

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 16, 2019**

The Pamlico County Board of Commissioners met in regular session on Monday, September 16, 2019 at 7:00 pm in the Patsy H. Sadler room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Paul Delamar. Also present were County Attorney Jill Quattlebaum, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Vice-Chairman Ed Riggs called the meeting to order.

Vice-Chairman Ed Riggs asked if there were any corrections, additions, and/or deletions to the Monday, August 19, 2019 and the Tuesday, September 03, 2019 regular session minutes. There being none, on a motion made by Commissioner Doug Brinson and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, August 19, 2019 and Tuesday, September 03, 2019 meetings are hereby approved and the Chairman’s signature is authorized thereon.

Vice-Chairman Ed Riggs asked if there were any additions and/or deletions. There was one (1). On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following addition was approved.

- Employee Appreciation Luncheon – Friday, December 13, 2019 **Item 3a**

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: **Sheriff Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 9,239.32	
104310-539801	Controlled Substance Expenses	\$ 9,239.32	

Reason for Budget Revision: To move unused Controlled Substance Funds to current year.

Department: Sheriff Department

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434328	Controlled Substance - Restricted	\$ 3,044.91	
104310-539801	Controlled Substance Expenses	\$ 3,044.91	

Reason for Budget Revision: To recognize Controlled Substance revenue and increase associated expenditure line.

Department: Animal Control

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FISCAL YEAR 2019-2020

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 4,644.00	
104380-519900	Contracted Services	\$ 4,644.00	

Reason for Budget Revision: To cover the cost of housing surrender animals.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request to hire a part-time Nurse Practitioner in the Health Department for a maximum of sixteen (16) hours worked at a rate of \$45 per hour is hereby approved.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for direction regarding one (1) vacancy on the Coastal Community Action Board is hereby tabled.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Doug Brinson, the Board met in closed session pursuant to NCGS §143-318.11(a)(6).

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Doug Brinson, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Doug Brinson, the Board adjourned until Monday, October 07, 2019 at 7:00 pm.

Chairman

Clerk to the Board.