

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 18, 2021**

The Pamlico County Board of Commissioners met in regular session on Monday, October 18, 2021 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Dave Baxter, and County Manager/Clerk to the Board Tim Buck.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the Monday, October 4, 2021 regular and closed session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the Monday, October 4, 2021 regular and closed session minutes are hereby approved and the Chairman's signature is authorized thereon.

Chairman Brinson recognized Caroline Mackie and Bill Gilkeson of Poyner Spruill LLC. They presented 3 map options (A B, and C) for redistricting election boundaries. Commissioner Ollison voiced concerns about the lower numbers of population in Township 4 compared to other districts and the percentage of those identified as black on the Census represented less than 50% of the population of the district in each of the options. Commissioners also voiced concerns of splitting the Town of Stonewall. By consensus, the Board directed the consultants to draft an additional map option to include residents along Neals Creek Road in Township 4 and to keep the Town of Stonewall in one district.

Chairman Doug Brinson recognized Public Services Director Garry Cooper to present a Recycling Report. The report showed that the new measures implemented to reduce trash in recycling bins and to increase recyclable materials placed in the bins were successful in reaching those goals. Comparing 2021 data to 2020, recyclable materials placed in the bins increased by about 125 tons while the cost of disposing of trash dumped in the bins, about \$24,000 in 2020, was reduced to \$0 in 2021. Mr. Cooper who retires at the end of October 2021 thanked the Board for the 31 years that he served Pamlico County.

On a motion by Commissioner Candy Bohmert, seconded by Commissioner Baskervill, the following resolution was unanimously approved.

**RESOLUTION OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
HONORING THE SERVICE OF PUBLIC SERVICES DIRECTOR
GARRY COOPER**

WHEREAS, on July 17, 1990 Garry Cooper began employment with the Pamlico County Recreation Department as Assistant Recreation Director; and

WHEREAS, Mr. Cooper was promoted to Recreation Director in November 1991; and

WHEREAS, during his time as Recreation Director with Pamlico County, Mr. Cooper successfully implemented and managed numerous recreation programs and projects including but not limited to the following: Adult and Girls Softball, Pop Warner Football, Volleyball, Soccer, Summer Day Programs, Styrontown Beach Pier Construction, Dawson Creek Park Construction, and Softball/Rookie League Field Construction; and

WHEREAS, in 2012, Mr. Cooper was promoted to Public Services Director responsible for overseeing the Public Buildings, Recreation and Recycling Departments; and

WHEREAS, Mr. Cooper managed a staff of 9 that were key in maintaining continuity within the departments; and

WHEREAS, during his 9-year tenure as Public Service Director, Mr. Cooper guided the County through major events including supervising debris pickup for Hurricanes Irene and Florence, serving as logistics lead person for Hurricanes Irene and Florence, implementing changes to the recycling program to reduce waste and increase recycling, and replacing HVAC units at the DSS and Law Enforcement Center Buildings; and

WHEREAS, Mr. Cooper serves as a great example of a public servant by always putting the citizens of Pamlico County 1st and doing whatever it takes to get the job done; and

NOW, THEREFORE, BE IT RESOLVED that the Pamlico County Board of Commissioners hereby recognizes Garry Cooper's 31 years of exemplary service to Pamlico County.

BE IT FURTHER RESOLVED, that the Pamlico County Commissioners extends best wishes to Mr. Cooper upon his retirement in October 2021.

ADOPTED the 18th of October, 2021 by the Pamlico County Board of Commissioners.

Chairman Doug Brinson asked if there were any additions and/or deletions.

On a motion by Commissioner Candy Bohmert, seconded by Commissioner Missy Baskervill, the following motion was unanimously approved.

BE IT RESOLVED, Tim Buck is appointed as the Interim Clerk to the Board.

On a motion by Commissioner Missy Baskervill, seconded by Commissioner Candy Bohmert the following motion was unanimously approved.

