

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JULY 06, 2021**

The Pamlico County Board of Commissioners met in regular session on Tuesday, July 06, 2021, at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also, present was County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney Norfleet.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson led the assemblage in prayer. Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department: Various*

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104340-519900	Contracted Services- Fire	\$ 25,000.00	
104370-519900	Contracted Services- Rescue Squad	\$ 50,000.00	
104722-535100	M&R Grounds- Landfill	\$ 20,000.00	
104920-519900	Contracted Services- Planning Dept.	\$ 40,000.00	
104910-517000	Per Diem- Planning Bo.	\$ 15,000.00	
104933-519900	Contracted Services-Health Pro (NRCOG)	\$ 10,000.00	
104937-558000	Rehabilitation- Home Repair	\$ 2,000.00	
104950-519900	Contracted Services- Coop Ext.	\$ 10,000.00	
104961-519930	Contracted Stream Deb Removal	\$ 50,000.00	
104962-512100	Salaries & Wages- Soil Cons.	\$ 15,000.00	
105110-519900	Contracted Services- Health	\$ 20,000.00	
105127-512100	Salaries & Wages- Comm Disease	\$ 3,000.00	
105167-519900	Contracted Services- WIC	\$ 7,500.00	
105180-519900	Contracted Services- Env. Health	\$ 25,000.00	
105191-512100	Salaries & Wages- Food/Lodge	\$ 10,000.00	
105200-500000	County Contribution- ECBHC	\$ 15,000.00	
105830-519900	Contracted Services- Juv. Services Rest.	\$ 5,000.00	
105833-500000	Expenditure- JCPC Admin	\$ 5,000.00	
105835-500000	Expenditure- Stillwaters	\$ 25,000.00	
105840-500000	Expenditure- JCPC Teen	\$ 10,000.00	
105911-563000	Current Expense- BOE	\$ 5,000.00	
105921-563000	Current Expense- PCC	\$ 15,000.00	
106120-512100	Salaries & Wages- Recreation	\$ 40,000.00	
100150-400000	Medicaid Hold Harmless-Medicaid	\$ 150,500.00	
100150-403231	Local Option Sales & Use Tax	\$ 90,000.00	
100150-403232	½ Cent Losut Article 40		\$ 251,000.00
100150-403233	½ Cent Article 40 Rest.	\$ 80,000.00	
100150-403234	Additional ½ Losut (Art 42)	\$ 83,000.00	
100150-403235	Add Rest ½ Losut (Art 42)	\$ 135,000.00	
100150-403236	2003 Half-Cents Sales Tax 44	\$ 95,000.00	
100110-402018	2018 Ad Valorem Taxes	\$ 40,000.00	

*Reason for Budget Revision:* To ensure budget continuity at year-end.

*Department: Water Department*

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300000-439900	Fund Balance Appropriation	\$ 50,000.00	
307120-519900	Contracted Services	\$ 50,000.00	

*Reason for Budget Revision:* To cover potential year end expenses.

Department: Fund 26 (FY 16-008 Grant)

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
260218-439910	Transfer from GF	\$ 398,133.95	
264926-559910	Contingency	\$ 398,133.95	
100000-439900	Fund Balance Approp.	\$ 398,133.95	
109910-599026	Transfer to FY 16-008	\$ 398,133.95	

*Reason for Budget Revision:* To move funds to cover expenses that will be reimbursed by CR #4.

Department: American Rescue Plan

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
280223-437900	American Rescue Plan Revenue	\$ 2,471,876.00	
284990-548626	Contingency	\$ 2,471,876.00	

*Reason for Budget Revision:* To set up budget for new fund- American Rescue Plan Grant.

Department: DSS

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105373-529000CAPDA	Departmental Supplies-CAP	\$ 300.00	
105373-529000	Departmental Supplies		\$ 300.00

*Reason for Budget Revision:* To correct BUA#21-205 6/21/2021.

Department: Water Department

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-555000	Capital Outlays	\$ 100,000.00	
300000-439900	Fund Balance App.	\$ 100,000.00	

*Reason for Budget Revision:* To cover year end overruns.

Department: Animal Control

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenue	\$ 150.00	
104380-519900	Contracted Services	\$ 150.00	

*Reason for Budget Revision:* To recognize reimbursement for Animal Control.

Department: COVID-19 (Fund 88)

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance App	\$ 1,000.00	
109910-599088	Transfer to COVID-19	\$ 1,000.00	
880213-439910	Transfer from General Fund	\$ 1,000.00	
884988-559910	Contingency	\$ 1,000.00	

*Reason for Budget Revision:* To record transfer of funds.

