

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 18, 2018**

The Pamlico County Board of Commissioners met in regular session on Monday, June 18, 2018 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Ed Riggs called the meeting to order.

Chairman Ed Riggs asked if there were any corrections, additions, and/or deletions to the recessed minutes of the May 22, 2018 and regular session minutes of the June 04, 2018 meetings. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the recessed minutes of the May 22, 2018 and regular session minutes of the June 04, 2018 meetings are hereby approved and the Chairman's signature is authorized thereon.

Chairman Ed Riggs declared the public hearing regarding Fiscal Year 2018-2019 Budget open. Chairman Ed Riggs asked if there were any members of the public to speak, there were five (5):

1. Scott Lenhart – Health Department Director. Mr. Lenhart told the Board that he was concerned that the Health Department's Budget was cut by 35%; asked them to reconsider the budget.
2. Susan Bridgman – Pamlico Partnership for Children Executive Director. Ms. Bridgman expressed the need for pediatric care in Pamlico County.
3. Jayne Stasser – Citizen on Recycling Committee. Ms. Stasser discussed recycling.
4. Steve Curtis – Board of Education Finance Officer. Mr. Curtis asked the Board to consider additional funding to help the Board of Education meet their main two (2) priorities: supplement and raises for the people paid out of local funds.
5. Rick Happ – County Commissioner Candidate. Mr. Happ stated that he was against any budget cuts for the Health Department.

Chairman Ed Riggs declared the public hearing closed.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Pat Prescott, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Lucille Seegan	2017	6645702/6645703	Double listed with taxpayer #0034444	\$ 55.13
JRH Farms, Inc.	13/14	6520931/6550109		
	15/16	6576479/6602897	Error in acreage	\$ 12.23
	2017	6621905		

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Water Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
30-7120-531000	Travel		\$ 850.00
30-7120-538100	Programming		\$ 549.00
30-7120-555000	Capital Outlay	\$1,399.00	

Reason for Budget Revision: To move funds to purchase intercoms for the Water Dept.

Department: Animal Control

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4380-529000	Departmental Supplies		\$1,403.89
10-4380-531000	Travel		\$ 299.68
10-4380-538100	Programming		\$ 269.09
10-4380-555000	Capital Outlay		\$ 162.83
10-4380-525100	Auto Supplies	\$2,135.49	

Reason for Budget Revision: To move funds to cover gas and insurance.

Department: Animal Control

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4380-529005	Safety Supply & Equipment		\$128.00
10-4380-521200	Uniforms		\$115.00
10-4380-518600	Workers Comp.		\$ 53.00
10-4380-518500	Unemployment		\$180.00
10-4380-549100	Dues & Subscriptions		\$ 62.00
10-4380-535300	M & R Auto		\$400.00
10-4380-518300	Group Insurance	\$538.00	
10-4380-525100	Auto Supplies	\$400.00	

Reason for Budget Revision: To move funds to cover anticipated line item overruns.

Department: DSS

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5310-535600	M & R Buildings	\$4,000.00	
10-5310-535200	M & R Equipment		\$4,000.00

Reason for Budget Revision: To move funds to reflect actual spending.

Department: Various Departments

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-545000	Insurance & Bonds		\$ 1,900.00
10-4110-549100	Dues & Subscriptions		\$ 900.00
10-4110-518300	Group Insurance	\$ 2,800.00	
10-4330-519900	Contracted Services		\$ 200.00
10-4330-529000	Departmental Supplies		\$ 1,000.00
10-4330-518600	Workers Comp.	\$ 200.00	
10-4330-518300	Group Insurance	\$ 1,000.00	
10-4121-518601	Workers Comp. Premium		\$13,000.00
10-4121-518600	Workers Comp.	\$ 2,200.00	
10-4121-518200	Retirement Expense	\$ 5,000.00	
10-4121-518100	FICA Expense	\$ 4,600.00	
10-4121-518101	Medicare Expense	\$ 1,200.00	
10-4130-531000	Travel		\$ 1,400.00
10-4130-526000	Office Supplies	\$ 1,200.00	
10-4130-532000	Telephone	\$ 200.00	
10-4170-512100	Salaries & Wages		\$ 2,200.00
10-4170-518100	FICA Expense		\$ 1,000.00
10-4170-512600	Salaries & Wages P/T	\$ 2,000.00	
10-4170-518300	Group Insurance	\$ 1,000.00	
10-4170-532001	Postage	\$ 200.00	
10-4920-519900	Contracted Services		\$ 300.00
10-4920-526000	Office Supplies		\$ 400.00
10-4920-518300	Group Insurance	\$ 700.00	

Reason for Budget Revision: To move funds to clear budget deficits or anticipated deficits.

