

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 06, 2020**

The Pamlico County Board of Commissioners met in regular session on Monday, April 06, 2020 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Doug Brinson and with Commissioner Carl Ollison attending via zoom. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Pat Prescott led the assemblage in the Pledge of Allegiance.

Commissioner Doug Brinson arrived.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the Monday, March 16, 2020 regular session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolution was approved by majority vote with Commissioner Doug Brinson casting a dissenting vote.

BE IT RESOLVED, the regular session minutes of the Monday, March 16, 2020 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Pat Prescott recognized County Manager Tim Buck to present written reports from Emergency Manager and Health Director. County Manager Tim Buck recognized Emergency Manager Chris Murray to give his report, then recognized Health Director Scott Lenhart to give his report.

Chairman Pat Prescott asked if there were any additions and/or deletions. There were none.

Chairman Pat Prescott asked if there were any members of the Public to speak during Public Comment Period. There were two (2).

1. Larry Jones; Questions for tonight's Commissioners meeting:

1. Where are the sites where someone who wishes to be tested can go in Pamlico County? Would be good to provide that information on the County website.

2. To date, how many individuals in the county have been tested?
A day-by-day count would be helpful.

3. What were the results? I.e. positive, Negative, Still waiting for results.
4. Who is responsible for contact tracing for positive cases? For the 3 positive cases to date, how many contacts did each have before getting their test results?

If these questions are not addressed at the meeting, please ask someone in the Health Department to send me answers.

I am attempting to make some model- based forecasts for Pamlico County , but without answers to questions 2 and 3, there is no possibility of doing that.

Thanks,

Larry Jones

2. Ed Bryant: I understand that privacy is important in this pandemic, but why can't we know where in the county the virus has occurred? Every day on the local news stations, they tell where (town, part of county) virus has been reported.

Thanks,

Ed Bryant

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Animal Control

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-400000	Miscellaneous Revenues	\$ 1,343.39	
104380-519900	Contracted Services	\$ 1,343.39	

Reason for Budget Revision: To recognize miscellaneous revenue funds collected for Animal Control and increase Animal Control Contracted Services line.

Department: Soil & Water Conservation

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104961-531000	Travel		\$ 5.00
104961-532001	Postage	\$ 5.00	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: Public Buildings

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105000-531000	Travel		\$ 171.57
105000-512200	Overtime	\$ 171.57	
105000-529000	Departmental Supplies		\$ 2,000.00
105000-519900	Contracted Services	\$ 2,000.00	
105000-529000 MAJ	Departmental Supplies		\$ 3,000.00
105000-519900	Contracted Services	\$ 3,000.00	
105000-538100	Programming		\$ 500.00
105000-519900	Contracted Services	\$ 500.00	
105000-529000	Departmental Supplies		\$ 1,000.00
105000-519900 JAIL	Contracted Services	\$ 1,000.00	
105000-549959	Courtroom/Clerk of Court		\$ 1,000.00
105000-519900 JAIL	Contracted Services	\$ 1,000.00	
105000-529000 MAJ	Departmental Supplies		\$ 3,000.00
105000-519900 JAIL	Contracted Services	\$ 3,000.00	
105000-549959	Courtroom/Clerk of Court		\$ 500.00
105000-525100	Auto Supplies	\$ 500.00	
105000-529000	Departmental Supplies		\$ 500.00
105000-525100	Auto Supplies	\$ 500.00	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: **Water Department**

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-531000	Travel		\$ 2,000.00
307140-549800	Annual Monitoring	\$ 2,000.00	
307140-531000	Travel		\$ 1,300.00
307140-549100	Dues & Subscriptions	\$ 1,300.00	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: **Library**

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-438360	Library Grant Funds	\$ 318.00	
106110-519575	Library Building Expense	\$ 318.00	

Reason for Budget Revision: To recognize revenue for Library building and increase associated expenditure line.