Department: Various

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104110-519002	Professional Svc. Legal- Governing Body	\$ 40,000.00	
104210-538100	Programming- Data Proc.	\$ 15,000.00	
104350-519900	Contracted Services- Inspections	\$ 20,000.00	
105115-519900	Contracted Services- COVID-19	\$ 10,000.00	
105517-529000	Departmental Supplies- COVID Vaccine	\$ 10,000.00	
105154-519900	Contracted Services- 115 COVID	\$ 10,000.00	
105560-500000	Expenditure- Day Care	\$ 1,000.00	
105841-500000	Expenditure Law Enforcement	\$ 3,000.00	
100150-400000	Medicaid Hold Harmless- Sales Tax	\$ 30,000.00	
100150-403231	Local Option Sales & Use Tax- Sales Tax	\$ 70,000.00	
100180-403240	Revenue Stamps	\$ 9,000.00	

Reason for Budget Revision: To ensure budget continuity at year-end.

Department: Various

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100200-434326	Jail Fees- Other		\$ 97,000.00
100300-433430	Building Permits- Permit Fee	\$ 23,000.00	
100300-433452	Insulation Fee- Permit Fee	\$ 4,000.00	
100300-433453	Electrical Inspections- Permit Fee	\$ 15,000.00	
100300-433454	Plumbing Inspections Fees- Permit Fee	\$ 9,000.00	
100300-433455	Mechanical Permit Fees- Permit Fee	\$ 11,000.00	
100300-434180	Recording Fees- Permit Fee	\$ 30,000.00	
100300-435113	Environment Health Fees- Env. Health	\$ 5,000.00	

Reason for Budget Revision: To adjust Jail revenue budget and correct previous amendment.

Department: Reelsboro

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300000-439900	Fund Balance App	\$ 100,000.00	
307110-599036	Transfer to Reelsboro El Tank	\$ 100,000.00	
360229-439930	Transfer from Water	\$ 100,000.00	
367147-559910	Contingency	\$ 100,000.00	

Reason for Budget Revision: To transfer funds from Water to cover end of year expenses.

Department: Water Department

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
300000-439900	Fund Balance App	\$ 225,000.00	
307110-599037	Transfer to Kershaw/GRTS	\$ 225,000.00	
370228-431030IMPRV	Transfer from Water Fund	\$ 225,000.00	
377148-548626IMPRV	Contingency	\$ 225,000.00	

Reason for Budget Revision: To transfer funds from Water to cover end of year expenses.

Department: Various

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104961-519930	Contracted Stream Deb Removal- Soil Cons	\$ 50,000.00	
105118-523900	Medical Supplies and Material- COVID 19	\$ 10,000.00	
105165-512100	Salaries & Wages- Health Promo	\$ 10,000.00	
100110-418000	Tax Garn Fees- Taxes	\$ 20,000.00	
100110-417000	Tax Penalties & Interest	\$ 30,000.00	
100110-402019	2019 Ad Valorem Taxes	\$ 20,000.00	

Reason for Budget Revision: To ensure budget continuity at year-end.

Department: COVID-19

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance App	\$ 4,000.00	
109910-599088	Transfer to COVID-19	\$ 4,000.00	
880213-439910	Transfer from General Fund	\$ 4,000.00	
884988-559910	Contingency	\$ 4,000.00	

*Reason for Budget Revision:* To transfer funds.

Department: Various

**FISCAL YEAR 2020-2021**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105180-519900	Contracted Services- Env. Health	\$ 25,000.00	
105830-519900	Contracted Services- JCPC	\$ 5,000.00	
105833-500000	Expenditure- JCPC Admin.	\$ 5,000.00	
105835-500000	Expenditure- Stillwaters	\$ 10,000.00	
100110-405000	DMV- Taxes	\$ 20,000.00	
100180-403240	Revenue Stamps- Other Taxes	\$ 25,000.00	

*Reason for Budget Revision:* To ensure budget continuity at year-end.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval to reject all bids opened on July 22, 2020, for vegetative/C&D debris pickup and removal, RFP #0701-21 is hereby approved.**

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the Board met in closed session pursuant to NCGS §143-318.11(a)(3) Personnel and NCGS §143-318.11(a)(6) Attorney-Client Privilege.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the Fifth Amended Chapter 11 Plan submitted by Purdue and Mallinckrodt is hereby approved.**

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the settlement agreement between Golden Lion Trading and Pamlico County to refund \$26,429.00 is hereby approved.**

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, July 19, 2021, at 7:00 pm.

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Chairman

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Clerk to the Board