

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 07, 2019**

The Pamlico County Board of Commissioners met in regular session on Monday, October 07, 2019 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioners Missy Baskervill and Candy Bohmert. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the Monday, September 16, 2019 regular and closed session minutes. There being none, on a motion made by Commissioner Doug Brinson and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the Monday, September 16, 2019 meeting are hereby approved and the Chairman’s signature is authorized thereon.

Chairman Paul Delamar recognized Mr. Ryan Vincent with Vincent Valuations to present the Proposed 2020 Schedules of Values.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, a Public Hearing on the proposed 2020 Schedules of Values will hereby take place on November 04, 2019.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Doug Brinson, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Beecher Helland	2019	6678850	Double Billed	\$ 369.25
William C Fentress	2019	67039676	Clerical Error	\$ 38.91
Gene Vialle	2019	6678893	Boat moved Out of State 2018	\$ 1553.13
Adriano Falconi	2019	6678764	Boat located in Craven Co	\$ 56.38
Beauty Prude	2019	6680400/6680401	Listing Form signed in error	\$ 16.91
Benjamin Stancil III	2019	6696944	DVA Applied	\$ 299.34

Betty Sue Edwards	2019	6686678	SCE Applied	\$ 196.64
Robert Beal III	2019	6685777/6682780	Did not own	\$ 40.06
Tingen Trucking	2019	6677723	Did not own	\$ 81.46
Patrick McWherter	2019	6703780	Did not own	\$ 21.78
Faird Elkhoury	2019	6678600	Does not own	\$ 116.75
Jeffrey Hopkins	2019	6676290	Boat sold 2018	\$ 43.98
Estate of Barbara Walker	2019	6650512/6679719		\$ 13.97
James Massengill	2019	6689136	SCE Applied	\$ 525.99
Joan S Leary	15/16	6704148/6704149		
	17/18	6704150/6704151		
	2019	6704152	Charged MH Hookup only 1 Septic System	\$ 351.50
Susanne S Hancock	2019	6697097	Recersal of NSF Fee due to bank error	\$ 25.00

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Senior Services

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 31,694.00	
104930-555000	Capital Outlays	\$ 31,694.00	

Reason for Budget Revision: To pay for Van and rollover P.O. from Fiscal Year 2019. Insurance proceeds were rolled.

Department: Hurricane Dorian

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 32,868.95	
106600-512100 DORI	Salaries & Wages		\$ 7,463.10
106600-512200 DORI	Overtime	\$ 72,648.64	
106600-512600 DORI	Salaries & Wages PT	\$ 2,480.00	
106600-518100 DORI	FICA Expense	\$ 5,565.24	
106600-518101 DORI	Medicare Expense	\$ 1,301.55	
106600-518200 DORI	Retirement Expense	\$ 7,722.90	
106600-518210 DORI	401K Employer Contribution	\$ 809.37	
106600-518300 DORI	Group Insurance	\$ 8,617.98	
106600-519900 DORI	Contracted Services		\$ 29,271.00
106600-549901 DORI	Miscellaneous		\$ 29,542.63

Reason for Budget Revision: To cover actual expenses for Hurricane Dorian.

Department: DSS

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 31,306.00	
105800-548706	Transportation PCC	\$ 21,392.00	
105800-548704	Transportation Senior Services	\$ 9,914.00	

Reason for Budget Revision: To set-up budget for Transportation PCC and Transportation Senior Center.

Department: Water Department

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-529000 VAN	Departmental Supplies		\$ 5,000.00
307140-529000	Departmental Supplies	\$ 5,000.00	

Reason for Budget Revision: To cover line item overruns.

Department: Inspection Department

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
106120-512100	Salaries & Wages		\$ 12,742.00
106120-518100	FICA		\$ 813.50
106120-518101	Medicare		\$ 190.00
106120-518200	Retirement Expense		\$ 1,184.50
106120-518300	Group Insurance		\$ 3,450.00
106120-518500	Unemployment Insurance Benefit		\$ 107.00
106120-518600	Worker's Comp		\$ 37.50
104350-512100	Salaries & Wages	\$ 12,742.00	
104350-518100	FICA	\$ 813.50	
104350-518101	Medicare	\$ 190.00	
104350-518200	Retirement Expense	\$ 1,184.50	
104350-518300	Group Insurance	\$ 3,450.00	
104350-518500	Unemployment Insurance Benefit	\$ 107.00	
104350-518600	Worker's Comp	\$ 37.50	

Reason for Budget Revision: To move funds to cover salaries of employee that had been previously budgeted between Recreation and Inspections.

Department: Emergency Management

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104350-512100	Salaries & Wages		\$ 18,870.00
104350-518100	FICA		\$ 605.50
104350-518101	Medicare		\$ 141.50
104350-518200	Retirement Expense		\$ 881.50
104350-518300	Group Insurance		\$ 1,725.00
104350-518500	Unemployment Insurance Benefit		\$ 53.50
104350-518600	Worker's Comp		\$ 28.00
104330-512100	Salaries & Wages	\$ 18,870.00	
104330-518100	FICA	\$ 605.50	
104330-518101	Medicare	\$ 141.50	
104330-518200	Retirement Expense	\$ 881.50	
104330-518300	Group Insurance	\$ 1,725.00	
104330-518500	Unemployment Insurance Benefit	\$ 53.50	
104330-518600	Worker's Comp	\$ 28.00	

Reason for Budget Revision: To move funds to cover salaries of employee that had been previously budgeted between Inspections and Emergency Management.

BE IT RESOLVED, the Senior Center General Purpose Funds in the amount of \$7,050 with a match of \$2,350 is hereby approved.

BE IT RESOLVED, the Chairman is hereby authorized to sign the Promissory Note for the purchase of the Old Bayboro Town Hall.

BE IT RESOLVED, the request to release \$27,006.18 held in Capital Management Trust in fiduciary funds to Pamlico Rescue is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Doug Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the County Attorney is hereby authorized to assign bid on foreclosed property K031-7 in the amount of \$5,998 contingent on receiving a written offer that covers the unpaid taxes and attorney fees.

On a motion made by Commissioner Doug Brinson and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Holland Consulting Planners, Inc. for approval of the low bidder, Gilbert Everett, for the elevation of one (1) home is hereby approved. Bid was as follows:

- Price \$92,000

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the vacancy on Pamlico Community College Board of Trustees is hereby tabled until October 21, 2019.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Ed Riggs, the Board met in closed session pursuant to NCGS §143-318.11(a)(3) Attorney-Client Privilege to discuss *Pamlico County v. Amerisourcebergen Drug Corporation, et al.*

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Doug Brinson, the Board went back into open session.

Action was taken in closed session.

There being no further business, on a motion made by Commissioner Pat Prescott and seconded by Commissioner Doug Brinson, the Board adjourned until Monday, October 21, 2019 at 7:00 pm.

Chairman

Clerk to the Board