

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS**

MONDAY, NOVEMBER 1, 2021

The Pamlico County Board of Commissioners met in regular session on Monday, November 1, 2021, at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also, present was County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Amanda Carey.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson recognized Reverend Grady Simpson to lead the assemblage in prayer.

Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the Monday, October 18, 2021, regular session minutes and closed session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the Monday, October 18, 2021, regular session minutes and the closed session minutes, are hereby approved, and the Chairman's signature is authorized thereon.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott and unanimously approved the Board opened a public hearing to accept public comments on redistricting maps.

Chairman Doug Brinson recognized Caroline Mackie to discuss the redistricting process and proposed township maps. A video was played for the public that discussed 3 (three) additional options.

Ms. Joanne Credle asked "Why we are redistricting" and "How can Stonewall and Neals Creek be included in Township 4. The Board and staff provided information to Ms. Credle.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill and unanimously approved the Board closed the public hearing.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolutions were approved by a unanimous vote.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Soil/Water Conservation

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434977	Stream Debris Removal	\$ 107,699.00	
104961-519930	Contracted Stream Debris Removal	\$ 107,699.00	

Reason for Budget Revision: To set up budget for stream debris using balance of contract that must be spent by 12/31/22.

Department: Animal Control

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 15.72	
104380-519900	Contracted Services	\$ 15.72	
<i>Reason for Budget Revision:</i> To recognize revenue received by Animal Control and increase contracted services line.			
104948-537000MIPPA	Advertising	\$ 700.00	

Reason for Budget Revision: To move unused MIPPA funds to correct year.

BE IT RESOLVED, the request to approve the Funding Plan for Fiscal Year 2021-2022 and the appointment of Pamlico County Senior Services as the agency with lead responsibility for HCCBG funds is hereby approved.

DAAS -730 (Rev. 4/2019)	
Home and Community Care Block Grant for Older Adults	
County Funding Plan	
Identification of Agency or Office with Lead Responsibility for County Funding Plan	
County	<u>Pamlico</u> July 1, <u>2021</u> through June 30, <u>2022</u>
The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.	
<u>Pamlico County Senior Services</u> (Name of agency/office with lead responsibility)	
<hr/>	
Authorized signature	(date)
 <u>Mr. Doug Brinson, Chairperson</u> (Type name and title of signatory agent)	

We have received notification from ECC Area Agency on Aging of the HCCBG funding allocation for Fiscal Year 2021-2022. The amount of HCCBG funds is \$185,888 with a local match of \$20,654 a grand total of \$206,542. This is an annual allocation that provides services for persons 60+ years of age.

The HCCBG Advisory Committee held a meeting on September 16, 2021. After reviewing and discussing the funding, they recommended the following. Approval of the following is being requested by the HCCBG Committee to budget these funds as follows:

FY 21/22 Home Community Care Block Grant Funding

Senior Services	Fy21/22	County Match	Total
Congregate	\$35,319	\$3,924	\$39,243
HDM	\$39,036	\$4,337	\$43,373
Sr Ctr Op	\$18,589	\$2,065	\$20,654
Total	\$92,944	\$10,326	\$103,270
Social Services			
IHA Level III	\$46,472	\$5,164	\$51,636
IHA Level II	\$46,472	\$5,164	\$51,636
Total	\$92,944	\$10,328	\$103,272

BE IT RESOLVED, the request for approval of 1) forego an in-person employee appreciation event during calendar year 2021, 2) add a floating holiday to the holiday schedule to be taken during a period determined by the County Manager and 3) set the 2021 employee supplement at \$800.00 per person, is hereby approved.

BE IT RESOLVED, the request to approve the following Cross Connection Policy is hereby approved.

APPENDIX B

Pamlico County Water Department Cross-Connection Policy

A. Definitions

1. Backflow: The term "backflow" shall mean the undesirable reversal of flow of water or mixtures of water and other liquids, gases, or other substances into the distribution pipes of the consumer or public potable water system from any source or sources.
2. Cross-Connection: A "cross-connection" shall mean any unprotected actual or potential connection or structural arrangement between a public or a consumer's water system and any other source or system through which it is possible to introduce any contamination or pollution, other than the intended potable water with which the system is supplied. By-pass arrangements, jumper connections, removable sections, swivel or change-over devices, and other temporary or permanent devices through which or because of which "backflow" can or may occur are considered to be cross connections.

