

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 05, 2020**

The Pamlico County Board of Commissioners met in regular session on Monday, October 05, 2020 at 7:00 pm in the Courtroom of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Pat Prescott led the assemblage in the Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the Monday, September 21, 2020 regular and closed session minutes. There being none, on a motion made by Commissioner Doug Brinson and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, September 21, 2020 meeting are hereby approved, and the Chairman’s signature is authorized thereon.

Chairman Pat Prescott asked if there were any additions and/or deletions. There were none.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Doug Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

| Name: | Year | Tax/Ticket | Reason | Amount |
|-------------------|-------------|-------------------|---|---------------|
| Bryan Salter | 2020 | 6705914 | Double listed | \$ 12.65 |
| Donald Harris | 2020 | 6712385 | Clerical Error | \$ 1832.96 |
| Jonathan Pannaman | 2020 | 6730640 | Property is Exempt | \$ 318.96 |
| Don Sasser | 2020 | 6707813 | Taxpayer billed in Craven County | \$ 182.28 |
| Stephen Kenney | 2020 | 6715171 | Boat sold in December 2019 | \$ 121.26 |
| Jack Adcock | 2020 | 6708656 | Double billed | \$ 400.25 |
| Michael Adkins | 2020 | 6706556 | Boat not in NC on 1/1/2020 | \$ 441.23 |
| John Clark | 2020 | 6708047 | Taxpayer sold boat | \$ 18.44 |
| Michael Joymer | 2020 | 6708277 | Taxpayer billed in Craven County | \$ 183.75 |
| Tyler Hawkins | 2020 | 6708074/6708075 | Double billed | \$ 338.72 |
| Peter Thomas | 2020 | 6733041 | Double billed | \$ 7.06 |
| Connly Adams | 2020 | 6707159 | Sold motor to Ivan Radcliff | \$ 31.70 |
| Jackie Pope | 2020 | 6708548/6732953 | Double billed with Wayne County | \$ 50.07 |
| Andrew Preston | 2020 | 6712661 | Clerical Error- was noted on listing form to remove | \$ 5.31 |
| William Chaplik | 2020 | 6733126 | Vehicle registered in PA | \$ 332.64 |

