

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 16, 2021**

The Pamlico County Board of Commissioners met in regular session on Monday, August 16, 2021, at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Pat Prescott. Also, present was County Attorney Ross Hardeman, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Amanda Carey.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the Monday, August 2, 2021, regular session minutes and special session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the Monday, August 2, 2021, regular session minutes and the special session minutes, are hereby approved, and the Chairman's signature is authorized thereon.

Chairman Doug Brinson recognized County Attorney Ross Hardman to discuss the Local Redistricting Service.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to contract with Local Redistricting Service to utilize 2020 Census data to create new election districts at a cost not to exceed \$17,500, is hereby approved.

BE IT FURTHER RESOLVED, The County Manager and Finance Officer are authorized to make budget amendments including fund balance appropriation to facilitate the project and are authorized to sign contract documents.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolutions were approved by a unanimous vote.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Senior Services

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance App.	\$ 5,406.86	
104948-526000MIPPA	Office Supplies	\$ 4,486.86	
104948-532001MIPPA	Postage	\$ 220.00	
104948-537000MIPPA	Advertising	\$ 700.00	

Reason for Budget Revision: To move unused MIPPA funds to correct year.

Department: Health Department

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435519	361ELC Reopening School Rev.	\$ 115,000.00	
105161-512100	Salaries & Wages	\$ 65,654.00	
105161-512103	Salary Supplement	\$ 750.00	
105161-518100	FICA Expense	\$ 4,052.00	
105161-518101	Medicare Expense	\$ 948.00	
105161-518200	Retirement Expense	\$ 7,464.00	
105161-518500	Unemployment Insurance Benefit	\$ 214.00	
105161-518600	Workers Comp	\$ 1,863.00	
105161-518300	Group Insurance	\$ 7,020.00	
105161-525100	Auto Supply	\$ 1,000.00	
105161-529000	Departmental Supplies	\$ 21,035.00	
105161-532000	Telephone	\$ 2,000.00	
105161-531000	Travel	\$ 3,000.00	

Reason for Budget Revision: To fund a new grant program account.

Department: Senior Services

FISCAL YEAR 2021-2022

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100400-438337	Families First/CARES Grant	\$ 17,237.00	
104930-529920	Congregate Meals Exp-FFRCA	\$ 5,000.00	
104930-529925	Home Del Meals Exp-FFRCA	\$ 9,000.00	
104930-529930	Miscellaneous-FFRCA	\$ 3,237.00	

Reason for Budget Revision: To set up budget for Families First/CARES Grant carried over from prior fiscal year.

BE IT RESOLVED, the request for tax reliefs and releases are hereby approved.

<u>Name</u>	<u>Year</u>	<u>Tax/Ticket</u>	<u>Reason</u>	<u>Amount</u>
Kennels Beach Inc	2020	6709951/6709952	Property Tax Commission Rule	\$ 405.77
Graham or Erlene Johnson	2020	6715682/6715681		
	2020	6715680		
	2020	6715679		
	2020	6715678		
	2020	6715677	Property Tax Commission Rule	\$1,518.30
John Coulter	2021	6743382	Value Reduction per BOER	\$ 2.94
Cox Family Properties, LLC	2021	6739553/4		
	2021	67939555/6		
	2021	6739558/6739566		
	2021	6739567/8		
	2021	6739569/71	Value Reduction per BOER	\$ 43.60
Cox Family Properties, LLC	2021	6739572/3		
	2021	6739574/5		
	2021	6739576/7		
	2021	6739578/81		
	2021	6739582/3	Value Reduction per BOER	\$ 43.60
Cox Family Properties, LLC	2021	6739546		
	2021	6739548		
	2021	6739550		
	2021	6739551/2		
	2021	6739584/5	Value Reduction per BOER	\$ 30.52
Lionel Frank Alcock	2021	6740657	Value Reduction per BOER Consent Agenda	\$ 4.68
Nelson Lee	2021	6754702		
	2021	6754701	Value Reduction per BOER Consent Agenda	\$ 42.19
Spencer Kuratomi	2021	6743254	Value Reduction per BOER Consent Agenda	\$ 446.77
Clyde Belangia	2021	6749831	Value Reduction per BOER Consent Agenda	\$ 26.95
James Gibson, Jr.	2021	6747235	Value Reduction per BOER Consent Agenda	\$ 240.12
Grimkey Spencer	2021	6755969	Value Reduction per BOER Consent Agenda	\$ 661.69
Vennie Himbry	2021	6747231	Value Reduction per BOER Consent Agenda	\$ 180.55
David Gahagen	2021	6719602	Value Reduction per BOER Consent Agenda	\$ 372.84
Robert Tisdale	2021	6755219	Value Reduction per BOER Consent Agenda	\$ 176.85
Lawrence Englert	2021	6751714	Value Reduction per BOER Consent Agenda	\$ 687.75
Janice Willis	2021	6756423	Value Reduction per BOER Consent Agenda	\$ 104.77
William Farris	2021	6760590	Value Reduction per BOER Consent Agenda	\$ 132.77
Orval Ireland	2021	6757748	Value Reduction per BOER Consent Agenda	\$ 77.59
Paul Triulzi	2021	6740088	Value Reduction per BOER Consent Agenda	\$ 131.81
Stewart Leon	2021	6753533	Value Reduction per BOER Consent Agenda	\$ 156.66
Claude Hayden	2021	6748682	Value Reduction per BOER Consent Agenda	\$ 486.80
Charles Skinner	2021	6743487		
	2021	6743488	Boat Listed in Crave County For 2021	\$ 12.05
James Acton	2021	6735027		
	2021	6735028	Taxpayer sold personal property	\$ 36.49
William Masopust	2021	6744835	Boat no longer in Pamlico County	\$ 109.28
Thomas Quigley	2021	6737872	Double Listed	\$ 476.19
Steve Peters	2021	6737754	Double Listed	\$ 296.63
John Raxter	2021	6740513		

