

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 5, 2017**

The Pamlico County Board of Commissioners met in regular session on Monday, June 5, 2017 at 7:00 pm in the Courtroom of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Arey Grady, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar recognized Mr. Scott Fitzgerald to lead the assemblage in prayer. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any corrections, and/or deletions to the regular session minutes of the May 15, 2017 meeting and the budget workshop minutes of the May 22, 2017 meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the regular session minutes of the May 15, 2017 meeting and the budget workshop minutes of the May 22, 2017 meeting are hereby approved and the Chairman’s signature is authorized thereon.

Chairman Paul Delamar recognized Ms. Tova Hairston, the Director of Coastal Women’s Shelter. Ms. Hairston recognized Ms. Ruzalia Davis, a Pamlico County native, the Pamlico County representative. Ms. Davis informed the Board and public that her office hours are 8:00 am to 5:00 pm at the Partnership for Children building and she can also be reached at the main office of Coastal Women’s Shelter.

Chairman Paul Delamar recognized Ms. Kat Clowers, Librarian at the Pamlico County Library. Ms. Clowers presented the Library’s Fiscal Year 2017-18 budget to the Board.

Chairman Paul Delamar recognized Mr. Tim Buck, County Manager. Mr. Buck presented the Pamlico County Fiscal Year 2017-18 budget to the Board.

| | <u>Requested</u> | <u>Recommended</u> |
|--------------------------------|---------------------|---------------------|
| Revenues | \$18,218,239 | \$18,886,039 |
| Expenses | <u>\$20,663,405</u> | <u>\$19,411,418</u> |
| Difference | \$2,445,166 | \$525,379 |
| Fund Balance Allocation | \$0 | \$525,379 |

Water Fund Summary:

| | <u>Requested</u> | <u>Recommended</u> |
|-------------------|--------------------|--------------------|
| Revenues | \$2,346,119 | \$2,453,659 |
| Expenses | <u>\$2,182,178</u> | <u>\$2,453,659</u> |
| Difference | -\$163,941 | \$0 |

Chairman Paul Delamar asked if there were any members of the Public signed up to speak. There were ten (10).

1. Lee Cox – Pecan Grove Marina: Mr. Cox stated that Pecan Grove Marina is in an area that is a taxable area of about \$20 million; he told the Board that the tax increase is coming at a time when there is a lot of stress.
2. David Wickersham: Mr. Wickersham stated that he was speaking as a citizen. He thanked the Commissioners, County Manager, Finance Officer, Department Heads, and all staff that assisted with preparing the budget. Mr. Wickersham stated that the only way to keep the fund balance where it is is not to use it. He supports the tax increase.
3. Dustin Turnage: Mr. Turnage is a third generation small business owner. He stated that the overhead in his industry has doubled, he would face paying his employees less or laying his employees off; raising hourly rates. He does not support the tax increase.
4. Carrina Smith: Ms. Smith informed the Board that she has lived in Maribel for 5-6 years. Her first concern was with the children of Pamlico County not having any recreation department to go to and that the schools were charging \$17-\$25 per hour to use the gym. She told the Board that if they put more money in the children, maybe they wouldn't be spending so much money on the jail. She suggested that we have two superintendents, and maybe if we just had one that would help. Finally, Ms. Smith told the Board that she could support the tax increase if she could see where the money was going.
5. Britt Popp: Ms. Popp informed the Board that she has lived in Pamlico County for 77 years; she is alone, a widow living on a fixed income. She said she has children, but they are raising their own families and cannot afford to help her financially. She stated that she would have to choose buying her medicine and not groceries or vice-versa. She does not support the tax increase.
6. Mac Pearsall – NAACP: Mr. Pearsall informed the Board that there are people barely making it. He told the Board that he doesn't drink the water because of calcium build up that caused his water heater to explode. Mr. Pearsall has lived in Pamlico County for 69 years and plans on living here until he dies. He does not support the tax increase.
7. Sheriff Chris Davis: Sheriff Davis reminded the Board that in December 2014, when he took office there wasn't enough man power, budget, or equipment to effectively run the Sheriff's Department. He has since done a pay study and increased staff salaries.

Sheriff Davis informed the Board and the public that there was no homicide in 2016, for the first time in ten (10) years.