| | | | | |
|--------------------------|-------|-----------------|---|------------|
| Jeffrey Tryon | 19/20 | 6675523/6708140 | Double Billed | \$ 74.53 |
| Annie Wright | 2020 | 6727044 | To Correct Exemption | \$ 223.17 |
| Annie Cannon | 2020 | 6732375 | To Correct Exemption | \$ 139.25 |
| Deborah Bennett | 2020 | 6727636 | PUV Error | \$ 503.11 |
| Stephanie Boyer | | | Adjust value-improvements listed were to clear | |
| | 2020 | 6732963 | land not for Double Wide. | \$ 70.10 |
| Wayne Dunbar | 2020 | 6709454 | Double Billed | \$ 87.19 |
| Jack Smith | 2020 | 6725994 | Clerical Error | \$ 955.25 |
| Stanley Styron | 2020 | 6705350/6705351 | | |
| | 2020 | 6705352/6712651 | PUV Value Error | \$ 3977.64 |
| Pamlico Packing Co, Inc. | 16/17 | 6611808/6639895 | | |
| | 18/19 | 6669538/6698544 | Double Billed with DMV | \$ 73.79 |
| Pamlico Packing Co, Inc. | 16/17 | 6611809/6639892 | | |
| | 18/19 | 6669535/6698541 | Double Billed with DMV | \$ 73.79 |
| Pamlico Packing Co, Inc. | 16/17 | 6611806/6639896 | | |
| | 18/19 | 6669539/6698545 | Double Billed with DMV | \$ 73.79 |
| Pamlico Packing Co, Inc. | 16/17 | 6611807/6639897 | | |
| | 18/19 | 6669540/6698546 | Double Billed with DMV | \$ 73.79 |
| Pamlico Packing Co, Inc. | 17/18 | 6639893/6669536 | | |
| | 2019 | 6698542 | Double Billed with DMV | \$ 406.04 |
| Pamlico Packing Co, Inc. | 17/18 | 6639894/6669537 | | |
| | 2019 | 6698543 | Double Billed with DMV | \$ 403.83 |
| Benjamin Potter | 2020 | 6728489/6728490 | | |
| | 2020 | 6728491/6728492 | | |
| | 2020 | 6728493 | Abate per Admin-Infomal appeal change | \$ 210.28 |
| Benjamin Potter | 17/18 | 6733112/6733111 | | |
| | 2019 | 6731110 | Wrong land description used when creating bill | \$ 429.25 |
| Benjamin Potter | 2020 | 6733101/6733102 | | |
| | 2020 | 6733103 | Wrong land description used when creating bill | \$ 92.25 |
| Benjamin Potter | 2020 | 6733155/6733156 | | |
| | 2020 | 6733157/6733158 | Clerical Error- wrong values used when creating | |
| | 2020 | 6373159 | new bills | \$ 210.28 |
| Benjamin Potter | 2020 | 6733149/6733150 | | |
| | 2020 | 6373151/6733155 | Per Administrator- Should not have removed PUV | \$ 134.05 |
| Benjamin Potter | 2020 | 6733152/6733153 | | |
| | 2020 | 6733154/6733161 | Per Administrator- Should have not removed PUV | \$ 60.64 |
| Benjamin Potter | 2020 | 6733107/6733108 | | |
| | 2020 | 6733109/6733162 | Per Administrator- Should have not removed PUV | \$ 533.07 |
| Benjamin Potter | 2020 | 6733113/6733114 | | |
| | 2020 | 6733115/6733163 | Per Administrator- Should have not removed PUV | \$ 397.47 |
| Benjamin Potter | 2020 | 6733116/6733117 | | |
| | 2020 | 6733118/6733164 | Per Administrator- Should have not removed PUV | \$ 260.81 |

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the following budget amendments are hereby approved.

Department: **Water Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|----------------|-----------------------|-------------------------|------------------------|
| 307140-549100 | Dues and Subscription | \$ 2,500.00 | |
| 307140-531000 | Travel | | \$2,500.00 |

Reason for Budget Revision: To move funds to cover additional dues and fees for this fiscal year.

Department: **Animal Control**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 100000-439900 | Fund Balance Appropriation | \$2,000.00 | |
| 104380-519900 | Contracted Services | \$2,000.00 | |

Reason for Budget Revision: To move funds to care for seized animals and other that may be found in the future.

Department: **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 100211-435510 | Aid To Counties | \$921.03 | |
| 105110-532000 | Telephone | \$921.03 | |

Reason for Budget Revision: To recognize increase in funding.

Department: **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 100211-435161 | WIC Client Services | \$2,772.00 | |
| 105167-529000 | WICC Departmental Supplies | \$2,772.00 | |

Reason for Budget Revision: To recognize additional funds received to serve additional participants in the program.

Department: **Animal Control**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 100600-400000 | Miscellaneous Revenue | \$147.00 | |
| 104380-51900 | Contracted Services | \$147.00 | |

Reason for Budget Revision: To recognize revenue from Animal Control reimbursement and increase associated expenditure line.

Department: **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 100211-435514 | 115 COVID 19 Infection | \$34,579.00 | |
| 105154-512100 | Salaries and Wages | \$26,850.00 | |
| 105154-518100 | FICA | \$2,500.00 | |
| 105154-518101 | Medicare | \$600.00 | |
| 105154-519900 | Contracted Services | \$1,564.50 | |
| 105154-529000 | Departmental Supplies | \$2,564.50 | |
| 105154-532001 | Postage | \$500.00 | |

Reason for Budget Revision: To set up budget for new grant and associated expenditure line.

