

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 01, 2019**

The Pamlico County Board of Commissioners met in regular session on Monday, July 01, 2019 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Carl Ollison. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the closed session minutes of the Monday, April 15, 2019, revised closed session minutes of the Monday, May 06, 2019, closed session minutes of the Monday, June 03, 2019, and the special and regular session minutes of the Monday, June 17, 2019 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the closed session minutes of the Monday, April 15, 2019 meeting, the revised closed session minutes of the Monday, May 06, 2019 meeting, the closed session minutes of the Monday, June 03, 2019 meeting, and the special and regular session minutes of the Monday, June 17, 2019 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Paul Delamar declared the public hearing regarding the Community Development Block Grant Neighborhood Revitalization (CDBG-NR) grant application open. County Manager Tim Buck recognized Mr. Mike Barnette with McDavid Associates, Inc. to give an overview of the grant. There were no members of the public to speak. On a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskervill, the following resolution and plan was unanimously approved.

**BE IT RESOLVED, the following Citizen Participation Plan and Resolution are hereby approved.**

**CITIZEN PARTICIPATION PLAN**

This plan describes how Pamlico County will involve citizens in the planning, implementation and assessment of the Community Development Block Grant (CDBG) program. The funds must be used for projects which benefit low and moderate-income persons and aids in the elimination and prevention of slums and blight. The program is intended to assist governments in understanding neighborhood improvement programs.

The regulations give ultimate responsibility for the design and implementation of the program to local elected officials and require that citizens be given an opportunity to serve in a key advisory role to these elected officials.

### **SCOPE OF CITIZEN PARTICIPATION**

Citizens will be involved in all stages of the CDBG program, including program implementation, assessment of performance and design of changes in the Citizen Participation Plan. There will be three (3) general mechanisms for their involvement:

- To serve as an advisory committee to the project;
- To attend or hold public hearings or community meetings; and
- To provide individual citizen efforts in the form of comments, complaints or inquiries submitted directly to the Program Administrators or designated Town official.

### **PROGRAM IMPLEMENTATION**

Citizen participation in program implementation will occur primarily through consultation with Pamlico County. Pamlico County will be asked to review and comment on specific guidelines for approved projects. They will also meet to review any program amendments, budget revisions and program modifications. All such changes will be discussed with Pamlico County and their comments considered prior to taking action. If program amendments require approval from the North Carolina Department of Commerce, a public hearing shall be held specifically on the amendment. Citizens may also be involved in implementation of projects specifically requiring citizen participation, such as self-help projects. Their roles will be defined as the project develops. Technical assistance will be available as needed.

### **PROGRAM ASSESSMENT**

Program assessment activities by citizens will occur in a variety of ways. A performance hearing will be held thirty to sixty (30 to 60) days prior to the start of planning for the next program year. The Program Amendment will be asked to provide citizen commentary for the Pamlico County Performance Report.

As a part of the orientation to the program offered at the public hearing, citizens will be invited to submit comments on all aspects of program performance through the program year. Comments should be submitted in writing to the County Manager. Pamlico County respond in writing within ten (10) days. If the response is unsatisfactory, the complainant should write directly to Pamlico County Chief Elected Official. He shall respond within ten (10) days.

If the citizen is still dissatisfied, he/she should write to the NC Department of Commerce, Rural Economic Development Division/State CDBG Program, 4346 Mail Service Center, Raleigh, NC 27699-4346, Attention: Citizen Participation Matter. Program staff will also

be available during normal business hours to respond to any citizen inquiries or complaints at 919-814-4663

The Citizen Participation Plan will be subject to annual review and proposed revision, to occur in the period between the performance hearing and the public hearing on the subsequent year's application.

### **TECHNICAL ASSISTANCE**

Technical Assistance will be provided to citizen organizations and groups of low/moderate income persons or target area residents upon request to Pamlico County. Such assistance will support citizen efforts to develop proposals, define policy and organize for the implementation of the program. It is expected that such assistance will be provided directly to Pamlico County in response to their request. Assistance could be provided in the form of local presentations, informational handouts, research of a specific issue or other short-term efforts.

### **PUBLIC INFORMATION**

Pamlico County will also undertake public information efforts to promote citizen participation. These efforts will include the following:

1. Public Notice of all Public Hearings will be published in the non-legal section of the local newspaper at least ten (10) days before the scheduled hearing. These notices will indicate the date, time, location and topics to be considered. These notices will also be made available in the form of press releases, as a public service announcement to local radio stations and will be provided to churches within the target area of distribution.
2. Orientation Information will be provided at the first public hearing. The Program Manager will make a presentation which covers: (a) the total amount of CDBG funds available and the competitive basis for award; (b) the range of eligible activities; (c) the planning process and the schedule of meetings and hearings; (d) the role of citizens in the program and (e) a summary of other program requirements, such as the environmental policies, fair housing provisions and contracting procedures.
3. A Public File containing program documentation will be available for review at Pamlico County during normal business hours. Included will be copies of the Application, Environmental Review Record, the Citizen Participation Plan and the Annual Performance Report. Other program documents are also available for citizen review on request at Pamlico County consistent with applicable State and local laws regarding personal privacy and obligations of confidentiality.
4. Public Hearings an interpreter will be provided for all non-English speaking individuals and/or deaf individuals with adequate notice to put such individuals in place.

Approved, this the 1<sup>st</sup> day of July, 2019 as part of the Board authorization to apply.

