

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 04, 2021**

The Pamlico County Board of Commissioners met in regular session on Monday, October 04, 2021 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Ross Hardeman, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson recognized Commissioner Pat Prescott to lead the assemblage in prayer. Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the Tuesday, July 06, 2021 amended regular session minutes, the Tuesday, July 06, 2021 closed session minutes, the Monday, September 20, 2021 regular and closed session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Tuesday, July 06, 2021 amended regular session minutes, the Tuesday, July 06, 2021 closed session minutes, the Monday, September 20, 2021 regular and closed session minutes meeting are hereby approved and the Chairman's signature is authorized thereon.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskervill, the public hearing for proposed criteria in setting election boundaries was declared open.

Chairman Doug Brinson recognized Ms. Caroline Mackie to present the amended presentation reflecting the population imbalance of the election districts in Pamlico County.

No members of the public spoke during the public hearing.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the public hearing for proposed criteria in setting election boundaries was declared closed.

Chairman Doug Brinson recognized Ms. Vennie Himbry to present information about the Bayboro Development Center.

Chairman Doug Brinson recognized Ms. Christine Mele to present updates from Allies for Cherry Point's Tomorrow (ACT).

Chairman Doug Brinson asked if there were any additions and/or deletions. There were none.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105481-500000	LIEAP Expenditure	\$ 12,220.00	
100212-435310	Administrative Reim DSS	\$ 12,220.00	

Reason for Budget Revision: To change in budget to reflect actual additional money received from the State.

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435510	Aid To Counties	\$ 3,411.38	
105110-519900	Contracted Services	\$ 3,000.00	
105110-529000	Departmental Supplies	\$ 411.38	

Reason for Budget Revision: To increase in revenue.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105413-500000	Expenditure	\$ 8,828.00	
100212-435310	Administrative Reim DSS	\$ 8,828.00	

Reason for Budget Revision: To change in budget to reflect actual additional money received from the State.

BE IT RESOLVED, the request to lease parcel L06-13 is hereby approved.

BE IT RESOLVED, the request to reclassify the following positions in Detention is hereby approved:

<u>Employee Name</u>	<u>Position</u>	<u>New Position</u>	<u>Salary</u>	<u>New Salary</u>
Shadrach Pegram	Asst. Jail Administrator	Transport Officer	No Salary Adjustment Needed	
Nicole Collock	Sergeant	Operations Lt.	\$43,864	\$45,850
Willie Banks	Sergeant	Transport/Maintenance Lt.	\$43,864	\$45,850
Jaron Gibbs	Detention Officer	Sergeant	\$33,105	\$38,183
Brian Zmuda		Sergeant	\$33,403	\$38,183
Russell Jones		Sergeant.	\$33,403	\$38,183

BE IT FURTHER RESOLVED, the County Manager will submit an updated classification/grade schedule at a later date and no further raises for the above cited individuals will be given.

BE IT RESOLVED, the request for a new Field Tech position is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to appoint a representative to Bay River Metropolitan Sewer District is hereby tabled until an applicant is within the district boundaries or the merger with Western Bay River Metropolitan Sewer District occurs.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, Commissioner Pat Prescott is hereby reappointed to Eastern Carolina Council of Governments Executive Committee.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the Board went into closed session pursuant to NCGS §143-318.11(a)(6) to discuss a personnel matter.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the Board hereby accepts the resignation of Clerk to the Board Courtney L. Norfleet and directs the County Manager to advertise for the position.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the Board adjourned until Monday, October 18, 2021 at 7:00 pm.

Chairman

Clerk to the Board

DRAFT