

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 04, 2019**

The Pamlico County Board of Commissioners met in regular session on Monday, March 04, 2019 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Missy Baskervill. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the minutes of the February 18, 2019 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Doug Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the regular session meeting of the Monday, February 18, 2019 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar recognized Mr. Dave Peterson with Trillium Health Resources to present the annual presentation.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There were two (2) additions and one (1) deletion. On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following items were added to the agenda:

1. Budget Amendments: Public Buildings and County Manager – Item 7a
2. Resolution – Item 7b

Chairman Paul Delamar deleted item ten (10).

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Vadim Trushkov	2015	6565943	Wrong Owner	\$ 460.99
Michael Moody	2009	6310817/6310818		
	2010	6381254/3681255		
	2011	6422511/6422512		
	2012	6465635/6465636		
	2013	6510956/6510957	Deceased	\$ 675.08
Daryl Harris	2009	6313319-22		
	2010	6383680-83		
	2011	6424879-82		
	2012	6467874-77	Boat sold and wrong district for other personal property	\$ 358.08
Daryl Harris	2013	6513114-17		
	2014	6542604-07	Boat sold and wrong district for other personal property	\$ 103.58
	2015	6569344-47		
Terry Mullins	10/11	6401098/6442175		
	12/13	6484835/6529942		
	14/15	6559469/6586197		
	16/17	6613039/6641186		
	2018	6670808	Wrong owner	\$ 83.24
Quarterdeck Marine Store	2009	6313446-48		
	2010	6383801-03		
	2011	6424994-96		
	2012	6467974-76	Business closed years ago – release per Sarah Davis	\$ 154.99
	2013	6513217-19		
Quarterdeck Marine Store	2014	6542705-07		
	2015	6569446-48	Business closed years ago – release per Sarah Davis	\$ 41.80
	2016	6596100-02		
Lois Berry	2014	6543854	Taxpayer deceased	\$ 71.70
James Idol	09/10	6314576/6384920		
	2011	6426057	Boat was being double listed with txpr #27299	\$ 608.90
William Luzar	17/18	6618051/6646996	Sold to Ron & Angie Diamond / does not own	\$ 4.92
William O'Neal	2013	6515562	Boat was given to ex-wife per court order	\$ 439.64
Eric Egan	16/17	6602938/6630257		
	2018	6659371	Has not owned mobile homes since 2015	\$ 12.92
Christopher Weinheimer	2018	6646262	Vehicle was registered in Vermont	\$ 28.11
Ken Simpson	13/14	6509350/6538804		
	15/16	6565261/6591722		
	17/18	6618633/6647557	Wrong district – Boat was not in county	\$3741.32
Henry & Shorty's Country Store	2017	6619517/6619518		
	2017	6619519/6619520	Business Closed in 2016	\$ 49.45
William Barnabee	2018	6648804/6648805	Vehicles Tagged – verified through STARS	\$ 37.46
James Holley	2018	6657162/6657163		
	2018	6657164	Double Billed	\$ 120.56
DK Slade House Moving and Raising	13/14	6509166/6538626		
	15/16	6565108/6951587		
	17/18	6618504/6647440	Company no longer in business – release per Sarah Davis	\$ 567.32
Knute Bysheim	2015	6585984/6585985		
	2016	6612836/6612837	Wrong Owner	\$ 195.66
Rose & Rose DDS	2018	6670603	Clerical Error	\$ 6.03
Hilda Holton	10/11	6384480/6425643		
	12/13	6468546/3513752		
	14/15	6543213/6569892		
	16/17	6596523/6623865		
	2018	6653098	Taxpayer Deceased	\$ 87.04
Steven Dixon	2018	6647602	Sold boat in 2016	\$ 7.27
Jordan Egan	2018	6649644	Double Billed	\$ 3.88
William Holton	2018	6675306	Vehicle was not in working condition / Receipts on file	\$ 15.98
Bill Kirsop	16/17	6592221/6619134	Boat left County July 2015 per Tom @ Wayfarers Cove	\$ 854.65
Bonnie Williams	2018	6674555/6674556	Trailers Tagged / renewed with DMV	\$ 4.66
Floyd Peed	2018	6675367/6675368		
	2018	6675369/6675370		
	2018	6675371	Wrong District – Billed in Beaufort County	\$ 174.82

