

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 19, 2018**

The Pamlico County Board of Commissioners met in regular session on Monday, February 19, 2018 at 7:00 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Ed Riggs called the meeting to order.

Chairman Ed Riggs asked if there were any additions, deletions, and/or corrections to the regular session minutes of the February 05, 2018 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the February 05, 2018 meeting are hereby approved, and the Chairman's signature is authorized thereon.

Chairman Ed Riggs recognized Register of Deeds, Ms. Lynn Lewis. Ms. Lewis presented the Thank-A-Vet program and requested approval to open the Courthouse on Saturday, May 19, 2018 for the kickoff of the program.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for Register of Deeds, Ms. Lynn Lewis to host the kickoff for Thank-A-Vet program on Saturday, May 19, 2018 from 10:00 AM to 2:00 PM to record their DD-214 papers and give them a Thank-A-Vet ID card that will allow each of them to get discounts at local participating businesses is hereby approved.

Chairman Ed Riggs recognized Mr. Chris Burton from Carr, Riggs, & Ingram to present the FY 2016-17 Audit.

The Board then turned their attention to the Consent Agenda. The request for approval of a quote to waterproof the Health Department was pulled from the Consent Agenda and placed on the Correspondence Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments hereby approved.

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5180-537000	Advertising		\$300.00
10-5180-549100	Dues & Subscriptions	\$100.00	
10-5180-532001	Postage	\$200.00	

Reason for Budget Revision: To move funds to cover line item overruns.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435510	Aid to Counties	\$5,600.00	
10-5110-529000	Departmental Supplies	\$ 645.00	
10-5110-519900	Contracted Services	\$4,955.00	

Reason for Budget Revision: To recognize additional revenue for supplies and support for the Electronic Health Record (Patagonia) and increase the associated expense line.

Department: DSS

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5481-500000 LIEAP	CIP Expense		\$271.00
10-0212-435310	Admin. Reimbursement		\$271.00

Reason for Budget Revision: To change budget to reflect actual money to be received from the State.

Department: Recreation

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-435332	NC Natural/Cultural Res. Grant	\$93,000.00	
10-6120-519900 DNCR	Contracted Services	\$93,000.00	

Reason for Budget Revision: To set up budget for NC Department of Natural and Cultural Resources Grant (Recreation-upgrading softball field).

BE IT RESOLVED, the request from Holland Consulting Planners, Inc. for approval of the low bidder, Goose Creek Construction, for the elevation of four (4) homes is hereby approved. Bids were as follows:

- Harrison \$141,000
- O’Neal \$101,500
- Hurley \$140,067
- Potter \$118,800

BE IT RESOLVED, the Sheriff’s request for approval of prepaid expense for an out of state travel request for two (2) employees to attend a Virginia Combat School at approximately \$2,100 in October 2018 is hereby approved.

On a motion made by Paul Delamar and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the quote from Coastline Building Co. to waterproof and correct drainage of the Health Department Foundation in the amount of \$3,500 is hereby approved.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for office space for Craven-Pamlico Reentry Council is hereby tabled.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, Economic Developer, Beth Bucksot's request for permission to call a meeting with Broadband providers and report back to the full Board of Commissioners is hereby approved.

BE IT FURTHER RESOLVED, Economic Developer, Beth Bucksot's additional request to investigate the potential partnering with a coop utility like Tideland EMC and to investigate how the North Eastern Counties are pursuing this model is hereby approved.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

BE IT RESOLVED, the request for direction regarding legal action related to opioid crisis is hereby tabled until March 19, 2018.

Chairman Ed Riggs recognized County Manager Tim Buck to present Fiscal Year 2018-19 Kickoff.

Chairman Ed Riggs recognized Finance Officer Bill Fentress to discuss current year 2017-18 Budget Report.

There being no further business, on a motion made by Commissioner Paul Delamar and seconded by Commissioner Ed Riggs, the Board adjourned until Monday, March 05, 2018 at 7:00 pm.

Chairman

Clerk to the Board