

**REGULAR SESSION MINUTES OF THE  
PAMLICO COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 16, 2018**

The Pamlico County Board of Commissioners met in regular session on Tuesday, January 16, 2018 in the Patsy H. Sadler Room of the Pamlico County Courthouse at 7:00 pm. All Commissioners were present with the exception of Commissioner Pat Prescott. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Ed Riggs called the meeting to order.

Chairman Ed Riggs asked if there were any corrections, additions, and/or deletions to the regular session minutes of the January 02, 2018 and closed session minutes of the December 04, 2017 meetings. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular session minutes of the Tuesday, January 02, 2018 meeting and the closed session minutes of the Monday, December 04, 2017 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Ed Riggs recognized Sheriff Chris Davis to present departmental statistics.

Chairman Ed Riggs asked if there were any additions, and/or deletions to the agenda. There was one (1) addition:

- Closed session, Attorney-Client Privilege pursuant to NCGS§ 143-318.11 (a)(3). (Item 7)

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for an additional allocation to Pamlico Rescue for this FY 2017-18 in the amount of \$4,700 per month and \$2,300 per month beginning FY 2018-19 is hereby approved.**

*Department:* Rescue Squad

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2017-2018**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-0000-439900	Fund Balance Appropriation	\$28,000.00	
10-4370-519900	Contracted Services	\$28,000.00	

*Reason for Budget Revision:* To move funds to increase the monthly allocation for the Rescue Squad.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

**BE IT RESOLVED, the request to extend taxpayer deadline to January 9, 2018 with interest being added on January 10, 2018 is hereby approved.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of contract with Tru-Coat, Inc in the amount of \$21,263 to paint Tax and Register of Deeds Offices is hereby approved.**

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of Contract with Mr. Ron Pledger for design and construction management HVAC units for Pamlico County Law Enforcement Center in the amount of \$33,800 is hereby approved.**

**BE IT FURTHER RESOLVED, the following Waiver of the Mini Brooks Act is hereby approved.**

PAMLICO COUNTY

RESOLUTION PURSUANT TO

N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Pamlico County ("County") proposes to enter into an engineering service contract for design and project management related to HVAC Replacement at Law Enforcement Center Project; and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this 16th day of January, 2018.

**BE IT FURTHER RESOLVED, the Chairman, County Manager, and/or Finance Officer is hereby authorized to sign contract and other documents necessary for the project.**

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the following resolution was unanimously approved.

**BE IT RESOLVED, the request for approval of Appointment of Mr. Henry Frazer to the Coastal Carolina Regional Airport Board is hereby approved.**

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the Pamlico County Board of Commissioners met in closed session pursuant to NCGS§ 143-318.11(a)(3) to discuss matters under Attorney-Client Privilege.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Paul Delamar, the Board adjourned until Monday, February 5, 2018 at 7:00 pm.

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Chairman

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Clerk to the Board