Department: Water Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
30-7140-533000 GRT	Electrical (Grantsboro)		\$5,000.00
30-7140-533000 MIL	Electrical (Millpond)	\$5,000.00	

Reason for Budget Revision: To move funds to cover expenses.

Department: Sheriff's Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438312	Sheriff Miscellaneous Revenue	\$100.00	
10-4310-529000	Departmental Supplies	\$100.00	

Reason for Budget Revision: To recognize contribution made and increase expense line.

Department: Register of Deeds

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4180-526000	Office Supplies		\$60.00
10-4180-532001	Postage	\$60.00	

Reason for Budget Revision: To move funds to cover the cost of post office box rent.

Department: DSS

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5441-500000	IV-E Foster Care	\$10,000.00	
10-5431-500000	State Foster Care		\$8,000.00
10-5442-500000	Emergency Foster Care		\$2,000.00
10-5310-519200	Professional Services	\$ 7,000.00	
10-5310-526000	Office Supplies		\$2,000.00
10-5310-531000	Travel		\$5,000.00
10-5310-519301	Food Coupon Issuance	\$ 1,000.00	
10-5310-529400	Independent Living		\$1,000.00

Reason for Budget Revision: To move funds to reflect actual spending.

Department: DSS

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5373-529000	CAPDA Departmental Supplies-CAPDA	\$7,000.00	
10-0212-435483	CAP Medicaid Supply	\$7,000.00	

Reason for Budget Revision: To recognize additional revenue and increase expense line.

Department: County Manager

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-545000	Insurance & Bonds		\$25.00
10-4120-526000	Office Supplies	\$25.00	

Reason for Budget Revision: To move funds to cover the purchase of staples for the copier.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5470-500000	Expenditure-Adoption Assistance		\$2,000.00
10-5421-500000	Expenditure-Special Assistance	\$2,000.00	

Reason for Budget Revision: To reflect the actual charges from the State.

Department: DSS

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5800-500025	ROAP Funds	\$49,568.62	
10-0000-439900	Fund Balance Appropriation	\$49,568.62	

Reason for Budget Revision: To set up budget for unspent ROAP funds for FY 16 & 17.

Department: HMGP Grant

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
62-0213-449290-031	HMPG Grant-Revenue	\$845,712.00	
62-4929-557201-031	Soft Costs	\$845,712.00	

Reason for Budget Revision: To record increase in funding and expenditures/Grant HMGP-4019-031 R.

BE IT RESOLVED, the following Capital Project Budget Ordinances are hereby approved.

**CAPITAL PROJECT BUDGET ORDINANCE
Golden Leaf Pamlico STEM Pathways to Jobs Initiative Grant**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the administration of Golden Leaf Grant.

Section II. The remaining amount appropriated for the project is \$909,562.78 consisting of:

Pamlico County Schools	\$191,343.02
Arapahoe Charter School	\$118,219.76
Pamlico Community College	\$600,000.00
Total	\$909,562.78

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Golden Leaf Foundation	\$909,562.78
TOTAL AVAILABLE	\$909,562.78

ADOPTED this the 18th day of June, 2018.

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY FLOOD MITIGATION ASSISTANCE GRANT
PROJECT FMA-PJ-04-NC-2015-007**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Flood Mitigation Grant FMA – PJ-04-NC-2015-007.

Section II. The amount appropriated for the project is \$304,221.00 consisting of:

Soft Costs	\$ 65,811.00
Elevation Costs	\$238,410.00
Total	\$304,221.00

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Grant Proceeds	\$304,221.00
TOTAL AVAILABLE	\$304,221.00

ADOPTED this the 18th day of June, 2018.

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY FLOOD MITIGATION ASSISTANCE GRANT
PROJECT FMA-PJ-04-NC-2015-008**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Flood Mitigation Grant FMA – PJ-04-NC-2015-008.

Section II. The amount appropriated for the project is \$443,053.00 consisting of:

Soft Costs	\$ 96,553.00
Elevation Costs	\$346,500.00
Total	\$443,053.00

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Grant Proceeds	\$398,747.70
Local Recipient Cost Share	\$ 44,305.30
TOTAL AVAILABLE	\$443,053.00

ADOPTED this the 18th day of June, 2018.

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY FLOOD MITIGATION ASSISTANCE GRANT
PROJECT FMA-PJ-04-NC-2016-008**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Flood Mitigation Grant FMA – PJ-04-NC-2016-008.

Section II. The amount appropriated for the project is \$1,198,292.00 consisting of:

Soft Costs	\$ 396,450.00
Acquisition costs	\$ 801,842.00
Total	\$1,198,292.00

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Grant Proceeds	\$1,198,292.00
TOTAL AVAILABLE	\$1,198,292.00

ADOPTED this the 18th day of June, 2018.