Department: **Senior Services**

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100400-438309	Tours	\$ 250.00	
104930-549880	Tours	\$ 250.00	

Reason for Budget Revision: To recognize revenue and increase associated expenditure line.

Department: Senior Services

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100400-438303	Revenue	\$ 100.00	
104945-522000	Food & Provisions	\$ 100.00	

Reason for Budget Revision: To recognize revenue and increase associated expenditure line.

Department: Senior Services

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100214-434937	MIPPA Grant	\$ 3,500.00	
104948-526000 MIPPA	Office Supplies	\$ 2,500.00	
104948-519900 MIPPA	Contracted Services	\$ 300.00	
104948-532001 MIPPA	Postage	\$ 200.00	
104948-532000 MIPPA	Telephone	\$ 500.00	

Reason for Budget Revision: To setup new budget for MIPPA Grant funds as projected in the grant application.

Department: Senior Services

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104945-522000	Food & Provisions		\$ 163.25
104930-522000	Food & Provisions	\$ 163.25	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: Coronavirus 2020

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 5,000.00	
106600-549920	Coronavirus 2020	\$ 5,000.00	

Reason for Budget Revision: To setup budget for Coronavirus expenditures.

Department: Water Department

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-519500	Engineering		\$ 5,000.00
307140-519900	Contracted Services	\$ 5,000.00	
307140-529000 MIL	Departmental Supplies		\$ 1,300.00
307140-529001 MIL	Departmental Supplies & Chemicals	\$ 1,300.00	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: Soil & Water Conservation

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104961-531000	Travel		\$ 75.00
104961-529005	Safety Supplies & Equipment	\$ 75.00	

Reason for Budget Revision: To move funds to purchase two Personal Flotation Devices for Stream Debris work.

Department: DSS

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100212-435310	Administration Revenue	\$ 18,000.00	
105481-500000	Crisis Expenditure	\$ 18,000.00	
100212-435310	Administration Revenue	\$ 6,310.04	
105491-500000	Duke Energy Expenditure	\$ 6,310.04	

Reason for Budget Revision: To recognize funds that were reallocated to other counties and to recognize funds received from the State for Energy Neighbor.

Department: **Public Buildings**

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105000-529000 MAJ	Departmental Supplies		\$ 10,000.00
105000-519900	Contracted Services	\$ 10,000.00	
105000-529000 MAJ	Departmental Supplies		\$ 4,000.00
105000-519900 JAIL	Contracted Services	\$ 4,000.00	

Reason for Budget Revision: To move funds to cover line item overruns and potentially cover the expenses for the remainder of the Fiscal Year.

Department: **Water Department**

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-555000	Capital Outlays		\$ 5,000.00
307140-529001 GRT	Contracted Services	\$ 5,000.00	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: Senior Services

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104930-512100	Salaries & Wages		\$ 50,000.00
104930-518300	Group Insurance		\$ 1,600.00
104930-518600	Worker's Comp		\$ 3,000.00
104931-512600	Salaries & Wages PT	\$ 11,000.00	
104931-518200	Retirement Expense	\$ 700.00	
104934-512100	Salaries & Wages	\$ 22,000.00	
104934-518100	FICA Expense	\$ 4,000.00	
104934-518200	Retirement Expense	\$ 2,000.00	
104945-512100	Salaries & Wages	\$ 12,000.00	
104945-518300	Group Insurance	\$ 3,500.00	
104945-518200	Retirement Expense	\$ 1,500.00	
104930-525100	Auto Expense		\$ 2,100.00

Reason for Budget Revision: To move funds to align budgets with expenses.

BE IT RESOLVED, the request to apply for a FEMA Public Assistance Grant for COVID-19 is hereby approved.

BE IT RESOLVED, the request for approval of Carr, Riggs & Ingram for the Fiscal Year 2020 Audit is hereby approved.

BE IT RESOLVED, the request for approval of fireworks display schedule for Camps SeaGull and Seafarer are hereby approved.