**Resolution by the  
Pamlico County Board of Commissioners  
2019 Community Development Block Grant  
Neighborhood Revitalization (CDBG-NR)  
Application**

**WHEREAS**, Pamlico County has indicated its desire to assist in community development efforts for housing within Pamlico County; and

**WHEREAS**, Pamlico County has held two public hearings concerning the proposed application for CDBG-NR to benefit low-moderate income homeowners and the local senior population; and

**WHEREAS**, Pamlico County desires to pursue a formal application for CDBG-NR funding to benefit low-moderate income homeowners and the local senior population and will invest monies in the amount of \$30,000 into the program as committed to in the application.

**WHEREAS**, Pamlico County certifies it will meet all federal regulatory and statutory requirements of the State of North Carolina Community Development Block Grant Program.

**NOW, THEREFORE BE IT RESOLVED**, by the Pamlico County Board of Commissioners that Pamlico County is authorized to submit a formal application to the North Carolina Department of Commerce for CDBG-NR funds to benefit low-moderate income homeowners and the local senior population in Pamlico County.

Adopted this the 1st day of July, 2019 in North Carolina.

Chairman Paul Delamar declared the public hearing closed.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following FY 2018-19 year-end Budget Amendments are hereby approved to be entered into the minutes.**

*Department: Governing Body*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100000-439900	Fund Balance Appropriation	\$ 27,000.00	
104110-519002	Professional Services Legal	\$ 27,000.00	

*Reason for Budget Revision:* To move funds to cover projected expenses through end of FY 18-19.

*Department: Finance Department*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104130-512100	Salaries & Wages		\$ 16,000.00
104110-519001	Professional Services Accounting	\$ 16,000.00	

*Reason for Budget Revision:* To move funds to cover Auditor's invoice.

*Department: Board of Elections*

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104170-538100	Programming		\$ 1,000.00
104170-526000	Office Supplies		\$ 1,000.00
104170-529000	Department Supplies		\$ 500.00
104170-531000	Travel		\$ 500.00
104170-512600	Salaries & Wages	\$ 3,000.00	

*Reason for Budget Revision:* To move funds to cover expenses for the July 9, 2019 Second Primary.

*Department: Fire Districts*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
380110-402010	Goose Creek FD Ad Valorem Taxes 104170-538100	\$ 10,000.00 Programming	
	\$ 1,000.00		
380150-403231	Goose Creek FD Sales & Use Tax	\$ 5,000.00	
384340-519900	Goose Creek FD Contracted Services	\$ 15,000.00	
390110-502010	Triangle FD Ad Valorem Taxes	\$ 15,000.00	
390150-403231	Triangle FD Sales & Use Tax	\$ 7,000.00	
394340-519900	Triangle FD Contracted Services	\$ 22,000.00	
420110-402010	Reelsboro FD Ad Valorem Taxes	\$ 30,000.00	
420150-403231	Reelsboro FD Sales & Use Tax	\$ 10,000.00	
424340-519900	Reelsboro RD Contracted Services	\$ 40,000.00	
450110-402010	Granstboro/Silverhill FD Ad Valorem Taxes	\$ 25,000.00	
450150-403231	Grantsboro/Silverhill Sales & Use Tax	\$ 15,000.00	
454340-519900	Grantsboro/Silverhill Contracted Services	\$ 40,000.00	
460110-402010	Florence/Whortonsville FD Ad Valorem Taxes	\$ 35,000.00	
460150-403231	Florence/Whortonsville Sales & Use Tax	\$ 20,000.00	
464340-519900	Florence/Whortonsville Contracted Services	\$ 55,000.00	
530110-402010	Arapahoe FD Ad Valorem Taxes	\$ 30,000.00	
530150-403231	Arapahoe FD Sales & Use Tax	\$ 15,000.00	
534340-519900	Arapahoe FD Contracted Services	\$ 45,000.00	
540110-402010	Southeast FD Ad Valorem Taxes	\$ 40,000.00	
540150-403231	Southeast FD Sales & Use Tax	\$ 20,000.00	
544341-519900	Southeast FD Contracted Services	\$ 60,000.00	
570110-402010	Olympia FD Ad Valorem Taxes	\$ 15,000.00	
570150-403231	Olympia FD Sales & Use Tax	\$ 10,000.00	
574340-519900	Olympia FD Contracted Services	\$ 25,000.00	
590110-402010	Vandemere FD Ad Valorem Taxes	\$ 20,000.00	
590150-403231	Vandemere FD Sales & Use Tax	\$ 10,000.00	
594340-519900	Vandemere FD Contracted Services	\$ 30,000.00	

*Reason for Budget Revision:* To move funds to increase Expense Budget to match potential Revenue.

**Department: Sheriff Department**

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100600-434262	Insurance Claims Loss	\$ 12,274.68	
109910-599083	Transfer to Flo 2019	\$ 12,274.68	
834347-549901	Miscellaneous	\$ 12,274.68	
830226-439810	Transfer from General Fund	\$ 12,274.68	

Reason for Budget Revision: To move funds to recognize insurance proceeds to pay invoice for Sheriff Office cleanup by Royal Plus.

**Department: Water Department**

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307140-531000	Travel		\$ 800.00
307140-532000	Phone	\$ 800.00	
307140-531000	Travel		\$ 9.00
307140-535500	M & R Equipment	\$ 9.00	
307140-525100	Auto Supplies		\$ 2,000.00
307140-529001 KER	Departmental Supplies	\$ 2,000.00	
307140-533000 MIL	Electrical Mill Pond		\$ 2,000.00
307140-533000 VAN	Electrical Vandemere	\$ 2,000.00	

Reason for Budget Revision: To move funds to cover line item overruns.