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY FLOOD MITIGATION ASSISTANCE GRANT
PROJECT FMA-PJ-04-NC-2016-016**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Flood Mitigation Grant FMA – PJ-04-NC-2016-016.

Section II. The amount appropriated for the project is \$173,933.00 consisting of:

Soft Costs	\$ 39,050.00
Acquisition costs	\$134,883.00
Total	\$173,933.00

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Grant Proceeds	\$173,933.00
TOTAL AVAILABLE	\$173,933.00

ADOPTED this the 18th day of June, 2018.

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY ESSENTIAL SINGLE-FAMILY REHABILITATION
LOAN POOL – Disaster Recovery
NC Housing Finance Agency**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Essential Single Family Rehabilitation Loan Pool –Disaster Recovery.

Section II. The amount appropriated for the project is \$150,000.00 consisting of:

Repair and Other Costs	\$150,000.00
Total	\$150,000.00

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Grant Proceeds	\$150,000.00
TOTAL AVAILABLE	\$150,000.00

ADOPTED this the 18th day of June, 2018.

**CAPITAL PROJECT BUDGET ORDINANCE
PAMLICO COUNTY ESSENTIAL SINGLE-FAMILY REHABILITATION
LOAN POOL (ESFRLP17)
NC Housing Finance Agency**

BE IT ORDAINED by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted

Section I. The **project** authorized is the Essential Single Family Rehabilitation Loan Pool (ESFRLP17).

Section II. The amount appropriated for the project is \$175,000.00 consisting of:

Repair and Soft Costs	\$175,000.00
Total	\$175,000.00

Section III. The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Grant Proceeds	\$175,000.00
TOTAL AVAILABLE	\$175,000.00

ADOPTED this the 18th day of June, 2018.

BE IT RESOLVED, the Fiscal Year 2018-2019 Home Community Care Block Grant allocation is hereby approved.

<u>Senior Services</u>	<u>FY 2019</u>	<u>County Match</u>
Congregate Meals	\$33,468	\$3,719
Home Del Meals	\$36,991	\$4,110
Sr Center Operations	\$17,615	\$1,957
<u>Social Services</u>		
IHA Level II	\$44,037	\$4,893
IHA Level III	\$44,037	\$4,893
<hr/>		
TOTALS	\$176,146	\$19,572

BE IT RESOLVED, the following resolution to appoint Lauren Murray as a review officer for Pamlico County, North Carolina and to revoke appointments of previous appointees no longer employed by Pamlico County, North Carolina is hereby approved.

**Resolution to Appoint Lauren Murray as
A Review Officer for Pamlico County, North Carolina
and to Revoke Appointments of Previous Appointees
No Longer Employed
by Pamlico County, North Carolina**

WHEREAS, G.S. 47-30.2 of the North Carolina General Statute requires the Board of Commissioners of each county designate by name one or more persons experienced in mapping or land records management as Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording;

WHEREAS, each person designated a Review Officer shall, if reasonably feasible, be certified as a property mapper pursuant to G.S. 147-54.4;

WHEREAS, a Resolution Designating a Review Officer shall be recorded in the county registry and indexed on the grantor index in the name of the Review Officer;

WHEREAS, upon a person's departure from employment with the County, their responsibilities as a Review Officer will be revoked;

THEREFORE, BE IT RESOLVED, that the Pamlico County Board of Commissioners hereby appoints Lauren Murray as a Review Officer with an effective date of June 4, 2018.

BE IT FURTHER RESOLVED, that as of the date of this resolution, Harvey Lee and Lauren Murray are the Review Officers of record for Pamlico County and the Pamlico County Board of Commissioners hereby revokes the appointments of any other previously appointed Review Officers.

BE IT RESOLVED, the following resolution opposing North Carolina House Bill 1063 that would change the definition of Commercial Fishing is hereby approved.

RESOLUTION
OPPOSING NORTH CAROLINA HOUSE BILL 1063
THAT WOULD CHANGE THE DEFINITION OF COMMERCIAL FISHING

WHEREAS, the Pamlico County Board of Commissioners has steadfastly supported North Carolina's Commercial Fishermen who are a vital part of our State's history, heritage, and culture and represent a crucial component of the economy for Pamlico County and other coastal communities. According to the NC Division of Marine Fisheries, the sales impact of the harvesting and sale of commercial seafood is \$388,325,000 and the income impact of employed commercial fishermen is \$166,066,000; and

WHEREAS, House Bill 1063 proposes to drastically raise the annual Commercial Fishing license fee and impose a burdensome requirement that commercial license holders demonstrate a minimum level of participation by documenting at least 1,000 pounds of seafood during any two out of five continuous years; and