8. June Hardison – Taxpayer/Pamlico County Schools: Ms. Hardison thanked the Board for conservatively using tax dollars. She stated that it is critical to remain competitive with other schools and thinks a tax increase is a legitimate need.
9. Ray Poole – Pamlico Rescue: Mr. Poole thanked the Board for their support and because of their support the opportunity to respond to emergency services. Mr. Poole informed the Board that Pamlico County is the only county with one provider, and that they responded to 2,456 calls last year.
10. Carl Ollison: Mr. Ollison thanked the public for coming to the meeting. He also thanked the County Compass for allowing him to reach citizens. Last year, over \$1 million was appropriated to balance the budget and within the last 10-12 years, the money hasn't been used. He stated that this is a bad time to raise taxes on retired people, land owners with high land values (overvalued) due to prices going down. Mr. Ollison informed the public that for a county our size, a 22% fund balance is normal, we have over 40% just sitting there and we're doing nothing with it; hurricanes are the only time it is used. Mr. Ollison stated there is no need to raise a big bank account on behalf of tax payers.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: **Water Department**

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|--------------------|-------------------------------|-------------------------|------------------------|
| 30-7140-519200 KER | Professional Services-Kershaw | \$200.00 | |
| 30-7140-519809 | Bridge 24 Water Lines | | \$200.00 |

Reason for Budget Revision: To move funds to cover legal fees regarding impact fee litigation.

Department: Health Department

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-5111-529000 | Departmental Supplies | | \$1,000.00 |
| 10-5111-532000 | Telephone | | \$1,000.00 |
| 10-5111-519900 | Contracted Services | \$2,000.00 | |

Reason for Budget Revision: To move funds to pay the Health Dept. portion of the CodeRED contract.

Department: Sheriff's Department

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-0200-434307 | Summer Camp – Sheriff | \$3,425.00 | |
| 10-4310-549912 | Summer Camp – Sheriff | \$3,425.00 | |

Reason for Budget Revision: To recognize funds received for Summer Camp and associated expenses.

Department: Maintenance

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-5000-518300 | Group Insurance | | \$2,000.00 |
| 10-5000-518500 | Unemployment Insurance | | \$ 500.00 |
| 10-5000-535200 | M & R Equipment | | \$ 416.00 |
| 10-5000-535300 | M & R Auto | | \$ 200.00 |
| 10-5000-549959 | Courtroom/Clerk of Court | | \$2,600.00 |
| 10-5000-519900 | Contracted Services | \$4,416.00 | |
| 10-5000-525100 | Auto Supplies | \$ 100.00 | |
| 10-5000-512200 | Overtime | \$ 426.00 | |
| 10-5000-535600 | M & R Buildings | \$ 774.00 | |

Reason for Budget Revision: To move funds to cover projected line item overruns.

Department: Recreation/Recycling

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|-----------------------------|---------------------------------|--------------------------------|
| 10-6120-512600 | Salaries & Wages-Part Time | | \$14,000.00 |
| 10-6120-555000 | Capital Outlay | | \$ 729.00 |
| 10-4210-512100 | Salaries & Wages | | \$ 2,600.00 |
| 10-6120-525100 | Auto Supplies | | \$ 2,000.00 |
| 10-6120-535100 | M & R Grounds | | \$ 2,000.00 |
| 10-6120-529000 MAJ | Departmental Supplies-Major | | \$ 2,944.00 |
| 10-4721-531000 | Travel | | \$ 440.00 |
| 10-4721-535200 | M & R Equipment | | \$ 200.00 |
| 10-6120-512100 | Salaries & Wages | \$17,329.00 | |
| 10-4721-519900 | Contracted Services | \$ 4,000.00 | |
| 10-4721-519960 | Scrap Tire Distribution | \$ 2,944.00 | |
| 10-4721-533001 | Water & Sewer | \$ 640.00 | |

Reason for Budget Revision: To move funds to cover projected line item overruns.

Department: Rescue Squad

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-0000-439900 | Fund Balance Appropriated | \$55,000.00 | |
| 10-4370-519900 | Contracted Services | \$55,000.00 | |

Reason for Budget Revision: To increase appropriation to Rescue Squad.

Department: Recycling

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-6120-555000 | Capital Outlay | | \$2,000.00 |
| 10-4721-535200 | M & R Equipment | \$2,000.00 | |

Reason for Budget Revision: To move funds to cover line item overruns.

Department: Sheriff's Office

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|-----------------------------|---------------------------------|--------------------------------|
| 10-4120-512100 | Salaries & Wages | | \$2,126.00 |
| 10-4310-529000 MAJ | Departmental Supplies-Major | \$2,126.00 | |

Reason for Budget Revision: To move funds to support body camera server.

Department: Sheriff's Office

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-4310-539500 | Training | | \$ 453.35 |
| 10-4310-534000 | Printing & Binding | | \$ 21.21 |
| 10-4310-531000 | Travel | | \$ 1,999.44 |
| 10-4310-529000 | Departmental Supplies | \$2,474.00 | |

Reason for Budget Revision: To move funds to cover the cost of holsters and ear muffs.

Department: Tax Office

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-4140-519200 | Professional Services | \$5,200.00 | |
| 10-0110-417000 | Tax Penalties & Interest | \$5,200.00 | |

Reason for Budget Revision: To move funds to cover projected line item overruns.