Department: **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|-----------------------------|---------------------------------|--------------------------------|
| 100211-435517 | 543 ELC Enhancing Detention | \$104,144.00 | |
| 105157-512100 | Salaries and Wages | \$40,100.00 | |
| 105157-518100 | FICA | \$4,000.00 | |
| 105157-518101 | Medicare | \$1,500.00 | |
| 105157-519900 | Contracted Services | \$10,000.00 | |
| 105157-529000 | Departmental Supplies | \$23,772.00 | |
| 105157-529000 MAJ | Departmental Supplies | \$23,772.00 | |
| 105157-532001 | Postage | \$1,000.00 | |

Reason for Budget Revision: To set up budget for new grant and associated expenditure line.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval for letter of support for CenturyLink's GREAT Grant is hereby approved.

October 12, 2020

Jeff Sural
Director, Broadband Infrastructure Office
301 N. Wilmington Street
Raleigh, NC 27601

Dear Mr. Sural:

Pamlico County supports CenturyLink's GREAT grant application to obtain necessary funds to increase broadband speeds, reliability and access in Pamlico County, North Carolina.

The speeds available in most of our rural communities are incapable of supporting critical online activities that people in other areas often take for granted. Due to exhausted lines and a deficit of infrastructure, many areas of our County lack or have unreliable internet. Increased connectivity and internet speeds would provide families the ability to utilize remote work, distance learning classes, telemedicine, E-Commerce, Cloud applications, video conferencing, smart home and security features, entertainment options plus connect with loved ones. These functions are even more important during the ongoing COVID-19 response. Most importantly, it would allow those in some of our marginalized communities to have more equitable access to critical distance learning and online business opportunities that are currently not possible.

Pamlico County's rural residents have been at a great disadvantage for far too long. We need access to the same high-speed broadband options as those in neighboring counties across the state and around the country. By bringing reliable fiber optic internet service to more areas of Pamlico County, businesses will prosper, there will be greater opportunities for educational and job growth in our community, future generations will have a better quality of life and we can better contribute to the overall economic and social wellbeing of our State.

CenturyLink has a proven reputation for providing fast, reliable internet service to rural households in many Eastern North Carolina counties. The company's fiber optic high-speed internet services will allow hundreds of Pamlico County residents to finally take part in twenty-first century living.

Thank you for your consideration of CenturyLink's GREAT grant application on behalf of Pamlico County.

Sincerely,

Timothy A. Buck
Pamlico County Manager

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Doug Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request to enter contract for temporary nurse for COVID-Flu duties is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the Health Director is hereby ordered to provide a Health Department plan produced in writing at the next meeting, October 19, 2020, detailing the means by which accreditation will be achieved including dates and tasks, and dates in which tasks will be completed.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to enter contract with DP Technology for IT services and to pay an annual retainer fee of \$41,000 is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for the following Dispatch Pay, to eliminate overtime pay for dispatchers and accrue compensatory time for any dispatcher working in excess of forty (40) hours during a work week, permission to use any remaining balance of overtime budget to fund the recommended salary increases, and to authorize budget and finance officers to make necessary budget amendments including fund balance appropriation to fund any salary/benefit expenses for dispatch pay increases not covered by the above described budget allocation is hereby approved.

Salary recommendations:

- Tina Wiggins, Dispatcher III – \$40,000.00
- Stacy Rice, Dispatcher III – \$40,000.00
- Teresa Taylor, Dispatcher III- \$40,000.00
- Christine Himes, Dispatcher III (reclassification) – \$40,000.00
- Leslie Bell, Dispatcher I – \$32,000.00
- Tabetha Avery, Dispatcher I – \$32,000.00
- Seth Brinson, Dispatcher III – \$39,790

- Starting pay for new hires – \$31,500.00

A consensus of the Board regarding Rescue service district discussion was to reach out to municipalities for ideas regarding what they want to do, meet with the Rescue captain and understand what the Rescue Board wants.

On a motion made by Commissioner Doug Brinson and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the request to advertise the intent to lease parcel L05-38 is hereby approved.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the Board adjourned until Monday, October 19, 2020 at 7:00 pm.

Chairman

Clerk to the Board