WHEREAS, the introduction of House Bill 1063 is yet another attempt to redefine commercial fishing, which would be detrimental to North Carolina's Commercial Fishing Industry. In fact, earlier this year the North Carolina Marine Fisheries Commission embarked on an effort to change the criteria of what constitutes a commercial fishing operation by imposing, among other things, that license holders document annual seafood landings of at least 1,000 pounds; and

WHEREAS, the Pamlico County Board of Commissioners on February 05, 2018 and again on March 05, 2018 adopted unanimous resolutions opposing any change in the definition of commercial fishing based on the following - - -

- No other professional license issued by the State dictates a level of participation in order for its holders to qualify. Furthermore, the definition of what constitutes commercial fishing in North Carolina has already been determined by the General Assembly and has long been established in section 113-168 of North Carolina's General Statutes.
- Imposing an arbitrary level of participation based on landings would unfairly have a harsh and punitive effect on coastal communities hit by hurricanes and other natural disasters where many commercial license holders, whose income generating season may have been entirely wiped out by a storm, are forced to temporarily divert their time and talents to other business enterprises.
- Those who engage in commercial fishing already suffer because of government overregulation that imposes severe quotas and unnecessary restrictions on fishing seasons, limits, and gear forcing many to take on additional jobs and engage in part-time businesses in order to support their families.

- In October of 2010, the Marine Fisheries Commission empaneled a Fishing License Review Taskforce, which examined in detail the requirements for holding a commercial fishing license and concluded that the definition contained in the General Statutes was adequate and therefore there was no real need to modify the definition of what constitutes a commercial fisherman. In its Final Report the Taskforce clearly stated its recommendation that “no changes are needed to the existing definition;”

WHEREAS, House Bill 1063 is an attempt to fix something that is not broken and would jeopardize coastal communities whose economy and wellbeing are dependent upon both full-time and part-time commercial fishermen who are small, independent businesses that work hard under adverse conditions to put fresh, healthy North Carolina seafood on American tables.

NOW THEREFORE BE IT RESOLVED that the Pamlico County Board of Commissioners reaffirms its unwavering commitment to North Carolina’s commercial fishing industry by strongly opposing House Bill 1063, or any other action, that would change the definition of Commercial Fishing or cause harm to North Carolina’s Working Watermen.

Adopted this the 18th day of June, 2018.

BE IT RESOLVED, the following recommendations for Debris Removal and Disposal are hereby approved.

Phase I, Debris Clearing

Primary- Bobby Cahoon Construction Inc., see schedule for pricing
Secondary – DRC Emergency Services, LLC., see schedule for pricing.

Phase II, Vegetative and C&D Debris Removal

Primary – Custom Tree Care Inc. –Unit Price 1- \$72.00/ton (C&D), Unit Price 2 – \$6.95 cubic yard (Veg)
Secondary – DRC Emergency Services, LLC- Unit Price 1- \$85.75/ton (C&D), Unit Price 2 – \$8.85 cubic yard (Veg)

Vegetative Debris Disposal

Primary – DRC Emergency Services, LLC, \$14.15 per cubic yard

A motion made by Commissioner Candy Bohmert to approve Fiscal Year 2018-2019 Budget Ordinance failed due to lack of a second.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the Fiscal Year 2018-2019 Budget Ordinance is hereby approved with an additional \$30,000 for Board of Education.

A motion made by Commissioner Missy Baskervill and seconded by Commissioner Paul Delamar to remove the funds for the Environmental Health trainee position in the amount of \$51,826 and give \$30,000 to the Board of Education failed by majority vote with Commissioners Bohmert, Holton, Ollison, Prescott and Riggs dissenting.

Board of Commissioners

- Edward Riggs Jr., Chairman, Township #3
- Paul Delamar, Vice-Chairman, At-Large
- Ann A. Holton, At-Large
- Pat Prescott, Township #1
- Candy Bohmert, Township #2
- Carl Ollison, Township #4
- Missy Baskervill, Township #5



COUNTY OF PAMLICO
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 (252) 745-3133 / 745-5195
 FAX (252) 745-5514
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- County Manager**
Timothy A. Buck
- Clerk to the Board**
Courtney L. Norfleet
- County Attorney**
Jimmie B. Hicks, Jr.