BE IT RESOLVED, the request for approval of Plans and Policies for the 2020 ESFRLP Program is hereby approved.

BE IT RESOLVED, the request for approval to designate April 19-25, 2020 as National Library Week is hereby approved.

**National Library Week 2020
Proclamation**

WHEREAS, today's libraries are less about what they have on the shelves and more about what they can do with and for their communities;

WHEREAS, libraries have long served as trusted and treasured institutions where people of all ages, interests and backgrounds can come together and learn alongside one another;

WHEREAS, libraries of all types are at the heart of their cities, towns, schools and campuses;

WHEREAS, libraries offer members of the community a welcoming space and opportunities to explore new passions through technology, programs and services;

WHEREAS, libraries and librarians help patrons find tools to help improve the quality of their life;

WHEREAS, libraries, which promote the free exchange of information and ideas for all, are cornerstones of democracy;

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve;

WHEREAS, libraries and librarians work to create an equitable society by providing free access to accurate information to all people;

WHEREAS, libraries are a resource for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status, by offering services and educational programming that transform lives and strengthen communities;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I proclaim National Library Week, April 19-25, 2020. During this time, I encourage all residents to visit the library, a place where we can all belong and discover who we are. Because of you, Libraries Transform.

Adopted this the 6th day of April, 2020.

BE IT RESOLVED, the request for approval of State Consumer and Family Advisory Committee draft resolution is hereby approved.

**Resolution in Support
Of
NC State Consumer & Family Advisory Committee (SCFAC)**

WHEREAS, North Carolina's 100 counties experience on a daily basis; short falls in treatment of its residents in resources to treat, support and sustain life and health;

WHEREAS, NC counties are challenged with the decision to spend tax dollars for needed services for those experiencing Mental Health/Intellectual Developmental Disabilities/Substance Use Disorder/Traumatic Brain Injury (MH/IDD/SUD/TBI) challenges;

WHEREAS, the NC State CFAC is tasked with seven (7) statutory mandates to advise the NC Department of Health and Human Services (DHHS) and the legislature;

- Review, comment on, and monitor the implementation of the State Plan for Mental Health, Developmental Disabilities, and Substance Abuse Services
- Identify service gaps and underserved populations
- Make recommendations regarding the service array and monitor the development of different services
- Review and comment on the State budget for mental health, developmental disabilities, and substance abuse services
- Participate in all quality improvement measures and performance indicators
- Receive the findings and recommendations by local CFAC's regarding ways to improve the delivery of mental health, developmental disabilities, and substance abuse services
- Provide technical assistance to local CFACs in implementing their duties

THEREFORE, the NC State CFAC in its efforts to address the needs of MH/IDD/SUD/TBI individuals, their families and the larger community; requests county support for the engagement of:

- Systems Advocacy;
- Improved Service Delivery;
- Ensurance of Quality Services and
- Cultivation of Community Engagement.

BE IT FURTHER RESOLVED, that NC State CFAC is endorsed by Pamlico County Board of Commissioners to represent the needs of Pamlico County

Adopted this the 6th day of April, 2020.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of appointment of Dr. Diana Silimperi to the Health Advisory Board is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the public hearing for proposed Flood Damage Prevention Ordinance is hereby set for May 04, 2020.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to release the property taxes of Eastern Mowing & Lawn Service F/K/A Small Sr Mowing & Lawn for the difference in value used in tax years 2010-2017 and the value used in 2019 is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of Fiscal Year 2020-2021 JCPC Funding Plan is hereby approved.

<u>Program</u>	<u>Grant Funds</u>	<u>County Match</u>	<u>Total</u>
Stillwaters	59,520	5,952	65,472
Teen Court	15,000	1,500	16,500
Juvenile Restitution Program	1,500	150	1,650
JCPC Administration	<u>1,240</u>	<u>-</u>	<u>1,240</u>
Total	77,260	7,602	84,862

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the Board adjourned until Monday, April 20, 2020.

Chairman

Clerk to the Board