**Department: Water Department**

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307120-519900	Contracted Services	\$ 1,100.00	
307120-531000	Travel		\$ 900.00
307120-532001	Postage		\$ 200.00

Reason for Budget Revision: To move funds to cover billing for the remainder of the fiscal year.

*Department:* **Health Department**

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105174-512100	Breast Feeding PEER-Salaries & Wages	\$ 2,660.53	
105174-518100	Breast Feeding Peer-FICA Expense	\$ 164.94	
105174-518101	Breast Feeding Peer-Medicare Expense	\$ 38.57	
105174-518200	Breast Feeding Peer-Retirement Expense	\$ 208.32	
105169-512100	WIC Breast Feeding-Salaries & Wages		\$ 2,263.96
105169-518300	WIC Breast Feeding-Group Insurance		\$ 430.97
105169-529000	WIC Breast Feeding-Departmental Supplies		\$ 90.93
105169-531000	WIC Breast Feeding-Travel		\$ 276.02
105169-537000	WIC Breast Feeding-Advertising		\$ 10.48

*Reason for Budget Revision:* To move funds to cover line shortages for the remainder of the Fiscal Year.

*Department:* **Health Department**

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105180-512100	Environmental Health-Salaries & Wages	\$ 10,631.41	
105180-518100	Environmental Health -FICA Expenses	\$ 414.00	
105180-518101	Environmental Health -Medicare	\$ 112.00	
105180-518200	Environmental Health -Retirement	\$ 458.00	
105180-525100	Environmental Health -Auto Supply	\$ 92.63	
105180-518600	Environmental Health -Worker's Comp	\$ 94.98	
105191-518100	Food & Lodging-FICA Expense	\$ 123.37	
105191-518200	Food & Lodging-Retirement	\$ 86.88	
105191-525100	Food & Lodging-Auto Supply	\$ 637.00	
105182-518100	Mosquito-FICA Expense	\$ 19.79	
105182-518300	Mosquito-Group Insurance	\$ 3.00	
105180-518300	Environmental Health -Group Insurance		\$ 314.52
105180-529000	Environmental Health-Departmental Supplies		\$ 120.27
105180-529000 MAJ	Environmental Health-Departmental Supplies		\$ .36
105180-531000	Environmental Health-Travel		\$ 186.46
105180-532000	Environmental Health-Telephone		\$ 204.25
105180-532001	Environmental Health-Postage		\$ 32.82
105180-549100	Environmental Health-Dues & Subscriptions		\$ 48.22
105191-512100	Food & Lodging-Salaries & Wages	\$ 2,414.53	
105191-518101	Food & Lodging-Medicare Expense	\$ 374.72	
105191-518300	Food & Lodging-Group Insurance	\$ 3,405.20	
105191-531000	Food & Lodging-Travel	\$ 2,144.44	
105191-532000	Food & Lodging-Telephone	\$ 138.84	
105182-512100	Mosquito-Salaries & Wages	\$ 443.83	



105182-518101	Mosquito-Medicare Expense	\$ 48.52
105182-518200	Mosquito-Retirement Expense	\$ 30.89
105182-525100	Mosquito-Auto Supply	\$ 265.19
105182-529000	Mosquito-Departmental Supplies	\$ 1,500.00
105182-535300	Mosquito-M&R Auto	\$ 500.00
105182-535200	Mosquito-M&R Equipment	\$ 500.00

*Reason for Budget Revision:* To move funds to cover line shortages for the remainder of the Fiscal Year.

**Department: Register of Deeds**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104180-526000	Office Supplies		\$ 200.00
104180-529005	Safety Supplies & Equipment		\$ 81.68
104180-531000	Travel		\$ 206.21
104180-534000	Printing & Binding		\$ 300.00
104180-549100	Dues & Subscriptions		\$ 15.00
104180-532000	Telephone		\$ 600.00
104180-535200	Maintenance & Repair Equipment	\$ 1402.89	

*Reason for Budget Revision:* To move funds to cover the cost of 3 new computers.

**Department: Golden Leaf Grant Fund**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
850213-449350	Golden Leaf Grant	\$ 909,562.78	
100213-449350	Golden Leaf Grant		\$ 909,562.78
854985-539500 ACS	Training	\$ 118,219.76	
104920-539500 ACS	Training		\$ 118,219.76
854985-539500 PCC	Training	\$ 600,000.00	
104920-539500 PCC	Training		\$ 600,000.00
854985-539500 PCS	Training	\$ 191,343.02	
104920-539500 PCS	Training		\$ 191,343.02

*Reason for Budget Revision:* To set up budget for new Golden Leaf Grant Fund.

*Department: Senior Services*

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104930-518200	Retirement Expense		\$ 6,000.00
104930-518600	Worker's Comp		\$ 2,400.00
104930-518100	FICA Expense		\$ 1,500.00
104931-512100	Salaries & Wages	\$ 5,900.00	
104945-512101	Non-exempt Salaries	\$ 4,000.00	

*Reason for Budget Revision:* To move funds to lower deficits.