(updated 6/19/2018)

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY, NORTH CAROLINA:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operations of the County Government and its activities for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for the County:

ADMINISTRATION:			\$1,182,494
	Governing Body	438,255	
	County Manager	174,591	
	Personnel	153,186	
	Finance	378,462	
	Data Processing	<u>38,000</u>	
TAX LISTING SUPERVISOR			\$517,996
BOARD OF ELECTIONS			\$159,481

REGISTER OF DEEDS			\$145,398
ANIMAL CONTROL			\$88,048
PUBLIC SAFETY:			\$4,211,999
	Sheriff	2,067,586	
	Jail	1,802,028	
	Dispatc h	330,385	
	Medical Examiner	<u>12,000</u>	
EMERGENCY MANAGEMENT:			\$859,040
	Emergency Management	146,540	
	Fire Protection	87,500	
	Rescue Squad	<u>625,000</u>	
INSPECTIONS			\$209,818
RECYCLING:			\$312,038
	Recycli ng	302,438	
	Landfill Monitoring	<u>9,600</u>	
PLANNING:			\$65,134
	Planning Board	6,200	
	Plannin g	<u>58,934</u>	
SENIOR CENTER:			\$349,642
	Senior Center	251,010	
	HCCB	2,220	
	G		
	Nutrition Program	87,980	
	Small Home Repair	4,000	
	NRCOG Health	0	
	Senior Center Operations	2,850	
	Senior's Health Insurance Information Program	<u>1,582</u>	
COOPERATIVE EXTENSION			\$117,668
NC DIVISION OF FOREST RESOURCES			\$87,281
SOIL CONSERVATION:			\$98,131
	Soil Conservation Cost Share	53,982	
	Soil Conservation	<u>44,149</u>	
PUBLIC BUILDINGS			\$567,353
GENERAL HEALTH:			\$959,803
	Health	825,478	
	Primary Care	8,700	
	Bio Terrorism	4,500	
	TB Control	4,300	
	Communicable Disease	2,300	
	Immunization Action Plan	11,500	
	Breast-Cervical Cancer	11,900	
	Child Health	4,650	
	Maternal Health	2,600	
	Women Preventive Health	27,700	
	Health Promotion	8,650	

	WIC Client Services	27,600	
	WIC Nutrition	5,900	
	WIC Breast Feeding	850	
	Child Services Coordinator	800	
	Wise Women	0	
	WIC Admin	2,200	
	Breast Feeding Peer	0	
	AIDS Control	6,225	
	Food & Lodging	3,950	
ENVIRONMENTAL HEALTH:			\$18,000
	Environmental Health	15,000	
	Mosquito Control	3,000	
EAST CAROLINA BEHAVIORAL HEALTH			\$36,200
	East Carolina Center	36,200	
	ABC 7% Rehabilitation Funds	incl	
	ABC Bottle Tax	incl	
SOCIAL SERVICES:			\$3,086,209
	Social Services Department	2,319,527	
	Chore In Home	1,400	
	Jobs Program	11,000	
	CAP	109,630	
	DA		
	LEVEL III	incl	
	Work First Transportation	5,187	
	Medicaid Transportation	100,000	
	Child Support/Blood	1,000	
	Links Scholarship Program	5,000	
	Special Assistance Aged/Disabled	85,000	
	State Foster Care	61,000	
	AFDC Foster Care IV-E	100,000	
	Emergency Foster Care	2,500	
	Drug Testing	1,000	
	Medicaid Payment to State	1,000	
	Aid to the Blind	1,000	
	Adoption Assistance	30,000	
	Crisis Intervention Program	96,198	
	Duke Energy Utility Program	9,555	
	Chore Services	44,335	
	Day Care	0	
	Transportation	52,177	
	Transportation-RGP Grant	49,700	
VETERANS SERVICE			\$24,678
DJJP-DEPARTMENT OF JUVENILE JUSTICE PARTNERSHIP:			\$83,343
	Juvenile Service Restitution Administration	1,650	
	Intervention and Delinquency	2,082	
		79,611	

PAMLICO COUNTY BOARD OF EDUCATION:			\$4,044,710
	Current Expense	3,794,710	
	Capital Outlay	<u>250,000</u>	
PAMLICO COMMUNITY COLLEGE			\$610,000
LIBRARIES			\$243,038
RECREATION			\$349,305
DEBT SERVICE:			\$853,207
	Johnson Building Roof	58,487	
	Law Enforcement Building	322,450	
	PCHS Cafeteria	353,539	
	DSS Building	<u>118,731</u>	
GRAND TOTAL EXPENDITURES			<u><u>\$19,280,014</u></u>

It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

SECTION 2.	AD VALOREM TAXES:		\$10,580,000
	Taxes	2018 & prior	300,000
	Taxes	2019	9,400,000
	Taxes-DMV		770,000
	Tax Penalties/Garnishments		<u>110,000</u>
	SALES TAXES:		\$2,592,402
	Article 44		342,540
	Local Option Sales & Use Tax (LOSUT)		920,000
	½% LOSUT Article 40		565,000
	½% Restricted LOSUT Article 40		250,000
	Add. ½% LOSUT Article 42		200,000
	Add. Restricted ½% LOSUT Article 42		<u>314,862</u>
	OTHER TAXES AND LICENSES:		\$88,800
	Revenue Stamps		50,000
	Scrap Tire Disposal Tax		17,000
	White Goods Disposal Tax		5,100
	Utilities		10,500
	Solid Waste		<u>6,200</u>
	UNRESTRICTED INTERGOVERNMENTAL:		\$1,408,000
	ABC Net Revenues		55,000
	Beer & Wine Excise Taxes		34,000

