

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 02, 2020**

The Pamlico County Board of Commissioners met in regular session on Monday, November 02, 2020 at 7:00 pm in the Courtroom of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Ross Hardeman, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Pat Prescott led the assemblage in the Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the Monday, October 19, 2020 regular session minutes. There being none, on a motion made by Commissioner Doug Brinson and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, October 19, 2020 meeting are hereby approved, and the Chairman's signature is authorized thereon.

Chairman Pat Prescott declared the public hearing regarding the Community Development Block Grant – Coronavirus (CDBG-CV) open. County Manager Tim Buck gave an overview of the grant. There were no members of the public to speak. Chairman Pat Prescott declared the public hearing closed.

Chairman Pat Prescott asked if there were any additions and/or deletions. There was one (1) change to the agenda. On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following change was approved.

- Move the request for time to discuss leak adjustment appeals (item 7) up to item 2.

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There was one (1).

1. Mr. Kenny Miller – Tax value increase. Mr. Miller stated that he received a tax notice with a substantial value increase. His tax value was reduced from \$488,000 to \$168,000. Mr. Miller spoke with Ms. Young three times and would like his property to be taxed the same as the other two properties that at one time were one property split three ways.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the motion to adjust bills of leak adjustment appellants to average bill failed due to lack of majority with Commissioners Missy Baskervill, Candy Bohmert, Doug Brinson, and Ed Riggs casting dissenting votes.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Kenneth Miller	2020	6727625	Clerical Error – Error in Acreage amount	\$ 2495.97
Carolyn Bennett	2020	6726559	SCE Applied	\$ 1009.20
Terese Gibbs	2020	6721583	SCE Applied	\$ 264.62

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the following budget amendments are hereby approved.

Department: Enhancement/Preservation

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
350226-441800	Enhancement & Preservation Fds	\$ 3,060.82	
354180-555000	Capital Outlays	\$ 3,060.82	

Reason for Budget Revision: To recognize revenue received and increase capital outlay expense line.

Department: Sheriff Department

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434328	Controlled Substance - Restricted	\$ 357.53	
104310-539801	Controlled Substance - Expenses	\$ 357.53	

Reason for Budget Revision: To recognize revenue for Controlled Substance and increase associated expenditure line.

Department: Sheriff Department

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100226-403253	ABC Law Enforcement	\$ 1,701.00	
104310-539801	Controlled Substance - Expenses	\$ 1,701.00	

Reason for Budget Revision: To recognize revenue and increase associated expenditure line.

Department: Tax Department

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 5,300.00	
104140-519900	Contracted Services	\$ 5,300.00	

Reason for Budget Revision: To fund balance appropriation to cover GIS printer replacement.

Department: Board of Elections

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100300-434175	Elections 2020 CARES Grant	\$ 15,600.00	
104170-512600	Salaries & Wages P/T	\$ 15,600.00	

Reason for Budget Revision: To recognize revenue from 2020 CARES Grant and increase part-time wages.

Department: Senior Services

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100400-438337	Families First/CARES Grant	\$ 17,237.00	
104930-529920	Congregate Meals Exp-FFRCA	\$ 5,000.00	
104930-529925	Home Del Meals Exp-FFRCA	\$ 9,000.00	
104930-529930	Miscellaneous-FFRCA	\$ 3,237.00	

Reason for Budget Revision: To set up budget for Families First/CARES Grant.

Department: HAVA Grant

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-444170	HAVA Grant	\$ 2,222.77	
104140-529000 HAVA	Departmental Supplies	\$ 2,222.77	

Reason for Budget Revision: To recognize additional grant revenue received and increase associated expenditure line.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request to make an advance to Pamlico Rescue on their budgeted allocation is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the following JCPC Roster for FY 2020-2021 is hereby approved.

Pamlico

County

FY 2020-21

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Henry Rice	Director Student Services	<input checked="" type="checkbox"/>	w	m
2) Chief of Police			<input type="checkbox"/>		
3) Local Sheriff or designee	Wade Sawyer	Lieutenant	<input checked="" type="checkbox"/>	w	m
4) District Attorney or designee	Stephanie Moser	ADA	<input type="checkbox"/>	b	f
5) Chief Court Counselor or designee	Stacy Huss	Chief	<input type="checkbox"/>	w	f
6) Director, Local Management Entity, or designee	Susan Hall	Trillium	<input type="checkbox"/>	w	f
7) Director DSS or designee	Debbie Green	Director DSS	<input type="checkbox"/>	w	f
8) County Manager or designee	Courtney Norfleet	County Manager	<input checked="" type="checkbox"/>	w	f
9) Substance Abuse Professional			<input type="checkbox"/>		
10) Member of Faith Community	Tonya Shaw	Pastor	<input type="checkbox"/>	b	f
11) County Commissioner	Paul Delamar III	Commissioner	<input type="checkbox"/>	w	m
12) Two Persons under age 21 (Or one under 21; and one youth and/or family advocate)			<input type="checkbox"/>		
			<input type="checkbox"/>		
13) Juvenile Defense Attorney			<input type="checkbox"/>		
14) Chief District Judge or designee	Pam Spain	NC Courts	<input checked="" type="checkbox"/>	w	f
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Scott Lenhart	Director	<input type="checkbox"/>	w	m
17) Rep. United Way/other non-profit	Cody Edwards	Arapahoe Charter School	<input type="checkbox"/>	w	m
18) Representative/Parks and Rec.	Garry Cooper	Director Public Services	<input type="checkbox"/>	b	m
19) County Commissioner appointee	Shelia Stansberry	Pamlico DSS	<input type="checkbox"/>	w	f
20) County Commissioner appointee	Robert Keeter	Court Counselor Supervisor	<input type="checkbox"/>	w	m

21) County Commissioner appointee	Steven Hollowell	AOC, Clerk of Court	<input type="checkbox"/>	w	m
22) County Commissioner appointee	Jenna Taylor	Court Counselor	<input type="checkbox"/>	w	f
23) County Commissioner appointee	Derek Godwin	PCC Instructor	<input type="checkbox"/>	w	m
24) County Commissioner appointee	Aniyah Avrawhawm	Concerned Citizen	<input type="checkbox"/>	b	f
25) County Commissioner appointee			<input type="checkbox"/>		

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Doug Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, Ms. Ann Whitman is hereby appointed to serve on the Local Library Board for a term of three (3) years.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the Board adjourned until Monday, November 16, 2020 at 7:00 pm.

Chairman

Clerk to the Board