

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 03, 2020**

The Pamlico County Board of Commissioners met in regular session on Monday, August 03, 2020 at 7:00 pm in the Courtroom of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott led the assemblage in prayer and the Pledge of Allegiance.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the Monday, July 20, 2020 regular session minutes. There being none, on a motion made by Commissioner Doug Brinson and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, July 20, 2020 meeting are hereby approved, and the Chairman's signature is authorized thereon.

Chairman Pat Prescott declared the public hearing regarding the proposed Dangerous Animal Ordinance open. There were no members of the public to speak. Chairman Pat Prescott declared the public hearing closed.

Chairman Pat Prescott asked if there were any additions and/or deletions. There was one (1). On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following addition was approved.

- Policy for Adjusting Water Bill for Extended Water Outages or Low-Pressure Advisory **Item 8a**

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Doug Brinson and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: **Health Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435510	Aid to Counties-General	\$ 947.38	
105110-529000	Departmental Supplies-General	\$ 947.38	
100211-435154	Aid to Counties-WPH	\$ 404.94	
105164-529000	Departmental Supplies- WPH	\$ 404.94	

Reason for Budget Revision: To recognize increase in funding.

Department: **Board of Elections**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 8,900.00	
104170-517000	Per Diem	\$ 8,900.00	

Reason for Budget Revision: To setup Per Diem budget for current Fiscal Year.

Department: **Board of Elections**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104170-531000	Travel		\$ 9,000.00
104170-538100	Programming		\$ 6,000.00
104170-529000	Departmental Supplies	\$ 15,000.00	

Reason for Budget Revision: To reallocate funds.

Department: **ESRFLP17 Grant**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 17,280.00	
254925-557201	Soft Cost	\$ 17,280.00	

Reason for Budget Revision: To move budget balance to current Fiscal Year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100211-435518	539 COVID 19 Cares Revenue	\$ 18,626.00	
105118-519900	Contracted Services	\$ 6,208.00	
105118-529000	Departmental Supplies	\$ 6,208.00	
105118-523900	Medical Supplies & Materials	\$ 6,210.00	

Reason for Budget Revision: New grant program account budget.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 18,666.00	
105115-519900	Contracted Services	\$ 18,666.00	

Reason for Budget Revision: To move unused funds received from State for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 500.00	
105115-525100	Auto Supplies	\$ 500.00	

Reason for Budget Revision: To move unused funding for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 290.93	
105115-523900	Medical Supplies & Materials	\$ 290.93	

Reason for Budget Revision: To move balance of funding for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 2,398.97	
105115-529000	Departmental Supplies	\$ 2,398.97	

Reason for Budget Revision: To move unused funding for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 25,000.00	
105115-529000 MAJ	Departmental Supplies	\$ 25,000.00	

Reason for Budget Revision: To move unused funding for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 5,000.00	
105115-529005	Safety Supplies & Equipment	\$ 5,000.00	

Reason for Budget Revision: To move unused funding for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 100.00	
105115-531000	Travel	\$ 100.00	

Reason for Budget Revision: To move unused funding for COVID 19 to current year.

Department: **Health Department**

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FISCAL YEAR 2020-2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 994.00	
105115-532001	Postage	\$ 994.00	

Reason for Budget Revision: To move unused funding for COVID 19 to current year.

BE IT RESOLVED, the following Dangerous Animal Ordinance is hereby approved.

PAMLICO COUNTY

**AN ORDINANCE TO PROHIBIT
THE KEEPING OF WILD AND DANGEROUS ANIMALS**

WHEREAS, Pamlico County may, by ordinance, prohibit the possession or harboring of animals which are dangerous to persons or property pursuant to N.C. Gen. Stat. § 153A-131; and

WHEREAS, Pamlico County wishes to prohibit the possession or harboring of wild and dangerous animals which are dangerous to persons or property in order to protect the health, safety, and welfare of the residents of Pamlico County.

NOW THEREFORE, BE IT ORDAINED:

ARTICLE 1

Keeping of Wild and Dangerous Animals Unlawful

It shall be unlawful to possess, harbor, keep or cause to be kept wild and dangerous animals in Pamlico County. Wild and dangerous animals within Pamlico County as part of a bona fide circus or an educational event shall be exempt and limited to seven (7) days so long as such animal is confined within a secure building or enclosure or under restraint. Wild and dangerous animals are defined as wild animals which are dangerous to persons and property and include, but are not limited to: all felines (other than the domestic house cat), nonhuman primates, bears, wolves, coyotes, reptiles (poisonous, venomous, crushing and giant), and any crossbreed of such animals which have similar characteristics of the animals specified herein. An animal is considered wild if it is normally born and lives in a wild habitat, even though such species may be bred, raised, and kept in captivity. This ordinance shall not be interpreted to have the effect of

permitting any activity or condition with respect to a wild animal which is prohibited or more severely restricted by regulations of the North Carolina Wildlife Resources Commission.

ARTICLE 2
Penalty

Any individual or entity possessing, harboring, keeping or causing to be kept a wild and dangerous animal in Pamlico County in violation of this ordinance shall be required to remove the animal within twenty four (24) hours and such individual or principals of such entity shall be guilty of a Class 1 misdemeanor and shall incur a fine of \$500 for each violation. Each day of a continuing violation shall constitute a separate violation.

ARTICLE 3
Effective Date

This Ordinance shall become effective upon enactment, this the 3rd day of August 2020.

BE IT RESOLVED, the request for permission to extend the current debris removal and disposal contracts through August 18, 2020 is hereby approved.

BE IT RESOLVED, the request for approval for staff to seek an engineering consultant to assist with improving the waterline and water quality in the Bennett Road area is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to approve RiverStreet Networks as the consultant to perform a Broadband Study at a cost not to exceed \$75,000 is hereby approved.

BE IT FURTHER RESOLVED, the Budget and Finance Officers are hereby authorized to approve any necessary budget amendments to facilitate the project.

The consensus of the Board was to table the Assumption of Duties of Board of Health until next meeting on Monday, August 17, 2020.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the following recommendations for Debris – Immediate Clearing Contract are hereby approved.

Phase I, Debris Clearing

Primary – Bobby Cahoon Construction Inc.

Secondary – TFR Enterprises, Inc.

On a motion made by Commissioner Ed Riggs, and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, Mr. Arthur Kelly is hereby reappointed to the Bay River Metropolitan Sewer District Board of Directors for a term of three (3) years.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following resolution was approved by majority vote with Commissioner Doug Brinson casting a dissenting vote.

BE IT RESOLVED, the request to enter into Closed Session for Attorney-Client Privilege pursuant to NCGS §143-318.11(a)(3) is hereby removed from Correspondence Agenda.

There being no further business, on a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, August 17, 2020 at 7:00 pm.

Chairman

Clerk to the Board