Facilities Fees	13,000	
Civil	1,100	
Pistol Permits	1,400	
Concealed		
Weapons	14,500	
Concealed Weapons - Application Fee	3,000	
State Misdemeanant		
Program	100,000	
Electronic		
Monitoring	2,000	
Resource Officer Reimbursement	84,000	
Jail Fee-Inmates From Other Counties	1,100,000	
RESTRICTED-STATE-HEALTH:		\$394,323
TB Control	2,703	
Immunization Action Plan	5,278	
Communicable Disease	10,077	
TB - Medical Services	0	
Food & Lodging	3,028	
Aids-State	1,259	
Women Preventative Health Local	52,953	
Comp. Breast/Cerv. Cancer Contr.	9,435	
WIC Client		
Services	37,813	
WIC Nutrition	11,246	
Child Health	30,571	
Maternal Health	5,848	
PMH	0	
Health Promotion	39,946	
WIC Breast		
Feeding	1,550	
Breast Feeding	0	
WIC General		
Admin.	5,263	
Child Services	0	
Environmental		
Health	0	
Medicaid	75,680	
Aid to Counties Health	71,725	
Bioterrorism	29,948	
Hope	0	
RESTRICTED-STATE-DSS:		\$1,852,341
Smart Start	0	
Administrative Reimbursement-DSS	1,545,248	
CAP Mcaid	57,000	
Level III	0	
CAP Mcaid	40,000	
NRCOG Aide	98,096	
Elderly Dis. Trans. Asst.		
Prog.	43,256	
Work First	3,920	
RGP-Grant	9,830	
DayCare-nonFSA	0	
State Foster Care	54,991	
RESTRICTED-STATE-OTHER:		\$179,645

Lottery Funds	100,000	
Veterans Officer	0	
(DJJP) Juvenile Service Restitution	1,666	
(DJJP) Intervention & Delinquency	59,979	
(DJJP) Task Force	2,000	
Recycling Grant	16,000	
RESTRICTED-STATE-SENIOR SERVICES:		\$104,540
Home Delivered Meals	29,874	
Congregate C1	25,000	
USDA C1&C2	10,106	
Health Promotion	0	
Senior Center Operations	12,000	
HCCB	25,000	
G		
SHIIP	1,500	
ECC Fan & MIPPA Grant	1,060	
RESTRICTED-FEDERAL-DSS:		\$173,389
Independent Living	5,000	
CSE-SFHF	400	
CSE-Setoff	100	
CSE-		
BTF	100	
CSE-Incentive	12,798	
Max IV-		
E	54,991	
Medical Transportation	100,000	
RESTRICTED-FEDERAL-OTHER:		\$58,600
Emergency Management Supplement	37,000	
Cost Share District Technician	16,000	
Soil Conservation State Match Fund	3,600	
USDA - Soil Conservation Office	2,000	
Space		
LOCAL REVENUES:		\$3,500
ABC Bottle Tax	3,500	
7% Rehabilitation Funds	0	
ABC Law Enforcement	0	
PERMITS AND FEES:		\$268,000
Building Permits	67,000	
Insulation Fees	11,500	
Electrical Inspections	36,000	
Plumbing Inspections Fees	15,000	
Mechanical Permit Fees	15,000	
Development Permit/Flood Ord.	1,000	
Contractor's Permit Fee	600	
Fire Inspection	1,800	
Towns Tax Collections	15,000	
Elections Reimbursement	0	
App. Fees	0	
Recording Fees	52,000	
CAMA App.	300	

	Environmental	45,000	
	Health		
	Patient Reimbursement	<u>7,800</u>	
SALES AND SERVICES:			\$117,221
	Reproduction Fees	500	
	Recycling		
	Revenues	11,600	
	White Goods Sold	0	
	HCWD fees	100	
	Food Stamp		
	Claims	200	
	Recreation		
	Revenues	6,500	
	Administrative	900	
	Senior Services Revenues	1,000	
	Title III Hdm		
	Income	5,000	
	Jail Miscellaneous	30,000	
	Sheriff - Misc	1,200	
	Sheriff - Vending Machine	20,000	
	Small Home		
	Repair	0	
	Franchise Fees - Telemedia	0	
	Health Promotion	300	
	Senior Operations	0	
	Office-ASCS	34,821	
	Title III Congregate	600	
	NC Health Choice Enrollment Fee	3,000	
	Street Sign	0	
	Child Supplement	<u>1,500</u>	
INVESTMENT EARNINGS:			\$40,000
	Interest Earned Investments	40,000	
	Interest Earned (1994)	0	
	Interest- Rice Scholarship	<u>0</u>	
GENERAL FUND:			\$1,419,253
	General Fund Balance Appropriated	1,302,253	
	Operating Transfer From		
	Water	<u>117,000</u>	
GRAND TOTAL REVENUES			<u><u>\$19,280,014</u></u>

SECTION 1.

