

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 16, 2018**

The Pamlico County Board of Commissioners met in regular session on Monday, July 16, 2018 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioners Missy Baskervill, Ann Holton, and Paul Delamar. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Ed Riggs called the meeting to order.

Chairman Ed Riggs asked if there were any corrections, additions, and/or deletions to the regular session minutes of the July 02, 2018 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday July 02, 2018 meeting are hereby approved and the Chairman’s signature is authorized thereon.

Chairman Ed Riggs asked if there were any additions and/or deletions to the agenda. There was one amendment to item #6.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Candy Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Petty Creek Properties	09/10	6322015/6392138	Billed incorrectly, right of way, no bill should have been created	\$ 80.46
	2011	6432965		
Douglas Hughes	2018	6646679	Taxpayer billed incorrectly – plate was renewed in a timely manner – via mail	\$ 4.46
Alexander Gribanov	2017	6619338/6619339	Boat left in County in 15/16, not in county in 2017	\$ 364.00
Kenneth Webb	08/09	16911/6314858		
	2010	6385190		
	11/12	6426308/6469160		
	13/14	6514332/6543749	Boat not in Oriental as of 2007	\$9,302.67
Ted Morris	2018	6646713	Billed incorrectly – taken out of land use in error	\$ 224.08
Miles Benedict	2017	6632918/6632919	To correct amount on Board Release #158	\$ 329.15

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5310-535600	M & R Buildings	\$30,423.75	
10-0212-435310	Admin Reimbursement	\$15,211.00	
10-0000-439900	Fund Balance Appropriation	\$15,212.75	

Reason for Budget Revision: To roll forward Crystal Coast approved project into FY 18-19. Project was not completed in FY 17-18.

Department: Senior Services

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2018-2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-545000	Insurance & Bonds		\$780.00
10-0000-439900	Fund Balance Appropriation	\$1,220.00	
10-4948-526000 MIPPA	Office Supplies	\$1,500.00	
10-4948-531000 MIPPA	Travel	\$ 500.00	

Reason for Budget Revision: To roll unused MIPPA grant funds forward from last fiscal year.

BE IT RESOLVED, the request for PAWS' designation of an alternate for Dangerous Dog Committee is hereby approved.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval to solicit an RFP for erecting street signs is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of quote from HL Handyman Service in the amount of \$9,650 to renovate the Field Operations section of the Water Department Office is hereby approved.

BE IT FURTHER RESOLVED, the County Manager and Finance Officer are hereby authorized to sign contract documents necessary to begin the project.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval to submit the Reelsboro Water Tower Project loan application, not to exceed the amount of \$1,879,116, to the Local Government Commission (LGC) by July 17, 2018 is hereby approved.

There being no further business, Chairman Ed Riggs declared the meeting adjourned until Monday, August 6, 2018 at 7:00 pm.

Chairman

Clerk to the Board