

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, MAY 17, 2021**

The Pamlico County Board of Commissioners met in regular session on Monday, May 17, 2021 at 7:00 pm in the Courtroom of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Missy Baskervill. Also present was County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress and Clerk to the Board Courtney L. Norfleet.

Chairman Doug Brinson called the meeting to order.

Chairman Doug Brinson led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson asked if there were any corrections, additions, and/or deletions to the Monday, May 17, 2021 regular session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular session minutes of the Monday, May 17, 2021 meeting are hereby approved, and the Chairman's signature is authorized thereon.**

Chairman Doug Brinson recognized Ms. Lisa Jackson and Mr. Steve Curtis to present Pamlico Board of Education's budget request.

Chairman Doug Brinson asked if there were any additions and/or deletions. There was one (1) addition. On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following addition was approved.

- Request for approval to advertise intent to lease parcel M031-64. **Item 5a**

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

**Department: Sheriff Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100226-403253	ABC Law Enforcement	\$ 926.25	
104310-539801	Controlled Substances Expenses	\$ 926.25	

*Reason for Budget Revision:* To recognize revenue from ABC Board and increase associated expenditure line.

**Department: Water Department**

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307140-525100	Auto Supplies		\$ 7,200.00
307140-549800	Annual Monitoring Fee	\$ 7,200.00	
307140-535900	M&R Systems		\$ 100.00
307140-535500	M&R Equipment	\$ 100.00	
307140-526000	Office Supplies		\$ 20.00
307140-533002	Gas & Propane	\$ 20.00	
307140-529001KER	Dept. Supplies & Chemicals		\$ 2,000.00
307140-529001GRT	Dept. Supplies & Chemicals	\$ 2,000.00	
307140-526000	Office Supplies		\$ 200.00
307140-532000	Telephone	\$ 200.00	
307140-535000	M&R Plant		\$ 6,000.00
307140-519900	Contracted Services	\$ 6,000.00	

*Reason for Budget Revision:* To cover expenses for leaks and new tap installations and chemicals.

**Department: Emergency Management**

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
470000-439900	Fund Balance App	\$ 20,000.00	
474326-519900	Contracted Services-Wireless 911 Fund	\$ 20,000.00	

*Reason for Budget Revision:* To cover the remaining costs associated with migrating ESINet.

*Department: Planning/Economic Development*

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104920-529000	Dept. Supplies	\$ 2,000.00	
104920-531000	Travel		\$ 2,000.00

*Reason for Budget Revision:* To purchase computer, laptop and programs to replace broken computer.

*Department: Animal Control*

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104380-529005	Safety Supply & Equipment		\$ 1,600.00
104920-531000	Travel		\$ 1,000.00
104380-525100	Auto Supplies	\$ 2,600.00	

*Reason for Budget Revision:* To transfer funds to cover the repairs of Animal Control truck.

*Department: Water Department*

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307140-555000	Capital Outlays		\$ 6,000.00
307140-519900	Contracted Services	\$ 6,000.00	

*Reason for Budget Revision:* To cover expenses for leak repairs and new tap installations and chemicals.

*Department: DSS*

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105491-500000	Expenditure- Duke Energy	\$ 312.00	
100212-435310	Administrative Reim. DSS	\$ 312.00	
105373-529000CAPDA	Departmental Supplies- CAP	\$ 3,000.00	
100212-435310	Administrative Reim. DSS	\$ 3,000.00	
105310-549895	In Home Aid COVID Expenses	\$ 17,497.00	
100222-435442	In Home Aid COVID Funding Grant	\$ 17,497.00	

*Reason for Budget Revision:* To change in budget to reflect actual money received from the State.

*Department: Health Department*

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105118-519900	Contracted Services		\$ 700.00
105118-529000	Departmental Supplies	\$ 700.00	

*Reason for Budget Revision:* To cover shortfalls.

*Department: Health Department*

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**FISCAL YEAR 2020-2021**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105191-525100	Auto Supplies	\$ 800.00	
105191-529000	Departmental Supplies	\$ 500.00	
105191-531000	Travel	\$ 1,300.00	
105191-512100	Salaries & Wages		\$ 2,450.00
105191-532000	Telephone		\$ 150.00
105180-518200	Retirement Expense	\$ 500.00	
105180-512200	Overtime	\$ 4,000.00	
105180-518100	FICA Expense		\$ 1,200.00
105180-525100	Auto Supplies		\$ 1,000.00
105180-537000	Advertising		\$ 300.00
105180-532000	Telephone		\$ 500.00
105180-538100	Programming		\$ 800.00
105180-512100	Salaries & Wages		\$ 700.00

*Reason for Budget Revision:* To cover shortfalls.