Keith Hawk	2017	6617905	Trailer was stolen in 2014 and taxpayer was incarcerated at time tags were renewed so it could not have been him	\$ 2.74
Narda Del Carmen Diaz	15/16	6564856/6591340		
	17/18	6618230/6647174	Taxpayer no longer located in North Carolina	\$ 18.37
William Smith	2018	6648910	Boat not located in Pamlico Co. – Moved to ME	\$ 7.65
Jeffery Tomczak	2017	6643822	Boat was sold in 2016	\$ 15.93
Oriental Steamer Inc.	2015	6569248/6569249		
	2015	6569250	Corporation dissolved years ago	\$ 301.67
Stephanie Daniels	2009	6315137	Boat not in County per customer listing form	\$ 124.51
Leamon Thompson	2017	6618588	Listed in Craven County per Debbie	\$ 30.79
Robin Gockley	2017	6617819	Boat was double listed with husband's	
	2018	6646756	name in Craven County	\$ 590.68
Cecil Styron	2018	6646739	Double billed with Acct # 6646739	\$ 2.06
James B Hardison	2018	6675471	Correct Exemption – Should be in Land Use	\$ 91.66
William Donaldson	2019	6675514	Incorrect date on registration	\$ 9.07
Brycar Holdings, LLC	2018	6675295/6625296	Double listed with Acct # 16589	\$ 69.51
Miller Family Cemetery	2017	6637670	Property Exempt	\$ 9.44
Robert Chase	2014	6538697	Boat was not located in Pamlico Co. per Deaton Yacht Marina list	\$ 480.94
Istvan Feher	17/18	6620229/6649084	Exempt – Active Duty – pays state tax in Florida	\$ 140.32
Heriberto Lopez	2018	6675043	Double billed	\$ 14.10
Jennifer Spain/David Spain	2018	6647449	Trailer not in possession of either party and they are divorced	\$ 3.54
Cutler Andrews	2018	6648638	Boat was sold 11/2017 – documents on file	\$ 274.84
Bay River Land Co., Inc.	09/10	6327682/6398156	Double Billed with Parcel L04-9	\$ 2320.85
Pete Roth	2017	6620296	Transient	\$ 159.45
Stanley Emanuels	2018	6647768	Boat sold in 2013 per listing form	\$ 8.40
Jean Dexter	2019	6675480	Hardship Case – 91-yr old – Hurricane came, evacuated to NJ, then went into the hospital	\$ 27.93
George Dobson	10/11	6379724/6420783		
	12/13	6463490/6508571		
	14/15	6538058/6564566		
	16/17	6591054/6617937	Moved 10 years ago, cannot locate correct address per Accurint	\$ 2319.36
	2018	6646882		
Billy Holton Construction	11/12	6447085/6463862		
	13/14	6508912/6538395	Business closed	\$ 434.52
Brad Vick	2009	6314368/69		
	2010	63847222/23		
	2011	6425858/59	Cannot locate Taxpayer	\$ 148.35
Joshua Plank	2017	6619600/6619601		
	2018	6648497/6648498	Does not own per ALVIN website	\$ 22.63
William Dixon	2015	6589278/6589279		
	2016	6616005/6616006	Taxpayer does not own	\$ 64.95
Carl Thornton, Jr.	12/13	6463544/6508620	Mobile Home sold to Terrie Boyette in 2014 and moved to Kenly, NC	\$ 109.42
	2014	6538107		
Judy Daniels	09/10	6321531/6395175		
	12/13	6478149/6522772		
	14/15	6551866/6578150	Jet Ski was sold in 2008 – Release per Sarah Davis	\$ 161.12
	2016	6604515	Taxpayer Deceased	\$ 25.74
Randy Godwin	10/18	6415917/6652550		
Norman Bassett, Sr.	12/13	6498478/6525002-03		
	14/15	6554079-81/6580382-84		
	2016	6606708-10	Taxpayer Deceased	\$ 218.24
Lindsey Barnett	2010	6352885	Taxpayer Deceased	\$ 78.69
Daniel Barnes	2009	6315119		
	2010	6385459/6408436		
	2011	6426551/6449409		
	12/13	6469379/6514540		
	2014	6543945	Taxpayer Deceased	\$ 275.23
Curtis Barber	17/18	6623031/6652305	Taxpayer Deceased	\$ 7.49
Sarah Badger	09/10	6330436/6400870		
	11/12	6441953/6484620		
	13/14	6529740/6559271		
	15/16	6586002/6612856	Taxpayer Deceased	\$ 251.89
James Gustavsson	14/15	6538332/6564826		
	2016	6591313	Taxpayer Deceased	\$ 379.23