	2021	6740514		
	2021	6740515	Clerical Error	\$ 150.16
Arthur Howell	2021	6741191	Mobile Home Sold	\$ 6.55
Skip Carney	2021	6736612	Boat not in Pamlico County	\$ 1,067.33
Peter Rogers	2021	6737873	Double Billed	\$ 109.06
David Blake	2021	6752775	Sold Boat in 2020	\$ 147.25
Billie Hutchins	2021	6737879	Plate is renewable	\$ 187.03
St Barts Yachts	2021	6741403	Inventory Only	\$ 747.11
James Wann	2021	6737739	Boat only here for repairs	\$ 1,025.23
Jonathan Altman	2021	6734505		
	2021	6734504		
	2021	6734507	Boat, motor, and trailer sold In October 2020	\$ 20.75
Dennis Moore	2021	6751054	Trailer sold	\$ 2.33
Theodore Cole, III	2021	6737883	Boat only here for repairs	\$ 1,304.33
A.J. Jackson	2021	6737934	Boat only here for repairs	\$ 275.52
Paul Cyr	2021	6737606	Double Listed	\$ 3.61
Keith Poole	2021	6735856	Removed from 2020 listing form	\$ 2.34
Greg Norris	2021	6737728		
	2021	6737729	Double Billed	\$ 85.46
Charles Gasman	2021	6737860		
	2021	6737858		
	2021	6737859	Double Listed	\$470.14
John Comey	2021	6749998	Sold two years ago/not in county	\$ 47.62
Bill Plumlee	2021	6736265		
	2021	6736266	Boats taken out of county in 2020	\$ 44.59
Robert Glenn	2021	6737974	Double Listed	\$107.69

BE IT RESOLVED, the request for approval of the following final sales, authority to transfer ownership to the highest bidder, and authority of the Chairman or County Manager to sign all documents on behalf of the County is hereby approved:

<u>Parcel</u>	<u>Final Bid</u>	<u>Administrative Fee</u>	<u>Final Sale Price</u>
H041-49	\$ 4,250.00	\$ 212.50	\$ 4,462.50
I06-90-3	\$16,500.00	\$ 825.00	\$17,325.00
I06-90-6	\$ 6,025.00	\$ 301.25	\$ 6,326.25
M031-12	\$22,100.00	\$1,105.00	\$23,205.00

BE IT RESOLVED, the request to appoint Chase Hardison as Trustee of Triangle Volunteer Fire Department's Firefighter's Relief Fund is hereby approved.

BE IT RESOLVED, the request to approve the following actions to assure a smooth transition of leadership in Public Services Director position is hereby approved:

1. Post the opening of the Public Services Director Position as soon as possible.
2. Contract with Mr. Garry Cooper at a salary not to exceed a salary of \$33,000 per year and hours not to exceed 988 annually.
3. Hire a full-time administrative assistant position at a budget of \$40,000 including salaries and benefits.

BE IT FURTHER RESOLVED the County Manager and Finance Officer are approved to make required budget amendments related to the requests.

BE IT RESOLVED, the request to appoint Julie Rahm as the Planning Board member for Township 2 is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for hire a PAIV in Health Department as soon as possible is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to hire a temporary public health nurse school liaison is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskerville, the Board met into closed session to discuss personnel pursuant to NCGS § 143-318.11(a)(6).

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board adjourned until Tuesday, September 7, 2021, at 7:00 pm.

Chairman

Interim Clerk to the Board