

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 2, 2017**

The Pamlico County Board of Commissioners met in regular session on Monday, October 2, 2017 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Pat Prescott. Also present were County Attorney Arey Grady, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board, Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the regular session minutes of the September 18, 2017 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the September 18, 2017 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar declared the public hearing regarding CDBG-DR grant opportunity open. There were no members of the public to speak. Chairman Paul Delamar declared the public hearing closed.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There was one (1) addition:

1. Request for approval of quote for Courthouse access door.(Item 5a)

The consensus of the Board was to put the request to go into closed session ahead of the request to hire mechanical engineer.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved, with the exception of Release #5049.

Name:	Year	Tax/Ticket	Reason	Amount
Randy Cuthrell	2016	65914551/6591451	Taxpayer deceased	\$ 32.71
Vanderbilt Mortgage	2016	6617588	Release Adv. Fee	\$ 4.00
Steven Avery	2017	6630199	Boat located in Craven Co.	\$ 7.01
Charles Hayes	16/17	6615581/6643818	Boat sold in 2014/ listen in Craven Co.	\$ 80.21
Johnnie Potter	2017	6633327/6633328	Boat sold last year	\$ 325.10
Robbie Mercer	2017	6641494/6641495	Does not own	\$ 66.32
William Smith	2017	6620052	Trailer listed in Onslow Co. per STARS	\$ 3.85
Gregory Kervill	2017	6619474	Boat not located in County	\$ 240.60
Cooking Social	2017	6619732	Business closed 12/16	\$ 5.39
David Lawson	2017	6634253	Boat was sold August 2016	\$ 117.01
Diversified Services by Jeff	2017	6623694	Sold in 2016	\$ 72.23
James Coleman	16/17	6592504/6619402	Boat moved to Craven Co. and taxes paid there for 2016 & 2017	\$ 115.00
Phillip Scott	2017	6641325	Double wide set up on I card	\$ 562.60
Robert Millican	15/16	6565881/6592334	Mobile Home listed/picked up as real	\$ 257.25
Major Collins	2017	6620525	Senior Citizens exemption applied	\$ 6.65

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435166	WIC Breast Feeding	\$3,810.00	
10-5165-531000	Travel	\$3,610.00	
10-5165-537000	Advertising	\$ 200.00	

Reason for Budget Revision: To recognize additional revenue and increase expense accounts.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5110-512100	Salaries & Wages (General)		\$641,439.00
10-5111-512100	Salaries & Wages (Bio-terrorism)	\$ 19,067.00	
10-5124-512100	Salaries & Wages (TB)	\$ 24,258.00	
10-5127-512100	Salaries & Wages (Communicable Disease)	\$ 36,387.00	