It is estimated that the following revenues will be available for the FY 2020 Reappraisal for the Fiscal Year beginning July 1, 2018 and ending

June 30, 2019:

Percentage of Ad Valorem tax	\$54,000
Investment Earnings	\$0
Total	<u>\$54,000</u>

SECTION 2.

Reappraisal for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Expenditures	\$54,000
Total	<u>\$54,000</u>

SECTION 3.

The following amounts are hereby appropriated in the Board of Education budget for the operation of activities for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019. The Current Expense figure equates to an ADM amount of approximately \$2,386. (The FY 2018-2019 ADM for Pamlico County is estimated by the Dept of Public Instruction to be 1,282 for the Pamlico County Schools and 254 for the Arapahoe Charter School. Total ADM of 1,536.) The Pamlico County Schools Budget Officer is authorized to make line item transfers within the existing Current Expense and Capital Outlay budgets. Any transfers between the Current Expense and Capital Outlay budgets must be approved the Pamlico County Board of Commissioners:

Current Expense	\$3,794,710
Capital Outlay	\$250,000
Total	<u>\$4,044,710</u>

SECTION 4.

It is estimated that the following revenues will be available in the Board of Education budget for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

School share sales tax	\$836,000
Contribution from General Fund	\$3,208,710
	<u>\$4,044,710</u>

SECTION 5.

The following amounts are hereby appropriated in the Pamlico Community College budget for the operation of activities for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019. The Pamlico Community College Budget Officer is authorized to make line item transfers within the existing Current Expense and Capital Outlay budgets. Any transfers between the Current Expense and Capital Outlay must be approved by the Pamlico County Board of Commissioners:

Current Expense	\$610,000
Debt Johnson Building	\$58,487
Total	<u>\$668,487</u>

SECTION 6.

It is estimated that the following revenues will be available in the Pamlico Community College budget for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Contribution from General Fund	\$668,487
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SECTION 7.

The following amounts are expected to be disbursed in the Water Service Fund during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Expenditures	<u>\$2,479,634</u>
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SECTION 8.

The following is an estimate of revenues available to the Water Service Fund for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Fund Balance Appropriated	\$0
Charges for Utilities	\$2,369,034
Tap-On & Connection Fees	\$70,000
Reconnection Fees	\$21,000
Bad Check Charges	\$0
BRMS D	\$19,600
Total	<u>\$2,479,634</u>

SECTION 9.

The following amount is expected to be disbursed in the Enhancement and Preservation Fund during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Expenditures	<u>\$9,500</u>
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SECTION 10.

The following is an estimate of revenues available to the Enhancement and Preservation Fund during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Percentage of fees collected	\$9,500
Fund Balance Appropriated	\$0
Total	<u>\$9,500</u>

SECTION 11.

The following amounts are expected to be disbursed in the Emergency Telephone System Fund during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Wireless E-911 Expenditures	\$125,000
Total	<u>\$125,000</u>

SECTION 12.

The following is an estimate of revenues available to the Emergency Telephone Fund during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Wireless E-911 Revenues	\$125,000
Total	<u>\$125,000</u>

SECTION 13.

The following amounts are expected to be disbursed in the NCHFA/HMGP Funds during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

HMGP	\$747,274
NCHFA	<u>\$325,000</u>
Expenditures	<u>\$1,072,274</u>

SECTION 14.

The following is an estimate of revenues available to the CDBG/HMGP Funds during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

HMGP 4019-31	\$747,274
NCHFA	<u>\$325,000</u>
Revenue	<u>\$1,072,274</u>

SECTION 15.

The following amounts are expected to be disbursed in the 4-H Funds during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Expenditures	<u>\$2,500</u>
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SECTION 16.

The following is an estimate of revenues available to the 4-H Fund during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Fees, Fundraisers and Other Donations	\$0
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SECTION 17.

There is hereby levied a tax rate as shown below per one hundred dollars (\$100) valuation on property listed for taxes as of January 1, 2018, located within the nine (9) Fire Districts listed for the purpose of raising revenue for the district. The rate of tax is based on an estimated total valuation of property for the purpose of taxation as listed.