Wilson Gibbs	2018	6651130/6651131		
	2018	6651133/6651134	Taxpayer Deceased	\$ 10.63
Henry Andrews	12/13	6503036/6564207		
	2013	6564294	Taxpayer Deceased	\$ 58.93
Steven Gilmer	2011	6419145	Taxpayer Deceased	\$ 151.69
Ruby Gibbs	2010	6419263	Taxpayer Deceased	\$ 22.26
Geneva Gibbs	2010	6409153	Taxpayer Deceased	\$ 107.97
Christopher Gaskill	12/13	6508440/6505231	Taxpayer Deceased	\$ 114.95
Reid Hinson	14/15	6539389/6565819		
	16/17	6592277/6619189		
	2018	6648087	Taxpayer Deceased	\$ 1269.20
Mary Gatlín	2018	6652052	Double Billed with Acct # 4249000	\$ 45.64
Nancy Gilbert	2018	6647543	Boat sold	\$ 134.67

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Water Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-535100	M/R Grounds	\$ 600.00	
307140-533000 GRT	Electrical		\$ 600.00

Reason for Budget Revision: To move money to cover line item overruns.

Department: Water Department

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
307140-529000	Departmental Supplies	\$ 10,000.00	
307140-529001 GRT	Departmental Chemicals		\$ 10,000.00

Reason for Budget Revision: To move budget to reflect actual spending.

Department: Health

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105190-519900	Contract Services	\$ 1,000.00	
105190-512100	Salaries & Wages		\$ 1,000.00

Reason for Budget Revision: Transfer money to cover the cost of services provided by NOVA for our STD patients. Money also needs to be moved to cover the cost of Dr. Carperos examining our patients for STD's.

Department: DSS

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105310-571000	Bond Principle		\$ 1,602.22
105310-572000	Bond Interest	\$ 1,602.22	

Reason for Budget Revision: Line transfer to reflect actual spending.

Department: Sheriff Department

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-434262	Insurance Claims Loss-Sheriff	\$ 4,917.48	
104310-529000	Departmental Supplies	\$ 4,917.48	

Reason for Budget Revision: To recognize revenue from Hurricane Florence insurance claims and increase departmental supplies line.

Department: Sheriff Department

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600-434262	Insurance Claims Loss-Sheriff	\$ 7,466.23	
104310-535300	M&R Auto	\$ 7,466.23	

Reason for Budget Revision: To recognize revenue from Hurricane Florence insurance claims and increase M&R Auto line.

Department: Finance Department

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Approp.	\$ 500,000.00	
106600-519900 FLORE	Contracted Services	\$ 500,000.00	

Reason for Budget Revision: To cover additional Hurricane Florence expenditures.

Department: Emergency Management

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213-434357 - 1804	Homeland Security EMW2018SS0053	\$ 8,000.00	
104330-529000 - 1804	Departmental Supplies	\$ 8,000.00	

Reason for Budget Revision: To set up budget for new HSGP Grant EMW-2018-SS-0053 MOA #1804-11

Department: Senior Services

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104930-512700	Longevity		\$ 364.70
104934-512700	Longevity	\$ 364.70	
104930-512700	Longevity		\$ 565.07
104945-512700	Longevity	\$ 565.07	
104930-529005	Safety Supplies & Equipment		\$ 64.03
104930-531000	Travel	\$ 64.03	
104930-518300	Group Insurance		\$ 947.00
104945-512700	Longevity	\$ 947.00	
104930-512100	Salaries & Wages		\$ 163.20
104931-512100	Salaries & Wages	\$ 163.20	

Reason for Budget Revision: To move funds to cover actual expenditures.

Department: Senior Services

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104930-512100	Salaries & Wages		\$ 6,268.32
104930-518300	Group Insurance		\$ 10,517.57
104931-512600	Salaries & Wages P/T	\$ 16,785.89	
104930-518300	Group Insurance		\$ 3,348.70
104931-518300	Group Insurance	\$ 3,348.70	
104934-522000	Food & Provisions		\$ 1,108.02
104934-512100	Salaries & Wages	\$ 1,108.02	

Reason for Budget Revision: To move funds to cover actual expenditures.

Department: Recycling

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 5,000.00	
100400-434738	2018 Waste Reduction/Rec Grant	\$ 16,000.00	
104721-519965	Waste Red/Recycle Grant Exp	\$ 21,000.00	

Reason for Budget Revision: To setup grant for Waste Reduction/Recycling Grant with county match and associated expenditure.

Department: Public Buildings

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100400-435900	Installment Loan Proceeds	\$ 250,000.00	
105000-555000 Jail	Capital Outlays	\$ 250,000.00	

Reason for Budget Revision: To recognize loan proceeds and increase expense lines.

