

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 17, 2020**

The Pamlico County Board of Commissioners met in regular session on Monday, February 17, 2020 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jill Quattlebaum, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Pat Prescott called the meeting to order.

Chairman Pat Prescott asked if there were any corrections, additions, and/or deletions to the Monday, February 03, 2020 regular and closed session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular and closed session minutes of the Monday, February 03, 2020 meeting are hereby approved and the Chairman’s signature is authorized thereon.**

Chairman Pat Prescott recognized Mr. Dave Peterson of Trillium Health Resources to present the annual report for Pamlico County.

Chairman Pat Prescott asked if there were any additions and/or deletions. There was one (1). On a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the following additions were approved.

- (1) Budget Amendment

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department:* **Cooperative Extension**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2019-2020**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100226-438330	Young Farmers - CES	\$ 3,600.00	
104950-529004	Programming - YFA	\$ 3,600.00	

*Reason for Budget Revision:* To recognize revenue and increase associated expenditure line.

*Department:* **Animal Control**

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100600-400000	Miscellaneous Revenue	\$ 258.36	
104380-519000	Contracted Services	\$ 258.36	

*Reason for Budget Revision:* To recognize restitution revenue received by Animal Control and increase associated expenditure line.

*Department:* **Health Department**

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100211-435510	Aid To Counties	\$ 1,247.15	
105110-529000	Departmental Supplies	\$ 1,247.15	

*Reason for Budget Revision:* To recognize increase in funding and increase associated expenditure line.

*Department:* **Health Department**

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100211-435510	Aid To Counties	\$ 1,247.15	
105110-529000	Departmental Supplies	\$ 1,247.15	

*Reason for Budget Revision:* To recognize increase in funding and increase associated expenditure line.

*Department:* **Water Department**

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307140-531000	Travel		\$ 625.00
307140-549100	Dues and Subscriptions	\$ 625.00	
307140-512200	Overtime		\$ 195.82
307140-512201	On Call Pay	\$ 195.82	

*Reason for Budget Revision:* To move funds to cover line item overruns.

*Department:* **DSS**

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105373-519900 CAPDA	CAP Contracted Services	\$ 6,500.00	
100212-435540	CAP Medicaid Reimbursement	\$ 6,500.00	

*Reason for Budget Revision:* To recognize increase in funding and increase associated expenditure line.

*Department:* **DSS**

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105310-535600	M & R Buildings	\$ 5,000.00	
100212-435310	Administrative Reimbursement	\$ 2,500.00	
100000-439900	Fund Balance Appropriation	\$ 2,500.00	

*Reason for Budget Revision:* To reflect actual spending.

*Department:* DSS

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105550-519900	Contracted Services	\$ 12,000.00	
105373-519900 III	Contracted Services Level III		\$ 12,000.00

*Reason for Budget Revision:* To recognize change in spending between Level II and Level III.

*Department:* DSS

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105382-500000	Medicaid Transportation	\$ 26,000.00	
100222-449314	Medicaid Transportation Reimbursement	\$ 26,000.00	

*Reason for Budget Revision:* To recognize spending for client needs.

*Department:* Register of Deeds

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**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
350226-441800	Enhancement & Preservation FDS	\$ 2,970.30	
354180-555000	Capital Outlays	\$ 2,970.30	

*Reason for Budget Revision:* To recognize revenue and increase Capital Outlay line for Preservation of Marriages 1986-1998.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the 2019 CDBG-NR Plans and Policies are hereby approved.**

On a motion made by Commissioner Doug Brinson and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the following JCPC Roster for Fiscal Year 2019-2020 is hereby approved.**

Juvenile Crime Prevention Council Certification (cont'd)

Pamlico

County

FY 2019-20

Instructions: N.C.G.S. § 1438 -846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Henry Rice	Pamlico County Schools	X		
2) Chief of Police			<input type="checkbox"/>		
3) Local Sheriff or designee	Wade Sawyer	Pamlico County Sheriffs Dept	X		
4) District Attorney or designee	Christy Hawkins	Asst. DA	<input type="checkbox"/>		
5) Chief Court Counselor or designee	Stacy Huss	Chief Court Counselor	<input type="checkbox"/>		
6) Director, AMH/DD/SA, or designee	Jean Kenefick	Trillium	<input type="checkbox"/>		
7) Director DSS or designee	Debbie Green	Pamlico DSS	<input type="checkbox"/>		
8) County Manager or designee	Tim Buck	County Manager	<input type="checkbox"/>		
9) Substance Abuse Professional			<input type="checkbox"/>		
10) Member of Faith Community	Tonya Shaw	Pastor	<input type="checkbox"/>		
11) County Commissioner	Paul Delamar	Commissioner	<input type="checkbox"/>		
12) Two Persons under age 18 (State Youth Council Representative, if available)			<input type="checkbox"/>		
13) Juvenile Defense Attorney			<input type="checkbox"/>		
14) Chief District Judge or designee	Pam Spain	NC Courts			
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Scott Lenhart	Health Director	<input type="checkbox"/>		
17) Rep. United Way/other non-profit			<input type="checkbox"/>		
18) Representative/Parks and Rec.	Garry Cooper	Pamlico Co	<input type="checkbox"/>		
19) County Commissioner appointee	June Hardison	Counselor	<input type="checkbox"/>		
20) County Commissioner appointee	Shelia Stansberry	Pamlico DSS	<input type="checkbox"/>		
21) County Commissioner appointee	Robert Keeter	NCDPS	<input type="checkbox"/>		
22) County Commissioner appointee	Steve Hollowell	Clerk of Court	<input type="checkbox"/>		

23) County Commissioner appointee	Rachel	Saunders	<input type="checkbox"/>		
24) County Commissioner appointee			<input type="checkbox"/>		
25) County Commissioner appointee			<input type="checkbox"/>		

Chairman Pat Prescott recognized County Manager Tim Buck to discuss Fiscal Year 2020-2021 Budget. The consensus of the Board was to meet Monday, March 30, 2020 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse to discuss budget.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to purchase equipment for County Swiftwater/Floodwater Rescue Team is hereby approved in the amount of \$8,368.**

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, March 02, 2020 at 7:00 pm.

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Chairman

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Clerk to the Board