10-5129-512100	Salaries & Wages (Immunization)	\$ 15,161.00	
10-5151-512100	Salaries & Wages (Primary Care)	\$ 6,065.00	
10-5151-512100 OS	Salaries & Wages (Primary Care-Other Services)	\$ 45,807.00	
10-5159-512100	Salaries & Wages (Breast Cervical Cancer)	\$ 12,131.00	
10-5160-512100	Salaries & Wages (Child Health)	\$ 25,908.00	
10-5160-512600	Salaries & Wages P/T (Child Health)	\$ 30,000.00	
10-5163-512100	Salaries & Wages (Maternal Health)	\$ 10,747.00	
10-5163-512100 PMH	Salaries & Wages	\$ 21,757.00	
10-5164-512100	Salaries & Wages (Family Planning)	\$ 77,457.00	
10-5165-512100	Salaries & Wages (Health Promotion)	\$ 19,067.00	
10-5167-512100	Salaries & Wages (WIC Client Services)	\$ 44,202.00	
10-5168-512100	Salaries & Wages (WIC Nutrition)	\$ 21,020.00	
10-5169-512100	Salaries & Wages (WIC Breast Feeding)	\$ 7,428.00	
10-5170-512100	Salaries & Wages (Child Services Coord)	\$ 14,505.00	
10-5171-512100	Salaries & Wages (WIC General Admin.)	\$ 2,475.00	
10-5180-512100	Salaries & Wages (Environmental Health)	\$125,481.00	
10-5182-512100	Salaries & Wages (Mosquito Control)	\$ 4,815.00	
10-5190-512100	Salaries & Wages (HIV/STD)	\$ 24,258.00	
10-5191-512100	Salaries & Wages (Food & Lodging)	\$ 53,443.00	
10-5151-518100	FICA (Primary Care)	\$ 376.00	
10-5151-518100 OS	FICA (Primary Care-Other Services)	\$ 4,700.00	
10-5159-518100	FICA (Breast Cervical Cancer)	\$ 752.00	
10-5160-518100	FICA (Child Health)	\$ 1,606.00	
10-5163-518100	FICA (Maternal Health)	\$ 666.00	
10-5110-518100	FICA (General)		\$ 39,768.00
10-5111-518100	FICA (Bio-Terrorism)	\$ 1,182.00	
10-5124-518100	FICA (TB)	\$ 1,504.00	
10-5127-518100	FICA (Communicable Disease)	\$ 2,256.00	
10-5129-518100	FICA (Immunization)	\$ 940.00	
10-5163-518100 PMH	FICA	\$ 1,349.00	
10-5164-518100	FICA (Family Planning)	\$ 4,802.00	
10-5165-518100	FICA (Health Promotion)	\$ 1,182.00	
10-5167-518100	FICA (WIC Client Services)	\$ 2,741.00	
10-5168-518100	FICA (WIC Nutrition)	\$ 1,303.00	
10-5169-518100	FICA (WIC Breast Feeding)	\$ 461.00	
10-5170-518100	FICA (Child Services Coord.)	\$ 899.00	
10-5171-518100	FICA (WIC General Admin.)	\$ 153.00	
10-5180-518100	FICA (Environmental Health)	\$ 7,780.00	
10-5182-518100	FICA (Mosquito Control)	\$ 299.00	
10-5190-518100	FICA (HIV/STD)	\$ 1,504.00	
10-5191-518100	FICA (Food & Lodging)	\$ 3,313.00	
10-5110-518101	Medicare (General)		\$ 9,301.00
10-5111-518101	Medicare (Bio-Terrorism)	\$ 276.00	
10-5124-518101	Medicare (TB)	\$ 352.00	
10-5127-518101	Medicare (Communicable Disease)	\$ 528.00	
10-5129-518101	Medicare (Immunization)	\$ 220.00	
10-5151-518101	Medicare (Primary Care)	\$ 88.00	
10-5151-518101 OS	Medicare (Primary Care-Other Services)	\$ 1,099.00	
10-5159-518101	Medicare (Breast Cervical Cancer)	\$ 176.00	
10-5160-518101	Medicare (Child Health)	\$ 376.00	
10-5163-518101	Medicare (Maternal Health)	\$ 156.00	

10-5163-518101	PMH	Medicare	\$	315.00	
10-5164-518101		Medicare (Family Planning)	\$	1,123.00	
10-5165-518101		Medicare (Health Promotion)	\$	276.00	
10-5167-518101		Medicare (WIC Client Services)	\$	641.00	
10-5168-518101		Medicare (WIC Nutrition)	\$	305.00	
10-5169-518101		Medicare (WIC Breast Feeding)	\$	108.00	
10-5170-518101		Medicare (Child Services Coord.)	\$	210.00	
10-5171-518101		Medicare (WIC General Admin.)	\$	36.00	
10-5180-518101		Medicare (Environmental Health)	\$	1,819.00	
10-5182-518101		Medicare (Mosquito Control)	\$	70.00	
10-5190-518101		Medicare (HIV/STD)	\$	352.00	
10-5191-518101		Medicare (Food & Lodging)	\$	775.00	
10-5110-518200		Retirement (General)			\$44,557.00
10-5111-518200		Retirement (Bio-Terrorism)	\$	1,382.00	
10-5124-518200		Retirement (TB)	\$	1,759.00	
10-5127-518200		Retirement (Communicable Disease)	\$	2,638.00	
10-5129-518200		Retirement (Immunization)	\$	1,099.00	
10-5151-518200		Retirement (Primary Care)	\$	440.00	
10-5151-518200	OS	Retirement (Primary Care-Other Services)	\$	5,496.00	
10-5159-518200		Retirement (Breast Cervical Cancer)	\$	880.00	
10-5160-518200		Retirement (Child Health)	\$	1,878.00	
10-5163-518200		Retirement (Maternal Health)	\$	779.00	
10-5163-518200	PMH	Retirement	\$	1,577.00	
10-5164-518200		Retirement (Family Planning)	\$	5,616.00	
10-5165-518200		Retirement (Health Promotion)	\$	1,382.00	
10-5167-518200		Retirement (WIC Client Services)	\$	3,205.00	
10-5168-518200		Retirement (WIC Nutrition)	\$	1,524.00	
10-5169-518200		Retirement (WIC Breast Feeding)	\$	539.00	
10-5170-518200		Retirement (Child Services Coord.)	\$	1,052.00	
10-5171-518200		Retirement (WIC General Admin.)	\$	179.00	
10-5180-518200		Retirement (Environmental Health)	\$	7,149.00	
10-5182-518200		Retirement (Mosquito Control)	\$	349.00	
10-5190-518200		Retirement (HIV/STD)	\$	1,759.00	
10-5191-518200		Retirement (Food & Lodging)	\$	3,875.00	
10-5110-518300		Insurance (General)			\$85,748.00
10-5111-518300		Insurance (Bio-Terrorism)	\$	1,478.00	
10-5124-518300		Insurance (TB)	\$	3,761.00	
10-5127-518300		Insurance (Communicable Disease)	\$	5,642.00	
10-5129-518300		Insurance (Immunization)	\$	2,351.00	
10-5151-518300		Insurance (Primary Care)	\$	940.00	
10-5151-518300	OS	Insurance (Primary Care-Other Services)	\$	11,753.00	
10-5159-518300		Insurance (Breast Cervical Cancer)	\$	1,881.00	
10-5160-518300		Insurance (Child Health)	\$	4,017.00	
10-5163-518300		Insurance (Maternal Health)	\$	1,666.00	
10-5163-518300	PMH	Insurance	\$	3,373.00	
10-5164-518300		Insurance (Family Planning)	\$	12,009.00	
10-5165-518300		Insurance (Health Promotion)	\$	1,478.00	
10-5167-518300		Insurance (WIC Client Services)	\$	6,853.00	
10-5168-518300		Insurance (WIC Nutrition)	\$	3,259.00	
10-5169-518300		Insurance (WIC Breast Feeding)	\$	1,152.00	
10-5170-518300		Insurance (Child Services Coord.)	\$	2,249.00	