BE IT RESOLVED, the request for approval of line item transfer/Budget Amendment for Jail Overtime is hereby approved.

Department: Jail

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104320-512100	Salaries & Wages		\$ 18,000.00
104320-512200	Overtime	\$ 18,000.00	

Reason for Budget Revision: To transfer funds from Jail Salary line to Jail Overtime line.

BE IT RESOLVED, the request for approval to upgrade to the new email platform at an approximate cost of \$14,000 and authorization of the county manager and staff to make necessary Budget Amendments to support the project is hereby approved.

Department: County Manager

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 14,000.00	
104210-538100	Programming	\$ 14,000.00	

Reason for Budget Revision: To move funds to Upgrade to New Email Platform.

BE IT RESOLVED, the request for approval to contract with Beaver Begone at a price of \$3,200 for additional scope of services, authorization of staff to sign the contract documents, and permission for staff to make necessary Budget Amendments to fund the project is hereby approved.

Department: Soil Conservation

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000-439900	Fund Balance Appropriation	\$ 3,200.00	
104110-519900	Contracted Services	\$ 3,200.00	

Reason for Budget Revision: To move funds for Beaver Eradication.

BE IT RESOLVED, the request for approval of the following Low Bids for Housing Elevations under FY16 FMA Grant is hereby approved.

BE IT FURTHER RESOLVED, due to a sole bid on the property located at 34 Live Oak Road, this elevation will need to be rebid.

ADDRESS	LOW BID	BUILDER
1112 Neuse Drive	\$115,527	Goose Creek Construction
322 Main Street	\$105,457	Goose Creek Construction
5889 Lowland Road	\$135,500	Gilbert Everett Builder, Inc.
79 Neuse Hill Road	\$118,800	Paul Woolard Construction, Inc.
301 Midyette St	\$70,500	Gilbert Everett Builder, Inc.

BE IT RESOLVED, the request for approval of the following additional Budget Amendments is hereby approved.

Department: **Public Buildings**

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105000-532000	Telephone	\$ 1,200.00	
105000-519900	Contracted Services		\$ 1,200.00

Reason for Budget Revision: To move money to cover line overruns.

Department: **County Manager**

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FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100400-438335	Special Projects	\$ 746.21	
104120-531000	Travel	\$ 746.21	

Reason for Budget Revision: Annual County Clerks Conference - Funds to be reimbursed by NC Association of County Clerks.

BE IT RESOLVED, the request for approval of Pamlico County Resolution to Establish Priority Ranking Criteria for Victims of Hurricanes Irene and Florence is hereby approved.

**PAMLICO COUNTY RESOLUTION
TO ESTABLISH PRIORITY RANKING CRITERIA
FOR VICTIMS OF HURRICANES IRENE AND FLORENCE**

WHEREAS, in September 2018, Pamlico County residents were affected by Hurricane Florence; and

WHEREAS, Pamlico County residents experienced widespread flooding and wind damage; and

WHEREAS, the State of North Carolina and FEMA are accepting applications post disaster for hazard mitigation grants to mitigate future occurrences of flooding; and

WHEREAS, the State of North Carolina has established a rating criterion giving priority points to citizens that were impacted by Hurricanes Matthew and Florence; and

WHEREAS, Pamlico County did not see widespread flooding in Hurricane Matthew; and

WHEREAS, Pamlico County residents were significantly flooded during Hurricane Irene in 2011, Hurricane Isabel in 2003, and Tropical Storm Dennis in 1999; and

WHEREAS, this damage was within the last 10 years which is a criterion for severe repetitive loss; and

WHEREAS, the current ranking system does not recognize the significant impact caused by Hurricane Irene and others.

NOW, THEREFORE, BE IT RESOLVED, the Pamlico County Board of Commissioners urges the State of North Carolina to include citizens that were impacted by Hurricanes Irene and Florence for priority ranking points.

The Clerk to the Board is hereby ordered to remit a copy to Legislators, the Governor's office, and North Carolina Department of Public Safety.

Adopted this 4th day of March, 2019

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of anticipated change orders for the Kershaw / Grantsboro Plant Rehab Project totaling \$32,786 is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, Commissioner Pat Prescott is hereby appointed to the Senior Tar Heel Legislature for a two (2) year term.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Doug Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, Ms. Ann Holton is hereby appointed to the Regional Aging Advisory Committee for a three (3) year term.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Doug Brinson, the Board adjourned until Monday, March 18, 2019 at 7:00 pm.

Chairman

Clerk to the Board