

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 6, 2017**

The Pamlico County Board of Commissioners met in regular session on Monday, November 6, 2017 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present was County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the regular minutes of the October 16, 2017 meeting and the closed session minutes of the October 2, 2017 meeting. There was one correction, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the regular minutes of the October 16, 2017 meeting are hereby approved as amended and the closed session minutes of the October 2, 2017 meeting are hereby approved.

Chairman Paul Delamar recognized Dr. Roger Merrill. Dr. Merrill informed the Board of the Hope Clinic Opioid Treatment Program.

Chairman Paul Delamar recognized Mr. Roger Evans. Mr. Evans informed the Board of his difficulties with the revocation of a waste water permit.

Chairman Paul Delamar asked if there were any additions, and/or deletions to the agenda. There was one (1). On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following addition was approved.

1. Employee Appreciation Luncheon date, hours County offices closed.

Chairman Paul Delamar asked if there were any members of the Public to speak during Public Comment Period, there was one (1).

1. Larry Summers – Mr. Summers spoke about the upcoming Veteran's Day Parade and invited the Board to attend the luncheon on November 11th, 2017.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Richard Floyd	2016	6600597	Txpr deceased per Amy in Johnston Co., boat auctioned off and moved out of County in 2015 per Tom at Wayfarers Cove	\$1683.41
	2016	6600598/6600599		
	2017	6627921/6627922		
	2017	6627923		
Julius Garley Daniels, Jr.	2017	6617799/6617800	Trailers were double listed	\$ 8.00
	2017	6617801/6617802		
Donald Stokes, Jr.	2017	6621168	Mobile Home was destroyed in Hurricane Irene per Garry Cooper	\$ 3.78
Allen Sinclair	2017	6637669	Disabled Veterans Exemption Applied	\$ 308.83
Ernest Odell, Jr.	08/09	10875/6328967	Single Wide Mobile Home was double listed with Real Estate	\$ 262.27
	10/11	6399417/6440550		
	2012	6483252		
	13/14	6528404/6557966		
Ernest Tripp, Jr.	15/16	6584740/6611606	Single Wide Mobile Home was double listed with Real Estate	\$ 137.27
	2017	6639684	Land Use Exemption not applied	\$ 337.57
	2017	6636345		
Preston Parsons, Jr.	13/14	6524882/6553960	Error in Acreage	\$ 25.86
Annette Jones	15/16	6580263/6606593		
	2017	6633043		
William Simpson, III	13/14	6529403/6558939	Acreage Correction by Deed	\$ 169.62
	15/16	6585679/6612546		
	2017	6640665		

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0212-435310	Administrative Reimb. DSS	\$2,944.87	
10-5481-500000	CIP Expense		\$271.00
10-5491-500000	Duke Energy Expense	\$3,215.87	

Reason for Budget Revision: To reflect actual funds to be received per State Funding Authorization.

Department: Veteran's Office

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5820-549100	Dues & Subscriptions	\$20.00	
10-5820-531000	Travel		\$20.00

Reason for Budget Revision: To move funds for Veterans dues.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435000	Miscellaneous Revenue	\$1,014.96	
10-5110-532000	Telephone	\$1,014.96	

Reason for Budget Revision: To recognize revenue and increase expense line.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5165-529000	Departmental Supplies		\$1,000.00
10-5160-529000	Departmental Supplies	\$1,000.00	

Reason for Budget Revision: To correct previous budget amendment #18-033.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5180-512100	Salaries & Wages		\$5,162.50
10-5180-519900	Contracted Services	\$5,162.50	

Reason for Budget Revision: To move funds to cover legal fees.

Department: Sheriff's Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-434328	Controlled Substance	\$523.50	
10-4310-539801	Controlled Substance Expense	\$523.50	

Reason for Budget Revision: To recognize controlled substance revenue and increase associated expenditure line.

Department: Senior Services

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0600-434263	Insurance Claims Loss	\$1,056.24	
10-4930-535300	M & R Auto	\$2,214.24	
10-4930-555000	Capital Outlay		\$1,158.00

Reason for Budget Revision: To recognize revenue from insurance company and increase expense line to pay auto repair bill.

BE IT RESOLVED, the following Juvenile Crime Prevention Council appointments for fiscal year 2017-2018 are hereby approved.

Pamlico County FY 2017-18

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Henry Rice	Pamlico County	<input checked="" type="checkbox"/>		
2) Chief of Police			<input type="checkbox"/>		
3) Local Sheriff or designee	Wade Sawyer	Pamlico County	<input checked="" type="checkbox"/>		
4) District Attorney or designee	Christy Hawkins	Asst. DA	<input type="checkbox"/>		
5) Chief Court Counselor or designee			<input type="checkbox"/>		
6) Director, AMH/DD/SA, or designee	Jean Kenefick	Trillium	<input type="checkbox"/>		
7) Director DSS or designee	Debbie Green	Pamlico DSS	<input type="checkbox"/>		
8) County Manager or designee	Tim Buck	County	<input type="checkbox"/>		
9) Substance Abuse Professional			<input type="checkbox"/>		
10) Member of Faith Community			<input checked="" type="checkbox"/>		
11) County Commissioner	Paul Delamar	Commissioner	<input type="checkbox"/>		
12) Two Persons under age 18 (State Youth Council Representative, if available)			<input type="checkbox"/>		
13) Juvenile Defense Attorney			<input type="checkbox"/>		
14) Chief District Judge or designee	Pam Spain	NC Courts	<input type="checkbox"/>		
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Scott Lenhart	Health Director	<input type="checkbox"/>		
17) Rep. United Way/other non-profit	Dennis Sawyer	Arapahoe Charter	<input type="checkbox"/>		
18) Representative/Parks and Rec.	Garry Cooper	Pamlico Co	<input type="checkbox"/>		
19) County Commissioner appointee	June Hardison	Counselor	<input type="checkbox"/>		
20) County Commissioner appointee	Shelia Stansberry	Pamlico DSS	<input type="checkbox"/>		
21) County Commissioner appointee	Robert Keeter	NCDPS	<input type="checkbox"/>		
22) County Commissioner appointee	Steve Hollowell	Clerk of Court			

23) County Commissioner appointee	Kathryn Kaushagen				
24) County Commissioner appointee					
25) County Commissioner appointee					

BE IT RESOLVED, the request for the Employee Appreciation Luncheon to be held at Pamlico Community College, Delamar Center on Friday, December 8, 2017 and County offices to be closed from 11:30 am to 2:30 pm is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Mr. Billy Wiley to overturn the staff’s denial of a water bill adjustment request related to a water leak is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of \$5,806.00 funding increase to Public Library in Fiscal Year 2017-18 for contract cleaning services is hereby approved.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of quote in the amount of \$12,200 to finish painting the interior downstairs section of the Courthouse is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request to reappoint Mr. Maurice Benton to the ABC Board for a two year term beginning October 1, 2017 and ending September 30, 2019 is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval to appoint Mr. John Prescott to CPC Regional Library Board, and reappoint Mr. Ben Bowditch, Paul Delamar, and Ms. Roberta Jones to the Regional Board is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the Pamlico County Board of Commissioners met in closed session pursuant to NCGS §143-318.11(a)(6) to discuss Personnel and to discuss qualifications and salary of a proposed hire.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, the Health Director is approved to offer up to \$50,000 with a six month probationary period to the selected candidate for the open Environmental Health Specialist position.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to set public hearing for November 20, 2017, to accept comments on loan documents for Reelsboro Elevated Tower is hereby approved.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, November 20, 2017 at 7:00 pm.

Chairman

Clerk to the Board