B. Policy

1. No person shall connect or cause to be connected any supply of water not approved by the North Carolina Department of Environment, Health, and Natural Resources to the water supplied by the Pamlico County Water System (SYSTEM). Cross Connections with private wells or other auxiliary water supplies shall result in immediate disconnection.
2. All facilities which pose a severe health hazard to the potable water system must have a containment assembly in the form of a reduced pressure zone (RPZ) backflow prevention assembly or air gap. Examples of facilities which pose a severe health hazard are listed in the North Carolina Guidelines -Cross Connection Control in Water Distribution Systems (Rules Governing Public Water Systems).
3. All facilities that pose moderate health hazard to the potable water system must have a containment assembly at a minimum in the form of a double check valve assembly. Examples of facilities which pose a moderate health hazard are listed in the North Carolina Guidelines - Cross Connection Control in Water Distribution Systems (Rules Governing Public Water Systems).
4. An approved backflow prevention assembly shall be installed on all existing Severe or Moderate health hazard accounts upon notification of the need for installation by the SYSTEM within 180 days, at the CUSTOMER's expense.
5. A Dual Check Backflow Preventer or other USC approved backflow prevention device is required on all ¾" and 1" services. As a minimum requirement, all two- inch or larger commercial services will be required to install a Double Check Valve Assembly, at the CUSTOMER'S expense.
6. All connections for fire protection systems connected with the public water system shall be protected with an approved double check valve assembly as a minimum requirement.
7. Each connection on the county water system authorizes a right of access to property and requested inspection for compliance and enforcement of requirements listed in North Carolina Guidelines -Cross Connection Control in Water Distribution Systems (Rules Governing Public Water Systems).
8. Any violation of Federal, State, or Local requirement may result in the immediate termination of water services, and all requirements will have to be completed in order to reestablish service.

C. Testing

1. A certified backflow prevention assembly technician shall conduct testing of backflow prevention assemblies at the CUSTOMER's expense. Test shall be conducted upon installation, and annually thereafter. Any time that repairs to a backflow prevention assembly are deemed necessary, whether through annual testing or routine inspection by the CUSTOMER or SYSTEM, these repairs must be completed within fourteen (14) days of discovery.

2. A copy of each testing shall be sent to Pamlico County Water for verification of completion and compliance.

BE IT RESOLVED, the request to contract with Stacy Harris and Matt Hager to provide Environmental Health Specialist – On Site Wastewater Inspections Services to reduce the back logged permits is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve the following Health Department Clinic Fee Schedule is hereby approved.