10-5171-518300	Insurance (WIC General Admin.)	\$ 384.00
10-5180-518300	Insurance (Environmental Health)	\$ 9,455.00
10-5190-518300	Insurance (HIV/STD)	\$ 3,761.00
10-5191-518300	Insurance (Food & Lodging)	\$ 8,286.00

Reason for Budget Revision: To allocate salaries and benefits from Health general to the appropriate programs.

Department: Animal Control

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4380-529000	Departmental Supplies		\$2,400.00
10-4380-535300	M & R Auto	\$2,400.00	

Reason for Budget Revision: To move funds to cover the cost of a transmission in the Animal Control truck.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435165	Health Promotion		\$9,446.00
10-5165-519900	Contracted Services	\$4,466.00	
10-5165-529000	Departmental Supplies	\$2,000.00	
10-5165-531000	Travel	\$1,000.00	
10-5165-537000	Advertising	\$2,000.00	

Reason for Budget Revision: To recognize additional revenue and increase expenditure lines.

Department: Senior Services

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0400-438303	Senior Services Revenues	\$526.72	
10-4930-529000	Departmental Supplies	\$526.72	

Reason for Budget Revision: To recognize additional revenue from a donation and increase expenditure line.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435163	Child Health	\$1,000.00	
10-5165-529000	Departmental Supplies	\$1,000.00	

Reason for Budget Revision: To recognize additional revenue and increase expenditure line.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0211-435181	Food & Lodging	\$3,028.48	
10-5190-531000	Travel	\$3,028.48	

Reason for Budget Revision: To recognize revenue and increase expenditure line.

Department: Health Department

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FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5180-512100	Salaries & Wages		\$9,824.00
10-5180-519900	Contracted Services	\$9,824.00	

Reason for Budget Revision: To move funds to cover lawyer fees.

BE IT RESOLVED, the following salary/grade schedule including exempt/non-exempt classifications for positions is hereby approved.

**2017 - 2018
PAMLICO COUNTY PAY AND CLASSIFICATION PLAN**

GRADE	TITLE	FLSA	HIRE	After Prob/Prov MIN	MID	MAX
51	In Home Aides	NE	19,094	20,240	27,813	35,926
52	Human Resources Aide	NE	19,568	20,742	28,502	36,817
53	Housekeeping Assistant	NE	20,053	21,257	29,210	37,730
54	Transportation Aide Processing Assistant II Programs Assistant	NE NE NE	20,551	21,784	29,934	38,667
55	Nutrition Site Manager	NE	21,060	22,324	30,676	39,625
56	Site Manager	NE	21,583	22,878	31,437	40,608
57	Processing Assistant III	NE	22,118	23,445	32,217	41,615
58			22,667	24,026	33,016	42,647
59	Deputy Register of Deeds Office Assistant IV Patient Relations IV Processing Assistant IV Income Maintenance Technician Universal Worker Technician	NE NE NE NE NE NE	23,229	24,622	33,834	43,705