**BE IT RESOLVED, the following fireworks displays are hereby approved.**

YMCA Camp Sea Gull/YMCA Camp Seafarer

Display Operator: East Coast Pyrotechnics

Dates for Dual Shows: June 25

July 23

**BE IT RESOLVED, the budget officer is hereby approved to make yearend budget amendments, line-item transfers, and fund balance appropriations as authorized by NCGS § 159-15.**

**BE IT RESOLVED, the following properties are hereby declared as surplus, and staff is authorized to dispose of the properties via GovDeals.**

H041-49

I06-90-3

I06-90-6

M031-12

**BE IT FURTHER RESOLVED, the following resolution is hereby approved, and staff is hereby authorized to advertise the sale in a statutorily approved format.**

**PAMLICO COUNTY**

Resolution Authorizing Sale of Real Property  
by Electronic Public Auction Pursuant to G.S. 160A-270

WHEREAS, G.S. 160A-270 authorizes the Pamlico County Board of Commissioners (“Board”) to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to Board’s acceptance of the highest bid;

WHEREAS, the Pamlico County Manager has recommended that the property listed in Exhibit A should be sold at public auction as surplus property:

NOW THEREFORE, be it resolved, by the Pamlico County Board of Commissioners that:

1. The County Manager is authorized to sell by electronic auction at [www.govdeals.com](http://www.govdeals.com), beginning on July 6, 2021, the surplus property described in Exhibit A;
2. The parcels described herein are being sold “as is” and subject to any and all exceptions of record;
3. After the auction is concluded, the high bids for all properties shall be reported to the Board who shall accept or reject each bid within thirty (30) days after the bid is reported to the Board;
4. Pamlico County reserves the right to reject any and all bids;
5. No sale will be completed for any parcel until the Board has approved the acceptance of the high bid for such parcel;
6. Pamlico County reserves the right to withdraw any listed parcel from the auction at any time before the bidding opens; and
7. The County Manager is directed to have published a notice of the sale at least once and not less than 30 days before the date on which bidding opens. The notice shall contain a general description of the land sufficient to identify it, the terms of the sale, and a reference to this authorizing resolution as required by G.S. 160A-270(a).

ADOPTED this the 17<sup>th</sup> day of May 2021.

**EXHIBIT A**

Those particular parcels of real property located in Pamlico County, North Carolina and identified below by their tax parcel identification numbers:

H041-49  
I06-90-3

I06-90-6  
M031-12

PAMLICO COUNTY  
NOTICE OF  
ADVERTISEMENT FOR ELECTRONIC AUCTION  
(GS §160A-270)

PLEASE TAKE NOTICE that Pamlico County will on July 06, 2021 list for sale by electronic public auction on [www.govdeals.com](http://www.govdeals.com) the following five (5) parcels of real property owned by it located in Pamlico County, North Carolina and identified below by their tax parcel identification numbers:

H041-49

I06-90-3

I06-90-6

M031-12

The real property is being sold “as is” and subject to any and all exceptions of record. After the auction is concluded, the high bids for all properties shall be reported to the Pamlico County Board of Commissioners who shall accept or reject each bid within thirty (30) days after each bid is reported to the Board. No sale will be completed for any parcel until the Board has approved the acceptance of the high bid for such parcel. Bids may not contain any conditions or reservations. Pamlico County reserves the right to withdraw any listed parcel from the auction at any time before the bidding opens. Pamlico County reserves the right to reject any and all bids.

**BE IT RESOLVED, the request to advertise the intent to lease parcel M031-64 is hereby approved.**

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, Commissioner Candy Bohmert is hereby recused from discussion and vote.**

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of Cost Share Application for Assistance – Pamlico Soil and Water Conservation district is hereby approved in the amount of \$35,000.**

**BE IT FURTHER RESOLVED, the County Manager is hereby authorized to sign grant documents and make necessary budget amendments to receive funds and execute the project.**

The consensus of the Board was to meet for a budget workshop on Monday, May 24, 2021 at 6:00 pm in the Commissioners' Room.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the Board went into closed session pursuant to NCGS § 143-318.11(a)(3) Attorney-Client Privilege to discuss litigation.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, there will be a public hearing on June 21, 2021 on statutory land use changes.**

The consensus of the Board was to meet in the Commissioners' Room without broadcasting via Zoom for the public.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the Board recessed until Monday, May 24, 2021 at 6:00 pm in the Commissioners Room.

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Chairman

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Clerk to the Board