinations, tested and shown to reduce the bycatch of finfish by 40% to 57% above the existing BRD and TED requirements, thus making NC the most progressive state in using bycatch reduction devices and resulting in bycatch reductions that are double the federal requirements; and

**WHEREAS**, North Carolina shrimp fisheries are stable and finfish bycatch reductions across the state are double the federal requirements; and

**WHEREAS**, Pamlico County and the region’s recreational and commercial fishermen along with supporting industries such as tourism, guide services, restaurants, retail stores, boatyards, contractors, trucking companies, marine supply stores, and

accommodations, are an integral economic driver for many low wealth and marginalized communities in Eastern North Carolina; and

**WHEREAS**, local units of government as well as regional businesses, communities and the commercial/recreational fishing industry are greatly concerned about the proposed Shrimp Fishery Management Plan Amendment 2; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will further eliminate local and statewide jobs in the seafood, value added food production, restaurant, tourism, trucking, contracting, boatyard, recreation, retail, and commercial fishing industries; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will have a disproportionately negative impact on historically marginalized minority and other small vessel owners; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved it will essentially eliminate the commercial and recreational shrimping industry in Pamlico County and the region; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will eliminate fish to table efforts and exacerbate local and state food shortages; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will eliminate recreational shrimping in Pamlico County that many low wealth elderly and minority households depend on as a supplement to their yearly food supplies; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will essentially impact the production of shrimp-based value-added seafood products that incorporate additional Eastern North Carolina agricultural products in their production thus negatively impacting agricultural growers; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will have a highly detrimental impact on Pamlico County and North Carolina's coastal tourism, guide services, restaurants, trucking industries, retail stores, boatyards, contractors, marine supply stores, accommodations, and further negative community and economic multiplier impact on other support services including non-profits; and

**WHEREAS**, if the recommendation by DMF for Amendment 2 is approved, it will directly conflict with the directives from the Federal and State government to shore up USA food production facilities in North Carolina to stabilize and increase access to nutritious food sources for citizens; and

**WHEREAS**, the Pamlico County Board of Commissioners supports management of fishery issues that incorporates the whole body of available evidence and considers the biology of the fish, environmental conditions, prior management actions and outcomes, and uncertainties about data; and

**WHEREAS**, NC has a long and proud history of achieving significant reductions in shrimp trawl bycatch and protecting critical habitat, and Pamlico County strongly supports the testing and use of BRD's as the preferred method for further reducing shrimp trawl bycatch while allowing access to this important resource.

**NOW THEREFORE BE IT RESOLVED** that the Pamlico County Board of Commissioners reaffirms its unwavering commitment to North Carolina's citizens, communities, and fishing industry by supporting the position of our commercial and recreational fishermen and strongly opposes Amendment 2 or any other action that would further cause continued harm to the County's food resources, economic resources or its recreational and commercial fishermen.

**BE IT FURTHER RESOLVED** that the Pamlico County Board of Commissioners hereby directs the Clerk to submit this Resolution to the North Carolina Marine Fisheries



Commission in support of public comment in opposition to Amendment 2.

**ADOPTED**, this the 15<sup>th</sup> day of November, 2021.

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Doug Brinson, Chairman  
Pamlico County Board of Commissioners

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Amanda Carey, Clerk to the Board

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to appoint Helen Robinson to the Jury Commission is hereby approved.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the following individuals are appointed to the committee responsible or hearing appeals of dangerous/potentially dangerous dog declarations under NCGS Chapter 67: Candy Bohmert – Board of County Commissioners; Jackie Schmidt – Paws; Melanie Campen – Health Director; Shane Hardison – Sheriff Department.**

**BE IT FURTHER RESOLVED, Berkley Hill is the individual responsible for declaring dogs dangerous/potentially dangerous under NCGS Chapter 67.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Kari Forrest, the following resolution was unanimously approved.

**BE IT RESOLVED, County Attorney Dave Baxter is authorized to review County ordinances for compliance with Session Law 2021-138 and to work with the Pamlico County Planning Board to draft required changes to the ordinances.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskerville, the following resolution was unanimously approved.

**BE IT RESOLVED, County Attorney Dave Baxter and County Manager Tim Buck are directed to compose policies and procedures for implementing OSHA emergency temporary standard for COVID-19 vaccination and testing that may be implemented only if required by Federal law and upon approval by Pamlico County Board of Commissioners.**

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the Board went into closed session pursuant to NCGS § 143-318.11(a)(6) to discuss a personnel matter.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, December 6, 2021.

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Chairman

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Interim Clerk to the Board