	Accounting Technician I	NE				
60	Administrative Technician	NE	23,805	25,233	34,674	44,788
	Animal Control Officer	NE				
	Grounds Technician I	NE				
	Plant Operator I	NE				
	Tax Technician I	NE				
	Recycling Handler/Driver	NE				
	Foreign Language Interpreter	NE				
	In-Home Aide Supervisor II	NE				
	Mapping Assistant	NE				
	Field Technician I	NE				
	Maintenance Technician	NE				
61	Administrative Technician II	NE	24,395	25,859	35,533	45,899
	Administrator, Conservation Technician	NE				
	Assistant Register of Deeds	NE				
	Deputy Tax Collector I	NE				
	Income Maintenance Caseworker I	NE				
	Universal Worker I	NE				
	Office Assistant V	NE				
	Tax Technician II	NE				
	Field Technician II	NE				
	Accounting Technician II	NE				
	Water Dept Billing Clerk	NE				
	Customer Service Representative I	NE				
	Patient Relations Representative V	NE				
62	Deputy Tax Collector II	NE	25,000	26,500	36,415	47,038
	Senior Grounds Technician	NE				
	Senior Maintenance Technician	NE				
	Athletic Program Coordinator	NE				
	Cost Share Technician	NE				
	Plant Operator II	NE				
	Detention I (1 - 5 yrs Experience)	NE				
	Dispatch I (1 - 5 yrs Experience)	NE				
63	Administrative Assistant I	NE	25,620	27,157	37,318	48,204
	Income Maintenance Caseworker II	NE				
	Universal Worker II	NE				
	Social Worker I	NE				
	Veterans Service Officer	E				
	Income Maintenance Investigator I	NE				
	Child Support Agent I	NE				
	Public Health Educator I	NE				
	Accounting Technician III	NE				
64	Recycle Admin	NE	26,255	27,831	38,243	49,399
	Senior Plant Operator	NE				
	Senior Distribution Operator	NE				

65	Income Maintenance Investigator II	NE	27,830	29,500	40,537	52,362
	Administrative Assistant II	NE				
	Child Support Agent II	NE				
	Income Maintenance Supervisor I	E				
	Universal Worker Supervisor I	E				
	Income Maintenance Caseworker III	NE				
	Universal Worker III	NE				
	Detention II (5 - 10 yrs Experience)	NE				
	Dispatch II (5 - 10 yrs Experience)	NE				
Deputy I (1 - 5 yrs Experience)	NE					
66	Administrative Assistant, Clerk to Board	NE	29,222	30,975	42,564	54,981
	Appraiser	NE				
	GIS Mapping	NE				
	Sheriff's Secretary	NE				
67	Income Maintenance Supervisor II	E	30,683	32,524	44,692	57,730
	Universal Worker Supervisor II	E				
	Accounting Specialist I	NE				
	Social Worker II	NE				
	Social Work Supervisor I	E				
	Administrative Assistant III	NE				
68	Computer Systems Manager	NE	32,675	34,636	47,595	61,479
	Building Inspector	NE				
	Nutritionist III	NE				
	Assistant Finance Officer	E				
	Detention III (> 10 yrs Experience)	NE				
	Dispatch III (> 10 yrs Experience)	NE				
	Deputy II (5 - 10 yrs Experience)	NE				
	Investigator I (1 - 5 yrs Experience)	NE				
	School Resource Officer I (1 - 5 yrs Experience)	NE				
69	Social Worker III	NE	34,877	36,970	50,802	65,622
	Water Office Supervisor	E				
	Income Maintenance Supervisor III	E				
	Director of Elections	E				
	AS Supervisor	E				
	Assistant Jail Administrator	E				
	Deputy III (> 10 yrs Experience)	NE				
	Investigator II (5 - 10 yrs Experience)	NE				
	School Resource Officer II (5 - 10 yrs Experience)	NE				
70	Social Work Supervisor II	E	36,621	38,819	53,342	68,903
	Social Worker IAT	NE				
	Environmental Health Specialist I	NE				
	Personnel Officer	E				
	Human Services Planner Evaluator II	NE				