*Department: Health Department*

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105111-512100	Bio Terrorism-Wages & Salaries	\$ 2,672.64	
105111-518200	Bio Terrorism-Retirement Expense	\$ 367.03	
105111-518100	Bio Terrorism-FICA		\$ 148.58
105111-518101	Bio Terrorism-Medicare Expense		\$ 34.32
105111-518300	Bio Terrorism-Group Insurance		\$ 1,231.48
105111-519900	Bio Terrorism-Contracted Services		\$ 663.94
105111-525100	Bio Terrorism-Auto Supplies		\$ 505.42
105111-529000	Bio Terrorism-Departmental Supplies		\$ 3.43
105111-531000	Bio Terrorism-Travel		\$ 359.76
105111-532000	Bio Terrorism-Telephone		\$ 91.98
105111-533000	Bio-Terrorism-Electric		\$ .76

*Reason for Budget Revision:* To move funds to cover line shortages for the remainder of the Fiscal Year.

*Department:* Golden Leaf Grant Fund

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
850213-449350	Golden Leaf Grant		\$ 87,551.86
100213-449350	Golden Leaf Grant	\$ 87,551.86	
109910-599085	Transfer to Golden Leaf	\$ 87,551.86	
850000-439910	Transfer from General Fund	\$ 87,551.86	

*Reason for Budget Revision:* To move funds for Golden Leaf Budget Change.

*Department:* Economic Development

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104920-519900	Contracted Services		\$ 2,000.00
104920-549100	Dues & Subscriptions		\$ 375.00
104920-512100	Salaries & Wages	\$ 2,375.00	
104920-529000	Departmental Supplies		\$ 1,000.00
104920-537000	Advertising	\$ 1,000.00	

*Reason for Budget Revision:* To move funds to cover deficits.

*Department:* FMA PJ 04 NC 2015 008 Grant

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
220216-449288	Flood Mitigation Participant		\$ 18,968.89
224922-558104	Elevation Cost – FMA		\$ 18,968.89

*Reason for Budget Revision:* To revise budget of FMA PJ 04 NC 2015 008 to reflect correct amounts and individual contributions per Capital Project Ordinance.

*Department:* Sheriff Department

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104310-539500	Training		\$ 2,635.54
104310-531000	Travel		\$ 1,221.29
104310-529005	Safety Supplies & Equipment		\$ 257.71
104310-534000	Printing & Binding		\$ 300.00
104310-537000	Advertising		\$ 500.00
104310-535300	M & R Auto	\$ 3,914.54	
104310-521200	Uniforms	\$ 1,000.00	

*Reason for Budget Revision:* To move funds to cover line item overruns.

*Department:* Various

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**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100110-402010	2010 Taxes Ad Valorem	\$ 11,500.00	
100110-402011	2011 Taxes Ad Valorem	\$ 5,000.00	
100110-402012	2012 Taxes Ad Valorem	\$ 11,900.00	
100110-402013	2013 Taxes Ad Valorem	\$ 15,500.00	
100110-402014	2014 Taxes Ad Valorem	\$ 4,000.00	
100110-402017	2017 Taxes Ad Valorem	\$ 32,100.00	
100110-405000	DMV	\$ 77,000.00	
100150-400000	Medicaid Hold Harmless	\$ 79,000.00	
100150-403231	Local Option Sales & Use Tax	\$ 83,000.00	
100150-403232	1/2 Cent LOSUT Article 40	\$ 46,000.00	
100200-434326	Jail Fees	\$ 175,000.00	
104140-512100	Salaries & Wages	\$ 10,000.00	
104170-512100	Salaries & Wages	\$ 10,000.00	
104180-519900	Contracted Services	\$ 5,000.00	
104330-512100	Salaries & Wages	\$ 10,000.00	
104721-519900	Contracted Services	\$ 10,000.00	
104310-512100	Salaries & Wages	\$ 50,000.00	
104320-535600	M & R Grounds	\$ 100,000.00	
104321-512100	Salaries & Wages	\$ 25,000.00	
104930-512100	Salaries & Wages	\$ 10,000.00	
104945-512101	Salaries & Wages	\$ 5,000.00	
104934-512100	Salaries & Wages	\$ 10,000.00	
104931-512600	Salaries & Wages	\$ 10,000.00	
104350-519900	Contracted Services	\$ 5,000.00	
105000-519900	Contracted Services	\$ 30,000.00	
105373-519900 CAPDA	Contracted Services	\$ 10,000.00	

105431-500000	State Foster-Expenditure	\$ 10,000.00
105382-500000	Med Transportation-Expenditure	\$ 10,000.00
105421-500000	SAA/SAD-Expenditure	\$ 10,000.00
105431-500000	State Foster-Expenditure	\$ 10,000.00
105441-500000	AFDC IV-E -Expenditure	\$ 5,000.00
105470-500000	Adoption-Expenditure	\$ 5,000.00
105481-500000	Crisis-Expenditure	\$ 5,000.00
105550-519900	Contracted Services	\$ 5,000.00
105800-548703	Trans DSS	\$ 5,000.00
105801-548708	Trans RGP	\$ 5,000.00
105111-512100	Salaries & Wages	\$ 10,000.00
105129-512100	Salaries & Wages	\$ 10,000.00
105124-512100	Salaries & Wages	\$ 5,000.00
105151-512100 OS	Salaries & Wages	\$ 5,000.00
105159-519900	Contracted Services	\$ 5,000.00
105160-512100	Salaries & Wages	\$ 5,000.00
105163-512100	Salaries & Wages	\$ 5,000.00
105164-519900	Contracted Services	\$ 5,000.00
105165-512100	Salaries & Wages	\$ 5,000.00
105168-512100	Salaries & Wages	\$ 25,000.00
105170-519900	Contracted Services	\$ 5,000.00
105171-512100	Salaries & Wages	\$ 5,000.00
105169-512100	Salaries & Wages	\$ 5,000.00
105174-512100	Salaries & Wages	\$ 10,000.00
105180-519900	Contracted Services	\$ 20,000.00
105182-512100	Salaries & Wages	\$ 5,000.00
105190-512100	Salaries & Wages	\$ 5,000.00
105191-512100	Salaries & Wages	\$ 5,000.00
106120-519900	Contracted Services	\$ 25,000.00
109841-500000	Law Enforcement-Expenditure	\$ 5,000.00

*Reason for Budget Revision:* To recognize revenue and increase budgets to cover any potential overruns.

