

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 04, 2019**

The Pamlico County Board of Commissioners met in regular session on Monday, November 04, 2019 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Dave Baxter, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the Monday, October 21, 2019 regular session minutes. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular session minutes of the Monday, October 21, 2019 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Paul Delamar declared the public hearing regarding the Proposed 2020 Schedule of Values open. There were no members of the public to speak. Chairman Paul Delamar declared the public hearing closed.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There were no action items to be added, but there were employee recognitions.

Chairman Paul Delamar recognized the Clerk to the Board for completing the Clerks Certification Institute at the UNC School of Government on October 25, 2019.

Chairman Paul Delamar introduced the new Tax Administrator, Ms. Leslie Young and administered her Oath of Office.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

*Department: Animal Control*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100000-439900	Fund Balance Appropriation	\$ 5,146.00	
104380-569300	Contribution	\$ 5,146.00	

*Reason for Budget Revision:* To cover increased cost of Pamlico’s share of the Animal Shelter.

*Department: Health Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105110-529000	Departmental Supplies	\$ 193.39	
100211-435510	Aid to Counties	\$ 193.39	

*Reason for Budget Revision:* To recognize an increase in funding.

*Department: Water Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2019-2020**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307140-519500	Engineering Services		\$ 350.00
307140-533002	Gas & Propane	\$ 350.00	

*Reason for Budget Revision:* To setup budget for new line item - Gas & Propane.

**BE IT RESOLVED, the request to designate County Manager Tim Buck as primary and Finance Officer Bill Fentress as secondary agents related to Hurricane Dorian documents and authorization for the Chairman to sign Applicant Disaster Assistance Agreement is hereby approved.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to advertise properties for sale to dispose of surplus real property is hereby approved.**

- **H041-151**
- **H041-152**
- **J032-9**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

**BE IT RESOLVED, the second meeting in December is hereby canceled per Board practice.**

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to recuse Commissioner Paul Delamar from the vote on a reappointment of Mrs. Cynthia Delamar to Jury Commission due to a conflict of interest is hereby approved.**

Vice-Chairman Ed Riggs asked if there was a motion and second on Reappointment of Mrs. Cynthia Delamar to Jury Commission. On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to reappoint Mrs. Cynthia Delamar to Jury Commission for a two (2) year term is hereby approved.**

The consensus of the Board was to send letters to the Towns regarding a vacancy on the Coastal Community Action Board of Trustees.

On a motion made by Commissioner Doug Brinson and seconded by Commissioner Ed Riggs, the Board met in closed session pursuant to NCGS § 143-318.11(a)(3) to discuss *Port Vandemere, Inc. v. Pamlico County*.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Pat Prescott, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, November 18, 2019 at 7:00 pm.

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Chairman

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Clerk to the Board