	School Resource Officer III	NE				
71	Senior Services Director	E	38,454	40,761	56,011	72,351
	County Planner	E				
	Investigator III (> 10 yrs Experience)	NE				
72	Environmental Health Program Coordinator	NE	40,376	42,799	58,812	75,968
	Field Operations Manager	E				
	Public Health Nurse I	E				
	Public Services Director	E				
	Emergency Management Coordinator	NE				
73	Social Work Supervisor III	E	42,395	44,939	61,752	79,767
	Jail Administrator	E				
	Sheriff Administrator I	E				
74	Social Work Program Manager	E	44,515	47,186	64,840	83,755
	Public Health Nurse II	E				
75	Public Health Nurse III	E	46,741	49,545	68,082	87,943
76	Public Health Nursing Supervisor I	E	49,078	52,023	71,486	92,340
77	Sheriff Administrator II	E	51,532	54,624	75,060	96,957
	Tax Administrator	E				
78	Local Health Director	E	54,108	57,355	78,813	101,805
79	Social Services Director	E	56,814	60,223	82,754	106,895
80	Assistant County Manager	E	59,654	63,234	86,892	112,240
	Finance Officer	E				
81	Physician Extender	E		66,395	91,236	117,852

Unclassified:

County Manager	E
Register of Deeds	E
Sheriff	E

E Exempt from FLSA overtime provisions
 NE Non-exempt from FLSA overtime provisions

BE IT FURTHER RESOLVED, the current policy that generally implies that exempt positions only be charged leave time when taking a full day off is hereby approved.

- Full-time and part-time non-law enforcement employees and law enforcement employees who are classified as "exempt" from the overtime provisions of the FLSA are paid for fulfillment of work responsibilities rather than for particular hours worked.
- "Exempt Employees" are those employees exempt from the overtime provisions of the FLSA. The County prohibits improper deductions from the wages of its exempt employees. Subject to certain exceptions, salaried, exempt employees must receive their full salary in any week in which they perform any work, without regard to the number of days or hours worked.
- Manner of Taking Leave

Annual vacation leave may be taken as earned by a regular employee subject to the approval of the employee's supervisor. New employees may take earned annual vacation leave after the first six months of service. Exempt employees are encouraged to take annual vacation leave in full day increments. In addition, all Department Heads and other employees so designated by the Board of Commissioners are encouraged to take at least five consecutive workdays of accrued annual leave per calendar year.

BE IT RESOLVED, the ABC Board's request for clarification and concurrence that ABC is authorized to retain \$10,000 annually for their building fund until the balance reaches \$300,000 is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the quote from Coastline Building Company in the amount of \$4,850 to install a courthouse access door is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the Board went into closed session pursuant to NCGS § 143.318-11(a)(3)(6) Attorney-Client Privilege and Personnel.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Missy Baskervill, the Board went back into open session.

No action was taken in closed session.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request to hire a mechanical engineer, Mr. Ron Pledger, to identify solutions to HVAC problems at the Human Services Building and Law Enforcement Center is hereby approved.

BE IT FURTHER RESOLVED, the request to waive requirements of the Mini-Brooks Act with the following resolution is hereby approved.

PAMLICO COUNTY

RESOLUTION PURSUANT TO

N.C.Gen.Stat. §143-64.32

WHEREAS, N.C.Gen.Stat. §143-64.31 requires the selection of firms to perform architectural, engineering, and surveying services by a County to be without regard to fee, after public announcement of such services; and,

WHEREAS, Pamlico County ("County") proposes to enter into an engineering service contract to identify solutions to problems with the heating and air systems of County buildings; and,

WHEREAS, the amount of professional fees under the proposed Service Contract is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, N.C.Gen.Stat. §143-64.32 allows a County to exempt itself from the requirements of N.C.Gen.Stat. §143-64.31, when the amount of professional fees is estimated to be less than Fifty Thousand and No/100 Dollars (\$50,000.00); and,

WHEREAS, the County finds that it is in its best interest to exempt the proposed Service Contract from the provisions of G.S. §143-64.31.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF PAMLICO COUNTY RESOLVES:

Section 1. The above-described Service Contract is hereby made exempt from the provisions of G.S. §143-64.31 for the reasons stated in this resolution.

Section 2. This resolution shall be effective upon adoption.

Adopted this 2nd day of October, 2017.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ed Riggs, the request for approval of starting salary for Environmental Health Coordinator position is hereby tabled.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, October 16, 2017 at 7:00 pm

Chairman

Clerk to the Board