BE IT RESOLVED, the following items are added to the October 18, 2021 agenda:

- 1. Application from James Burch to serve on Bay River Metropolitan Sewer District Board of Directors to be considered in Agenda Item 6.**
- 2. Purchase and Train K-9 added as item 6a.**

The Board then turned their attention to the Consent Agenda.

On a motion by Commissioner Candy Bohmert and a second by Commissioner Missy Baskervill, the following motion was unanimously approved.

BE IT RESOLVED, public hearings on the proposed election districts maps are set for November 1, 2021 at 7:00 p.m. or as soon thereafter on the agenda and November 15, 2021 at 7:00 p.m. or as soon thereafter on the agenda.

On a motion by Commissioner Missy Baskervill and a second by Commissioner Pat Prescott, the following motion was unanimously approved.

BE IT RESOLVED, the following budget amendments are hereby approved.

#22-039



COUNTY OF PAMLICO

B U D G E T R E V I S I O N

Indicate Type: Budget Amendment X Line Item Transfer

Type of Revision: Expenditure X Revenue X

Department: Library Building

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance App	\$ 52,704.36	
106110-519575	Library Building Exp.	\$ 52,704.36	

Reason for Budget Revision: To pay further library expenses.

Approved By:

Finance Officer

County Manager

October 18, 2021

Agenda Date

Clerk to the Board (For Board Approval)

#22-040



COUNTY OF PAMLICO

B U D G E T R E V I S I O N

Indicate Type: Budget Amendment X Line Item Transfer

Type of Revision: Expenditure X Revenue X

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435510	Aid To Counties	\$ 305.55	
105110-529000	Departmental Supplies	\$ 305.55	

Reason for Budget Revision: To increase in revenue.

Approved By:

Finance Officer

October 18, 2021

Agenda Date

County Manager

Clerk to the Board (For Board Approval)

#22-041



COUNTY OF PAMLICO

B U D G E T R E V I S I O N

Indicate Type: Budget Amendment X Line Item Transfer

Type of Revision: Expenditure X Revenue X

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435510	Aid To Counties	\$ 1,033.20	
105110-529000	Departmental Supplies	\$ 1,033.20	

Reason for Budget Revision: To increase in revenue.

Approved By:

Finance Officer

County Manager

October 18, 2021

Agenda Date

Clerk to the Board (For Board Approval)

A motion by Commissioner Missy Baskervill and a second by Commissioner Candy Bohmert to table Agenda Items 5 (Salary Adjustments) and 6 (BRMSD Appointment) failed for lack of a majority vote. Commissioners Doug Brinson, Kari Forrest, Carl Ollison, Pat Prescott and Ed Riggs voted no on the motion.

On a motion by Commissioner Carl Ollison and a second by Pat Prescott the following resolution was approved by unanimous vote.

BE IT RESOLVED, Commissioner Kari Forrest is appointed to the Bay River Metropolitan Sewer District for a term ending November 4, 2024.

On a motion by Commissioner Candy Bohmert and a second by Commissioner Missy Baskervill, the following motion was unanimously approved.

BE IT RESOLVED, Agenda Item Number 5 (Salary Adjustments) is tabled until the November 1, 2021 Meeting.

On a motion by Commissioner Candy Bohmert and a second by Commissioner Missy Baskervill, the following resolution was approved by unanimous vote.

BE IT RESOLVED, Sheriff Davis' request to purchase and train a K-9 at a cost of \$9,260 with funds coming from the Controlled Substance Line is hereby approved.

BE IT FURTHER RESOLVED, the County Manager and Finance Officer are hereby authorized to make budget amendments to facilitate the purchase.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went into closed session pursuant to NCGS §143-318.11(a)(6) to discuss a personnel matter.

On a motion made by Commissioner Ed Riggs and a second by Commissioner Candy Bohmert, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the Board adjourned until Monday, November 1, 2021 at 7:00 pm.

Chairman

Clerk to the Board