*Department:* **FLO 19 LOC**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
830226-439810	Transfer From General Fund	\$ 1,620,787.00	
830223-449340	FEMA Funds		\$ 1,620,787.00
100000-439900	Fund Balance Appropriation	\$ 1,620,787.00	
109910-599083	Transfer to FLORE 2019	\$ 1,620,787.00	

*Reason for Budget Revision:* To record transfer of funds.

*Department:* FMA-RL

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
220000-439910	Transfer From General Fund	\$ 3,691.00	
224922-559910	Contingency	\$ 3,691.00	
100000-439900	Fund Balance Appropriation	\$ 3,691.00	
109910-599022	Transfer FMA-RL	\$ 3,691.00	

*Reason for Budget Revision:* To record transfer of funds.

*Department:* FY 16-008

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
260000-439910	Transfer From General Fund	\$ 58,737.48	
264926-559910	Contingency	\$ 58,737.48	
100000-439900	Fund Balance Appropriation	\$ 58,737.48	
109910-599026	Transfer to FY 16-008	\$ 58,737.48	

*Reason for Budget Revision:* To record transfer of funds.

*Department:* FMA 16-016

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
274927-559910	Contingency	\$ 2,523.00	
270000-439910	Transfer From General Fund	\$ 2,523.00	
109910-599027	Transfer to FMA 16-016	\$ 2,523.00	
100000-439900	Fund Balance Appropriation	\$ 2,523.00	

*Reason for Budget Revision:* To record transfer of funds.

*Department:* **HMGP**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
620000-439910	Transfer From General Fund	\$ 195,184.00	
624929-559910 031	Contingency	\$ 195,184.00	
100000-439900	Fund Balance Appropriation	\$ 195,184.00	
109910-599062	Transfer to HMGP Fund	\$ 195,184.00	

*Reason for Budget Revision:* To record transfer of funds.

*Department:* **FMA-RL**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
220216-439910	Transfer From General Fund	\$ 3,691.00	
220000-439910	Transfer From General Fund		\$ 3,691.00

*Reason for Budget Revision:* To move budget to correct account.

*Department:* **FY16-008**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
260218-439910	Transfer From General Fund	\$ 58,737.48	
260000-439910	Transfer From General Fund		\$ 58,737.48

*Reason for Budget Revision:* To move budget to correct account.

*Department:* FMA 16-016

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
274927-439910	Transfer From General Fund	\$ 2,523.00	
270000-439910	Transfer From General Fund		\$ 2,523.00

*Reason for Budget Revision:* To move budget to correct account.

*Department:* HMGP

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
624929-439910 031	Transfer From General Fund	\$ 195,184.00	
620000-439910	Transfer From General Fund		\$ 195,184.00

*Reason for Budget Revision:* To move budget to correct account.

*Department:* DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105310-519200	Professional Services	\$ 15,000.00	
105310-512100	Salaries & Wages		\$ 15,000.00

*Reason for Budget Revision:* To reflect actual spending.



*Department:* DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105421-500000	Special Assistance Age	\$ 4,000.00	
105372-553001	WFFA Emergency Assistance		\$ 4,000.00

*Reason for Budget Revision:* To reflect actual spending.

*Department:* Various

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100150-403233	1/2 Cent Article 40 Rest	\$ 12,000.00	
100150-403234	Additional 1/2 LOSUT (Art. 42)	\$ 14,000.00	
100150-403235	Additional 1/2 LOSUT (Art. 42)	\$ 3,000.00	
100180-403240	Revenue Stamps	\$ 20,000.00	
100500-404001	Interest Earnings	\$ 115,000.00	
104110-519001	Professional Accounting Services	\$ 10,000.00	
104120-512100	Salaries & Wages	\$ 10,000.00	
104121-518200	Retirement	\$ 10,000.00	
104130-512100	Salaries & Wages	\$ 20,000.00	
104722-535100	M & R Grounds	\$ 10,000.00	
104950-519900	Contracted Services	\$ 10,000.00	
104360-519000	Professional Service	\$ 9,000.00	
104910-519000	Professional Services	\$ 3,000.00	
105820-512100	Salaries & Wages	\$ 5,000.00	
105830-519900	Contracted Services	\$ 2,000.00	
105833-500000	Admin-Expenditure	\$ 5,000.00	
105835-500000	Stillwater-Expenditure	\$ 20,000.00	
105911-563000	Board of Education	\$ 10,000.00	
105921-563000	PCC	\$ 5,000.00	
106110-519900	Contracted Services	\$ 2,000.00	
109841-500000	Law Enforcement-Expenditure	\$ 1,000.00	
104210-535200	M & R Equipment	\$ 5,000.00	
104370-519900	Contracted Services	\$ 2,000.00	
104960-500000	Expenditure	\$ 15,000.00	
104962-512100	Salaries & Wages	\$ 10,000.00	

*Reason for Budget Revision:* To recognize revenue and increase budgets to cover any potential overruns.