PAMLICO COUNTY HEALTH DEPARTMENT FEE SCHEDULE
Jones

CPT Code Facility	County	Medicaid	Medicaid Our Charge	Jones Allowed Amount	County Rate	Fees	Fees	
85027	Absolute Monocyte Count	\$ 11.30	\$ 11.30	\$ 14.00	\$ 8.38	\$ 12.10	\$ 12.10	
80074	Acute Hepatitis Panel	\$ 38.00	\$ 38.00	\$ 38.00	\$ 60.34	-		
96372	Administration of Anti-O Immunoglobulin	\$ 20.00	\$ 20.00	\$ 20.00	\$ 17.36	\$ 30.00	\$ 25.05	
90707	Administration of First Measles-Mumps-Rubella (MMR) Vaccine	\$ 55.00	\$ 55.00	\$ 55.00	-	\$ 78.72	\$ 78.72	
G0009	Administration of Pneumococcal Vaccine	\$ 20.00	\$ 20.00	\$ 20.00	-	\$ 20.15	\$ 13.71	
90715	Administration of TDaP Vaccine	\$ 44.24	\$ 44.24	\$ 44.24	-	\$ 42.40	\$ 42.40	
99408	Alcohol/Substance Screen & Intervene 15-30 Min	\$ 35.00	\$ 35.00	\$ 35.00	\$ 30.01	\$ 45.17	\$ 45.17	
99409	Alcohol/Substance Screen & Intervention > 30 Min	\$ 65.00	\$ 65.00	\$ 65.00	\$ 60.24	\$ 88.80	\$ 88.80	
85018	Arterial Blood Hemoglobin Measurement By Oximetry	\$ 15.00	\$ 15.00	\$ 15.00	\$ 3.07	\$ 4.42	\$ 4.42	
99420	Assessment for Suicidality	\$ 10.00	\$ 10.00	\$ 10.00	-			
81025	Beta-HCG, Urine, Qual	\$ 15.00	\$ 15.00	\$ 15.00	\$ 8.19	\$ 17.00	\$ 11.82	
36415	Blood Draw, Venipuncture	\$ 10.00	\$ 10.00	\$ 10.00	\$ 2.84	\$ 11.00	\$ 4.09	
82947	Blood Glucose Level	\$ 15.00	\$ 15.00	\$ 15.00	\$ 5.08	\$ 7.34	\$ 7.34	
36416	Capillary Blood Collection	\$ 8.00	\$ 8.00	\$ 8.00	-	\$ 13.00	\$ 13.00	*NMR
69210	Cerumen Removal	\$ 50.00	\$ 50.00	\$ 50.00	\$ 25.97	\$ 68.00	\$ 54.43	
87210	Cervical Wet Mount	\$ 20.00	\$ 20.00	\$ 20.00	\$ 4.94	\$ 7.13	\$ 7.13	
LU283	CH Enhanced Role RN Contact (Report ONLY)	\$	\$	\$				
87491	Chlamydia Trachomatis Confirm Amplified Probe	\$ 42.82	\$ 42.82	\$ 42.82	\$ 31.75	\$ 45.83	\$ 45.83	
58300	Coil Insertion	\$ 100.00	\$ 100.00	\$ 100.00	\$ 44.77	\$ 89.63	\$ 89.63	
80053	Comprehensive Metabolic Panel	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.94	\$ 15.79	\$ 15.79	
58301	Contraception, Device Intrauterine, Removal	\$ 110.00	\$ 110.00	\$ 110.00	\$ 55.10	\$ 110.06	\$ 110.06	
87070	Cul Bact XCPT Urine Blood/Stool Aerobic Isol	\$ 15.00	\$ 15.00	\$ 15.00	\$ 11.15	\$ 16.10	\$ 16.10	
87086	Cultural, Bacterial, Quantitative Colony Count, Urine	\$ 8.00	\$ 8.00	\$ 8.00	\$ 10.45	\$ 15.08	\$ 15.08	
87081	Culture, Presumptive, Pathogenic Organisms, Screening Only	\$ 15.00	\$ 15.00	\$ 15.00	\$ 7.47	\$ 10.78	\$ 10.78	
87480	Detection Test for Candida Species (Yeast)	\$ 49.05	\$ 49.05	\$ 49.05	\$ 25.98	-		
87510	Detection Test for Gardnerella Vaginalis (Bacteria)	\$ 49.05	\$ 49.05	\$ 49.05	\$ 25.98	-		
87660	Detection Test for Trichomonas Vaginalis (Genital Parasite)	\$ 49.05	\$ 49.05	\$ 49.05	\$ 25.98	-		
96110	Developmental Screening w/ Interpret & Reprt STD For	\$ 20.00	\$ 20.00	\$ 20.00	\$ 8.91	\$ 18.00	\$ 12.86	
90696	DTap and IPV Vaccination	\$ 38.50	\$ 38.50	\$ 38.50	-	\$ 52.13	\$ 52.13	

90698	DTap Hemophilus Influenza B Polio Vaccination	\$ 92.58	\$ 92.58	-	\$ 91.50	\$ 91.50
90700	DTaP Immunization	\$ 30.00	\$ 30.00	-	\$ 23.83	\$ 23.83
90723	DTap-HepB-IPV Vaccine Intramuscular	\$ 75.00	\$ 75.00	-	\$ 77.66	\$ 77.66
11740	Evacuation of Subungual Hematoma	\$ 60.00	\$ 60.00	\$ 24.30	-	
Q2038	Fluzone Vacc, 3 yrs & >, IM	\$ 15.00	\$ 15.00	-		

Medicaid
 Facility
 Jones
 County
 Jones
 County
 Fees
 Jones
 County
 Medicaid
 Fees
 *NMR

