

**REGULAR SESSION OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 5, 2017**

The Pamlico County Board of Commissioners met in regular session on Tuesday, September 5, 2017 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Pat Prescott. Also present were County Attorney Dave Baxter, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Reverend Grady Simpson to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the regular minutes of the August 7, 2017 meeting and the regular and closed session minutes of the August 21, 2017 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the Monday, August 7, 2017 and the regular and closed session minutes of the Monday, August 21, 2017 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar recognized Tax Administrator Ms. Sarah Davis to present potential revaluation companies for upcoming 2020 Revaluation.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the proposal from Venture Valuations for the 2020 Revaluation is hereby approved in the amount of \$475,000 with the rate of \$26.75 per parcel based on an estimated parcel count of 17,761.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: DSS

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5374-548709	Work First Transportation		\$ 176.00
10-0212-435800	EDTAP Revenue		\$ 8,921.08
10-0212-435803	Employment Transportation		\$ 1,255.46
10-0212-435808	Rural General Public Revenue		\$39,879.63
10-0000-439900	Fund Balance Appropriation	\$49,880.17	

Reason for Budget Revision: To revise accounts to FY 2018 ROAP Grant and return of \$50,067.17 unused FY 2016-2017 ROAP funds.

Department: Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2017-2018

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5180-519900	Contracted Services	\$3,000.00	
10-5180-512100	Salaries & Wages		\$3,000.00

Reason for Budget Revision: To move funds for emergency services for providing on-site waste water services.

BE IT RESOLVED, the request for approval of Senior Center General Purpose Funding for Fiscal Year 2017-18 with a required match of \$3,700 that which has been budgeted is hereby approved.

BE IT RESOLVED, the request to issue a public notice of the intent to lease the following county owned, flood buyout properties is hereby approved.

Tract 1: 7.5 acres located at 5354 Lowland Road;

Tract 2: 1.7 acres located at 70 Lancaster Lane

BE IT RESOLVED, the request for approval of shredding contract with Super Shred is hereby approved.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Carl Ollison, the following resolution was passed by majority vote with Commissioner Paul Delamar casting a dissenting vote.

BE IT RESOLVED, the request for approval to renovate the Water Department office in the amount of \$116,000 is hereby approved.

BE IT FURTHER RESOLVED, Tru-Coat, Inc. is hereby selected as the contractor to renovate the Water Department office.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of McClees Consulting Contract is hereby approved.

STATE OF NORTH CAROLINA

COUNTY OF PAMLICO

**CONTRACT AND AGREEMENT
FOR SERVICES BY
INDEPENDENT CONTRACTOR**

THIS CONTRACT AND AGREEMENT for services by an independent contractor (herein referred to as the "Contract") is made and entered into this 5th day of September, 2017, by and between PAMLICO COUNTY, NORTH CAROLINA (herein "Client") and McCLEES CONSULTING, INC., of Pamlico County, NC (herein "Consultant").

BACKGROUND

Client is a duly organized county of the State of North Carolina, and having as its principal address: 202 Main Street, PO Box 776, Bayboro, North Carolina 28515.

Consultant is a corporation, incorporated and operating under the laws of North Carolina, and having as its principal address: 45 White Farm Road, PO Box 430, Oriental, North Carolina 28571.

Client is in need of the expertise and services of Consultant to lobby on behalf of Client, to include but not be limited to transportation issues, tax issues, educational issues, and any issues affecting Pamlico County that are specifically requested by the Chairman of the County Commissioners. Consultant has experience in lobbying, is familiar with the goals of Client, and has skills, knowledge, abilities, and experience to benefit Client.

The parties desire to enter into this lobbying agreement.

THEREFORE, in consideration of the premises and of the agreements, stipulations, and covenants herein contained, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. **Consultation.**

(a) Client hereby engages Consultant to render lobbying services and Consultant agrees to provide such services upon the terms and conditions of this Contract.

(b) Consultant is being retained because of the personal skill, expertise, and experience of Joseph D. McClees. All services to be performed under this Contract shall be performed personally by Joseph D. McClees with the assistance of S. Henri

McClees, Attorney at Law, unless Client gives its prior written consent to another arrangement.

(c) Consultant shall report to the Chairman of the Board of County Commissioners of Pamlico County, and shall keep the County Manager informed of all activities.

2. **Term.** The term of the Contract shall begin on the first day of January 2018 and continue through the 31st day of December 2018.

3. **Consulting Fees.** Client shall pay to Consultant fees for services as follows:

(a) The sum of Twenty Seven Thousand Five Hundred Dollars (\$27,500.00) for lobbying services, with Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00) payable at the time of the execution of the Contract and Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00) payable on or before the first day of January 2018.

(b) Client shall reimburse Consultant for all lobbyists and principal registration online filing fees, totaling Seven Hundred Fifty Six Dollars (\$756.00), payable on or about the first day of January 2018.

4. **Independent Contractor.** The parties acknowledge and agree the relationship of Consultant with Client is that of independent contractor. Except as provided in this Contract, neither party shall exercise any control over the activities and operations of the other. Neither Client nor Consultant is liable or responsible for the acts, omissions, or defaults of the other in any manner. Consultant, as well as any

employees or independent contractors of Consultant, shall not be considered, under the provisions of this Contract or otherwise, to be employees of Client for any purpose whatsoever.

5. **Applicable Law.** The laws of North Carolina shall govern this Contract.

6. **Entire Agreement; Amendment.** This Contract supersedes all prior understandings and agreements and informal working arrangements between the parties, written and oral. This Contract may not be amended orally, but only by a writing duly executed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract the day and year first written above.

The consensus of the Board was for Clerk to the Board to go through Biographical Sketches submitted and ask if the applicants are interested in filling one (1) vacancy on Eastern Carolina Workforce Development Board.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Candy Bohmert, the Board went into closed session pursuant to NCGS §143.318-11(a)(3)(6).

On a motion made by Commissioner Ann Holton and seconded by Commissioner Missy Baskervill, the Board went back into regular session.

No action was taken in closed session.

There being no further business, on a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the Board adjourned until Monday, September 18, 2017.

Chairman

Clerk to the Board