*Department: Various*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100110-402017	2017 Taxes Ad Valorem	\$ 50,000.00	
100150-400000	Medicaid Hold Harmless	\$ 115,000.00	
100500-404001	Interest Earned Investments	\$ 8,000.00	
105110-519900	Contracted Services	\$ 20,000.00	
104961-519900	Contracted Services	\$ 20,000.00	
104948-519900	Contracted Services	\$ 5,000.00	
104933-519900	Contracted Services	\$ 5,000.00	
104350-519900	Contracted Services	\$ 10,000.00	
104360-519000	Professional Services	\$ 5,000.00	
104920-519900	Contracted Services	\$ 5,000.00	
105000-519900	Contracted Services	\$ 25,000.00	
105124-512100	Salaries & Wages	\$ 5,000.00	
105172-512100	Salaries & Wages	\$ 3,000.00	
105191-519900	Contracted Services	\$ 5,000.00	
105200-500000	Contributions	\$ 3,000.00	
105411-500000	Expenditure	\$ 1,000.00	
105443-500000	Expenditure	\$ 1,000.00	
105461-500000	Expenditure	\$ 1,000.00	
106600-512100	Salaries & Wages	\$ 59,000.00	

*Reason for Budget Revision:* To recognize revenue and increase budgets to cover any potential overruns.

*Department: Various*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100150-400000	Medicaid Hold Harmless	\$ 3,000.00	
100150-403235	Add Rest 1/2 LOSUT (Art. 42)	\$ 3,000.00	
100150-403236	2003 Half-Cents Sales Tax 44	\$ 6,000.00	
100500-404001	Interest Earnings	\$ 16,000.00	
100600-434262	Insurance Claims	\$ 24,000.00	
100600-400000	Miscellaneous	\$ 12,000.00	
104170-512100	Salaries & Wages	\$ 5,000.00	
104310-512100	Salaries & Wages	\$ 14,000.00	
104320-535600	M & R Buildings	\$ 20,000.00	
104920-519900	Professional Services	\$ 6,000.00	
105167-519900	Contracted Services	\$ 4,000.00	
106120-519900	Contracted Services	\$ 15,000.00	

*Reason for Budget Revision:* To recognize revenue and increase budgets to cover any potential overruns.

*Department: Various*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
307120-519900	Contracted Services	\$ 30,000.00	
307140-519900	Contracted Services	\$ 50,000.00	
300000-439900	Fund Balance Appropriation	\$ 80,000.00	

*Reason for Budget Revision:* To recognize revenue and increase budgets to cover any potential overruns.

*Department: Hurricane Florence (Old)*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100000-439900	Fund Balance Appropriation		\$ 58,286.00
106600-512100 FLORE	Salaries & Wages		\$ 58,286.00

*Reason for Budget Revision:* To correct BUA #19-187.

*Department: JCPC*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100213-435832	DJJP Intervention	\$ 525.00	
100213-435834	DJJP Task Force		\$ 525.00
105835-500000	Stillwater Expenditure	\$ 525.00	
105830-519900	Contracted Services		\$ 525.00

*Reason for Budget Revision:* To transfer JCPC funds from one revenue account to another.

*Department:* Hurricane Florence (Old)

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100000-439900	Fund Balance Appropriation	\$ 116,572.00	
106600-512100 FLORE	Wages & Salaries	\$ 116,572.00	

*Reason for Budget Revision:* To correct BUA 19-184 and 19-229.

*Department:* Various

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
100600-434263 FLORE	Insurance Claim Loss	\$ 6,000.00	
100600-434263	Insurance Claim Loss	\$ 2,000.00	
104380-569300	Contribution	\$ 8,000.00	

*Reason for Budget Revision:* To recognize revenue and increase budgets to cover any potential overruns.

*Department:* Fund 62

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
624929-559910 031	Contingency		\$ 10,814.00

*Reason for Budget Revision:* To correct expense line budget. BUA 19-233 was posted incorrectly.

*Department: Fund 62*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
624929-559910 031	Contingency	\$ 10,814.00	

*Reason for Budget Revision:* To correct BUA 19-233 was posted incorrectly.

*Department: Fund 62*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
624929-559910 031	Contingency		\$ 10,814.00

*Reason for Budget Revision:* To correct expense line budget.

*Department: Fund 36*

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
367147-559910	Contingency		\$ 52,750.00

*Reason for Budget Revision:* To correct expense line budget.

*Department:* DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
105310-535600	M & R Buildings	\$ 550.00	
105310-537000	Advertising		\$550.00

*Reason for Budget Revision:* To cover line item overruns.

*Department:* Register of Deeds

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2018-2019**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
104180-519900	Contracted Services	\$ 4000.00	
100500-404001	Interest Earned Investments	\$ 2000.00	
100180-403240	Revenue Stamps	\$ 2000.00	

*Reason for Budget Revision:* To cover potential overruns.