Our Charge Allowed Amount
 \$ 15.00 \$ 15.00 -

CPTCode

99000 CPT Code Title
 Handling of Lab Specimen

87340	HBsAg Level	\$ 22.50	\$ 22.50	\$ 12.05	\$ 17.39	\$ 17.39
86803	HCV Ab Ser	\$ 25.00	\$ 25.00	\$ 18.49	\$ 26.68	\$ 26.68
92551	Hearing Screening	\$ 25.00	\$ 25.00	\$ 8.42	\$ 18.00	\$ 12.16
90647	Hemophilus Influenza B Vaccine Prp-Omp 3 Dose IM	\$ 26.90	\$ 26.90	-	\$ 26.25	\$ 26.25
90648	Hemophilus Influenza B Vaccine Prp-T 4 Dose IM	\$ 28.57	\$ 28.57	-	\$ 30.00	\$ 10.72
80076	Hepatic Function Panel	\$ 14.00	\$ 14.00	\$ 10.37	\$ 14.98	\$ 14.98
90636	Hepatitis A & B Vaccine HepA-HepB Adult IM	\$ 95.00	\$ 95.00	-	\$ 110.85	\$ 110.85
90633	Hepatitis A Vaccine Pediatric 2 Dose Schedule IM	\$ 66.00	\$ 66.00	-	\$ 34.10	\$ 34.10
90744	Hepatitis B Immunization, Peds/Adolesc	\$ 25.00	\$ 25.00	-	\$ 44.00	\$ 24.84
86706	Hepatitis B Surface Antibody (HBsAb)	\$ 70.25	\$ 70.25	\$ 13.91	\$ 20.08	\$ 20.08
10060	Hidradenitis Incision and Drainage	\$ 100.00	\$ 100.00	\$ 70.76	\$ 117.81	\$ 117.81
99205	High Level New Patient Office Visit	\$ 280.00	\$ 280.00	\$ 139.00	\$ 359.06	\$ 359.06
86689	HIV 1+2 Ab Ser w Reflex to Western Blot Conf	\$ 15.00	\$ 15.00	\$ 25.07	-	\$ 6.07
82270	Home Fecal Occult Blood Kit for 3 Specimens	\$ 15.00	\$ 15.00	\$ 4.21	\$ 6.07	\$ 6.07
99502	Home Visit for Newborn Care	\$ 80.00	\$ 80.00	-	\$ 88.20	\$ 88.20
99501	Home Visit for Postnatal Assessment	\$ 75.00	\$ 75.00	-	\$ 85.69	\$ 85.69
90473	Imadm Intransl/Oral 1 Vaccine			\$ 20.00	\$ 20.00	\$ 20.15
				\$ 8.00	\$ 8.00	\$ 20.15
				\$ 20.00	\$ 20.00	\$ 20.15
				\$ 11.00	\$ 11.00	\$ 20.15

90649	Human Papilloma Virus Vaccine Quadriv 3 Dose IM	\$ 137.00	\$ 137.00	-	\$ 137.00	\$ 137.00
-------	---	-----------	-----------	---	-----------	-----------

0474	Imadm Intransl/Oral EA Vaccine					
90471	Imadm Prq Id Subq/Im Njxs 1 Vaccine					
90472	Imadm Prq Id Subq/Im Njxs EA Vaccine					
	Immunization Administration by Intramuscular Injectino of Severe Acute					
0011	Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) (Coronavirus Disease					
A	[COVID-19] Vaccine, mRNA-LNP. Spike Protein, Preservative Free, 100					
	mcg/0.5ml Dosage, First Dose	\$ 20.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
	Immunization Administration by Intramuscular Injectino of Severe Acute					

0012A Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) (Coronavirus Disease [COVID-19]) Vaccine, mRNA-LNP. Spike Protein, Preservative Free, 100 mcg/0.5ml Dosage, Second Dose \$ 20.00 \$ 40.00 \$ 40.00 \$ 40.00 \$ 40.00
 Immunization Administration by Intramuscular Injctino of Severe Acute
 0013A Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) (Coronavirus Disease [COVID- 19]) Vaccine, mRNA-LNP. Spike Protein, Preservative Free, 100 mcg/0.5ml Dosage, Additional Dosage \$ 20.00 \$ 40.00 \$ 40.00 \$ 40.00 \$ 40.00
 90713 Inactivated Poliovirus (IPV) Vaccination \$ 31.97 \$ 31.97 - \$ 32.15 10120 Incision and Removal of Simple Foreign Body of Subcutaneous Tissue \$ 120.00 \$ 120.00 \$ 69.38 \$ 143.81 \$ 143.81

The Board by consensus tabled approval of Environmental Health Fees Schedule until additional information is provided.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to ratify employee appointments is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the Pamlico County Board of Commissioners proposed to approve options A5 or A6 as the 2021 township map.

BE IT FURTHER RESOLVED, a public hearing to accept public comments on A5 and A6 will be held on Monday, November 15, 2021, at 7 pm in the Commissioners meeting room.

On a motion made by Commissioner Ed Rigs and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request for salary adjustments for certain employees in Grades 69-77 is hereby approved to be effective the next full payroll as determined by Finance Department.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went into closed session pursuant to NCGS § 143-318.11(a)(6) to discuss a personnel matter.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Ed Rigs and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the Board set the salary of the County Manager Tim Buck at \$110,000.00, to be effective the next full payroll as determined by Finance Department.

BE IT FURTHER RESOLVED the County Manager and Finance Officer are approved to make required budget amendments related to the requests.

There being no further business, on a motion made by Commissioner Carl Ollison and seconded by Commissioner Candy Bohmert, the Board adjourned until Monday, November 15, 2021, at 7:00 pm.

Chairman

Interim Clerk to the Board