Fire District	Assessed Value	Tax Rate	2018-2019 AdVal	Sales Tax Dist.	Prior Year Taxes	2018-2019 Expenditure
Arapahoe	\$305,587,546	0.0400	\$122,235	\$25,000	\$2,765	\$150,000
Florence/Whortonsville	\$188,777,039	0.0613	\$115,720	\$24,000	\$14,280	\$154,000
Goose Creek Island	\$31,862,081	0.0600	\$19,117	\$4,200	\$1,883	\$25,200
Grantsboro/Silver Hill	\$92,194,449	0.0650	\$59,926	\$11,000	\$5,074	\$76,000
Olympia	\$25,182,126	0.0760	\$19,138	\$5,000	\$4,862	\$29,000
Reelsboro	\$88,602,887	0.0820	\$72,654	\$8,000	\$11,346	\$92,000
Southeast	\$559,305,306	0.0300	\$167,792	\$30,000	\$2,208	\$200,000
Triangle	\$102,405,143	0.0402	\$41,167	\$7,000	\$2,833	\$51,000
Vandemere	\$82,502,298	0.0300	\$24,751	\$5,000	\$1,249	\$31,000

There is appropriated to the Fire Districts tax in the amount as shown for any expenditure as allowed by law. In the event actual net proceeds exceed or fall short of the appropriated amounts, the actual net proceeds shall constitute the appropriation.

SECTION 18.

Pamlico County serves as the collection agent for the towns listed for the purpose of collection of property taxes. The applicable fee schedule per town is listed.

Town	Ad Val Fee	Utility Fee	DMV Fee
Alliance	2% of collected	2% of collected	1.5% of collected
Arapahoe	2% of collected	2% of collected	1.5% of collected
Bayboro	2% of collected	2% of collected	1.5% of collected
Grantsboro	2% of collected	2% of collected	1.5% of collected
Mesic	2% of collected	2% of collected	1.5% of collected
Minnesott	2% of collected	2% of collected	1.5% of collected
Oriental	2% of collected	2% of collected	1.5% of collected
Stonewall	2% of collected	2% of collected	1.5% of collected
Vandemere	2% of collected	2% of collected	1.5% of collected

SECTION 19.

The following amounts are expected to be disbursed for the Pamlico County High School Cafeteria Debt Service during the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

Expenditures	Total <u>\$353,539</u>
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SECTION 20.

The following is an estimate of revenues available to the Pamlico County High School Cafeteria Debt Service beginning July 1, 2018 and ending June 30, 2019:

School Lottery Proceeds	\$100,000
School share sales tax	<u>\$253,539</u>
	<u>\$353,539</u>

SECTION 21.

The following amount is hereby appropriated to the Law Enforcement Center Debt Service for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Expenditures	<u>\$322,450</u>
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SECTION 22.

It is estimated that the following revenues will be available to the Law Enforcement Center Debt Service for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Contribution from General Fund	<u>\$322,450</u>
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SECTION 23.

The following amount is hereby appropriated to the Johnson Building Roof Repair Debt Service for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Expenditures	<u>\$58,487</u>
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SECTION 24.

It is estimated that the following revenues will be available to the Johnson Building Roof Repair Debt Service for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019:

Contribution from General Fund	<u>\$58,487</u>
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SECTION 25.

There is hereby levied a tax at the rate of sixty-two and one-half cents (\$.625) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2018, located within Pamlico County for the purpose of raising revenues for the County. These revenues are listed as 2019 Ad Valorem Taxes in the General Fund Section of this Ordinance. The rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,565,851,119 (non DMV) and 123,200,000 for DMV. The estimated collection rate is based on Fiscal Year 2017 rate of 96.05%, non DMV.

SECTION 26.

The Budget Officer may transfer monies from one appropriation to another within the same fund. The Budget Officer shall report such transfers at the next regular meeting of the Board of Commissioners, at which time they will be entered into the minutes thereof.

SECTION 27.

The Budget Officer may advance or loan monies between funds as necessary to maintain fund solvency, with a report of such action at the next regular meeting of the Board of Commissioners, at which time they will be entered into the minutes thereof.

SECTION 28.

Copies of the Budget Ordinance shall be furnished to the Finance Officer, the Tax Administrator, the Superintendent of the Pamlico County Schools, the President of Pamlico Community College, and filed with the Local Government Commission to assist them in the performance of their duties.

**Edward Riggs Jr.,
Chairman
Pamlico County Board of
Commissioners**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the Memorandum of Understanding (MOU) between Pamlico County Department of Social Services and NC Department of Health and Human Services and signing statement is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, Mr. Paul Slobodian is hereby appointed to fill a vacancy on the Board of Health for a term of two (2) years.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, Ms. Beth Bucksot is hereby reappointed to the Pamlico Community College Board of Trustees for a term of four (4) years.

There being no further business, on a motion made by Commissioner Ann Holton and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, July 02, 2018 at 7:00 p.m.

Chairman

Clerk to the Board