**BE IT RESOLVED, the following fireworks schedule for Camps Sea Gull and Seafarer is hereby approved.**

YMCA Camp Sea Gull / Seafarer

Display Operator: East Coast Pyrotechnics

- Dates: July 4, 2019 – Camp Sea Gull
- August 3, 2019 – Camp Sea Gull
- August 16, 2019 – Camp Seafarer
- August 17, 2019 – Camp Sea Gull
- September 28, 2019 – Camp Seafarer

**BE IT RESOLVED, the following Joint Resolution Providing Applicability of County Flood Damage Prevention Ordinance within Town of Alliance is hereby approved.**

**JOINT RESOLUTION**  
of  
**PAMLICO COUNTY**  
and  
**TOWN OF ALLIANCE**

WHEREAS, PAMLICO COUNTY ("County") has adopted those certain regulations more commonly referred to as the "Pamlico County Flood Damage Prevention Ordinance" ("Ordinance"), applicable within the unincorporated areas of Pamlico County; and

WHEREAS, G.S. Section 153A-122 provides that a county ordinance may, upon resolution, be applicable within an incorporated municipality; and

WHEREAS, the TOWN OF ALLIANCE ("Town") desires that the Ordinance be applicable within the corporate limits of the Town, and to be administered and otherwise enforced by the County within the Town.

NOW THEREFORE, be it resolved by the parties as follows:

1. The Ordinance shall be applicable within the Town upon the adoption of this Resolution by the last party to execute the same.
2. Once effective within the Town, the County shall administer and otherwise enforce the Ordinance within the Town.
3. This Resolution may subsequently be withdrawn and rescinded by either party upon thirty (30) days advance written notice to the other; and thereafter, the Ordinance shall cease to have application with the Town.

Adopted this 10<sup>th</sup> day of June, 2019 by the Town of Alliance.

**TOWN OF ALLIANCE**

(Town Seal)

\_\_\_\_\_  
Frank Willis, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Marshall, Town Clerk

Adopted this 1<sup>st</sup> day of July, 2019 by Pamlico County.

**PAMLICO COUNTY**

(County Seal)

\_\_\_\_\_  
Paul Delamar, Chairman

ATTEST:

\_\_\_\_\_  
Courtney L. Norfleet, Clerk

**BE IT RESOLVED, the following Consent to Assignment and Assumption of Lease of 70 Lancaster Lane, Merritt is hereby approved.**

**CONSENT TO ASSIGNMENT AND ASSUMPTION OF LEASE**

THIS CONSENT TO ASSIGNMENT AND ASSUMPTION OF LEASE AGREEMENT (the "Agreement") is made effective as of the 1<sup>st</sup> day of July, 2019, by and between PAMLICO COUNTY, a political subdivision of the State of North Carolina, ("Landlord"), LISA F. JACKSON, residing at 45 Lancaster Lane, Merritt, NC 28556, ("Assignor") and JEFFRY SHAMBLIN, ("Assignee"), as follows:

**W I T N E S S E T H :**

WHEREAS, Landlord and Assignor entered into a lease dated October 20, 2017 (hereinafter referred to as the "Lease") for premises described in said Lease (hereinafter referred to as the "Leased Premises"), the Lease being incorporated herein by reference; and,

WHEREAS, pursuant to an Assignment and Assumption of Lease effective as of July 1, 2019 (the "Assignment Agreement") Assignor has agreed to assign all of its right, title, and interest under the Lease to Assignee and Assignee has agreed to assume all of Assignor's duties and obligations under the Lease; and,

WHEREAS, Assignor and Assignee have requested that Landlord consent to the Assignment Agreement and Landlord has agreed to do so pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the assumption by Assignee of Assignor's duties and obligations pursuant to the Lease, Landlord hereby agrees as follows:



1. Subject to the terms and conditions set forth in Section 2 below, Landlord hereby consents to the assignment of the Lease by Assignor to Assignee and the Assignment Agreement, and hereinafter will accept and recognize Assignee as the Tenant under the Lease.

2. The above consent is given upon the following express conditions:

a. There shall be no modifications or amendments of the Assignment Agreement without the prior written consent of Landlord.

b. Assignee agrees not to do or omit to do anything which would cause a breach of the Lease. Any such act or omission shall also constitute a breach of this Consent entitling Landlord to recover any damage, loss, cost, or expense which it thereby suffers from Assignee.

c. Nothing contained herein shall be construed as a consent to, approval of, or ratification by Landlord of any of the particular provisions or terms of the Assignment Agreement or as a representation or warranty by Landlord in respect thereof. Landlord is not passing on the terms, covenants, and conditions of the Assignment Agreement and is not assuming any obligations under the Assignment Agreement.

d. Consent to the Assignment Agreement is without waiver of restrictions concerning future assignments or subleases under the Lease.

e. Under no circumstances shall Landlord: (i) be liable to Assignee for any act, omission, or breach of the Assignment Agreement by Assignor, (ii) be subject to any offsets or defenses which Assignee might have against Assignor, or (iii) be bound by any rent payments which Assignee might have paid in advance to Assignor.

f. In the event of any conflict between the terms and provisions of the Lease and the Assignment Agreement, the terms and provisions of the Lease shall control except as provided herein.

3. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original hereof and all of which shall be considered one and the same instrument.

IN WITNESS WHEREOF, the Landlord, Assignee, and Assignor, have caused this instrument to be executed in such form as to be binding, this the day and year first above-written.

LANDLORD:

PAMLICO COUNTY

By: \_\_\_\_\_  
Paul Delamar, III, Chairman

ATTEST:

COURTNEY L. NORFLEET

By: \_\_\_\_\_  
Courtney L. Norfleet, Clerk

ASSIGNOR:

\_\_\_\_\_  
Lisa F. Jackson

ASSIGNEE:

\_\_\_\_\_  
Jeffry Shamblin

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the following operating procedures for the Pamlico County Board of Commissioners Assuming the duties of the Pamlico County Board of Health is hereby approved.**

# **PAMLICO COUNTY BOARD OF COUNTY COMMISSIONERS OPERATING PROCEDURES**

## **Assuming the duties of the Pamlico County Board of Health**

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### **1. Name and Office.**

The name of this organization is the Pamlico County Board of Commissioners (*hereinafter "BOC"*) assuming the role and responsibilities of the Pamlico County Board of Health (*hereinafter "Board"*). The principal office of the Board is located at the *Pamlico County Administration Building, 302 Main Street, Bayboro, NC 28515.*

### **2. Officers and Committees.**

#### **a. Chair and Vice Chair**

The Chair and Vice-Chair are the same as the Pamlico County Board of County Commissioners.

#### **b. Secretary**

The Clerk to the BOC shall serve as Secretary to the Board, but the Clerk is not a member of the Board.

### **3. Meetings.**

#### **a. Regular Meetings.**

The Board shall hold a regular meeting on the third Monday on the first month of each fiscal quarter. Meetings will be July, October, January and April, except if a regular meeting day is a legal holiday, the meeting shall be held on the next business day. The BOC may modify the schedule but must meet at least once a quarter. The meeting shall be held at the Pamlico County Commissioners' meeting room and shall begin at 7:00 p.m.

#### **b. Permanent committees/boards**

The Pamlico County Board of Commissioner will appoint an 11-member Board of Health Advisory Board. This board shall as far as is practicable have the same make up as outlined in NCGS 130A-35.

**c. AD Hoc committees**

The Board may establish and appoint members for temporary committees as needed to carry out the Board's work. All temporary committees are subject to the North Carolina open meetings laws and shall comply with the provisions of those laws.

**d. Agenda.**

The Secretary to the Board shall prepare an agenda for each meeting. Any board member who wishes to place an item of business on the agenda shall submit a request to the Secretary at least two working days before the meeting. For regular meetings, the Board may add items to the agenda or subtract items from the agenda *by an affirmative vote of at least 71% of the members present*. The agenda for a special or emergency meeting may be altered only if permitted by and in accordance with the North Carolina open meetings laws.

Any person may request that an item be placed on the Board's agenda by submitting a written request to the Secretary at least ten working days before the meeting.

The Public Comments Policy for Board meetings are as follows: The County Manager will present proposed agenda items to the Chair and the Chair will review and approve the agenda in accordance with the mission of the Board and relevance to public health. Once an item has been placed on the agenda public citizens may comment on the items during Public Comments section of the meeting. More time may be granted at the discretion of the Board Chair.

**e. Presiding Officer.**

The Chair of the Board shall preside at Board meetings if he or she is present. If the Chair is absent, the Vice-Chair shall preside. If the Chair and Vice-Chair are both absent, another member designated by a majority vote of members present at the meeting shall preside.

**f. Quorum.**

A majority of the actual membership of the Board, excluding vacant seats, shall constitute a quorum. A member who has withdrawn from a meeting without being excused by a majority vote of the remaining members shall be counted as present for purposes of determining whether or not a quorum is present.

**g. Voting.**

Each Board member shall be permitted to abstain from voting, by so indicating when the vote is taken. A member must abstain from voting in cases involving

conflicts of interest as defined by North Carolina law. If a member has withdrawn from a meeting without being excused by a majority vote of the remaining members, the member's vote shall be recorded as a 'yes' on any further action taken during that meeting.

**h. Minutes.**

The Secretary shall prepare minutes of each Board meeting. Copies of the minutes shall be made available to each Board member before the next regular Board meeting. At each regular meeting, the Board shall review the minutes of the previous regular meeting as well as any special or emergency meetings that have occurred since the previous regular meeting, make any necessary revisions, and approve the minutes as originally drafted or as revised. The public may obtain copies of Board meeting minutes from the Clerk to the Pamlico County Board of Commissioners.

**4. Amendments to Operating Procedures.**

These operating procedures may be amended at any regular meeting or at any properly called special meeting that includes amendment of the operating procedures as one of the stated purposes of the meeting. A quorum must be present at the meeting at which amendments are discussed and approved, and any amendments must be approved by a majority of the members present at the meeting.

**5. Other Procedural Matters.**

The Board shall refer to the current edition of *Robert's Rules of Order Newly Revised (RONR)* to answer procedural questions not addressed in this document, so long as the procedures prescribed in *RONR* do not conflict with North Carolina law.

**6. Compliance with North Carolina Law.**

In conducting its business, the Board shall comply with all applicable North Carolina laws, including but not limited to open meetings laws, public records laws, and the laws setting forth the powers and duties of local boards of health. To assist the Board in compliance, the local health director shall maintain a current copy of relevant North Carolina General Statutes and make them available to Board members on request.

Approved and adopted by the Pamlico County Board of County Commissioners

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Chairman, Pamlico County Board of Commissioners                                  Date

ATTEST:

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Clerk to the Board of Commissioners    Date

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Pamlico County Health Director    Date

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, Commissioner Pat Prescott is hereby appointed to be Pamlico County’s voting delegate at the NCACC Annual Conference.**

There being no further business, on a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the Board adjourned until Monday, July 15, 2019 at 7:00 pm.

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Chairman

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Clerk to the Board