Department: Senior Services

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FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-0000-439900 | Fund Balance Appropriated | \$7,000.00 | |
| 10-4930-555000 | Capital Outlay | \$7,000.00 | |

Reason for Budget Revision: To move funds to purchase a new phone system for the Senior Center.

BE IT RESOLVED, the request for approval to ratify the phone poll vote to increase the Dispatch Overtime Budget by \$4,000 is hereby approved.

Department: Dispatch

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT (+) INCREASED | AMOUNT(-) DECREASED |
|-----------------------|----------------------------|---------------------------------|--------------------------------|
| 10-4321-518100 | FICA Expense | | \$ 438.00 |
| 10-4321-518300 | Group Insurance | | \$3,562.00 |
| 10-4321-512200 | Overtime | \$4,000.00 | |

Reason for Budget Revision: To move funds to cover overtime for Dispatch.

BE IT RESOLVED, the following resolution is hereby approved.

Pamlico County Board of Commissioners

Resolution Supporting Sales Tax Refund/Exemption for Public Schools

WHEREAS, from 1998 until 2005, local boards of education were able to provide additional educational opportunities with savings from State and local sales and use tax refunds; and

WHEREAS, a 2005 budget provision revoked LEA sales and use tax refund authority and attempted to supplant the estimated \$33.3 million in lost revenues by authorizing a quarterly transfer of revenue to the State Public School Fund; and

WHEREAS, during the 2006 legislative session, the General Assembly reinstated local school boards' authority to apply for the local sales tax refund, but declined to do likewise with regards to the State sales tax refund; and

WHEREAS, today school districts remain one of the few public entities that cannot apply for a State sales tax refund at a cost the General Assembly' s Fiscal Research Division has estimated to exceed \$40 million a year; and

WHEREAS, many other entities including cities, counties, public universities, charter schools, private schools, and other non-profits, can apply for a State sales tax refund or exemption; and

WHEREAS, no entity in recent history, other than public schools, has lost the ability apply for a State sales tax refund or exemption; and

WHEREAS, even after a comprehensive tax reform, local boards are still excluded and are rightly troubled at being excluded from the group of entities eligible for a State sales tax refund; and

WHEREAS, one of the most problematic aspects of school districts inability to apply for a State sales tax refund is that no alternative revenue options are available to supplant the lost funds: and

WHEREAS, county governments are already appropriating almost \$2.7 billion per year for public school operating costs and bearing the primary burden for an estimated \$8.2 billion in school facility needs ; and

WHEREAS, inability to apply for a State sales tax refund is costly for districts that are building or renovating schools; and

WHEREAS, a 2009 report from the General Assembly's Joint Education Oversight Committee found that without authority to apply for a State sales tax refund many school districts are resorting to a burdensome, wasteful, and highly inefficient exercise of transferring title to their buildings to the county during the construction phase so that the county can apply for the sales tax refund on the school district's behalf: and

WHEREAS, the Committee found that "there are reports of significant costs related to these property transfers, and that the ability to engage in such transfers varies depending on the relationship between the school board and county commissioners;" and

WHEREAS, districts that cannot transfer their capital costs, meanwhile, have delayed necessary renovations longer than they otherwise would because of the added costs; and

WHEREAS, the end result has been a net loss to public schools statewide, with negative repercussions on classroom operations and the delivery of quality educational services across the state.

NOW, THEREFORE BE IT RESOLVED that the Pamlico County Board of Commissioners does request that public schools be treated equally as other entities. If North Carolina's tax code is going to continue to allow numerous entities, including other governmental entities, to not pay sales tax, then the Pamlico County Board of Commissioners does request that local boards of education either be granted a sales tax exemption or have their sales tax refund reinstated.

Adopted this 5th day of June, 2017

BE IT RESOLVED, the following fireworks schedule for Camps Sea Gull and Seafarer is hereby approved.

YMCA Camp Sea Gull / Seafarer

Display Operator: East Coast Pyrotechnics

Dates: July 1, 2017 – Oriental Croaker Festival

July 4, 2017 – Camp Sea Gull

August 5, 2017 – Camp Sea Gull

August 18, 2017 – Camp Seafarer

BE IT RESOLVED, the request for approval of a budget revision related to the MIPPA Grant in the amount of \$1,069 is hereby approved.

BE IT RESOLVED, the following Home and Community Care Block Grant (HCCBG) Committee’s request to budget these funds is hereby approved as follows:

| Senior Services | FY 2018 | County Match |
|-------------------------------|------------------|---------------------|
| Congregate Meals | \$25,589 | \$2,843 |
| Home Del Meals | \$28,038 | \$3,115 |
| Sr Center Operations | \$12,762 | \$1,418 |
| <u>Social Services</u> | | |
| IHA Level II | \$59,305 | \$6,589 |
| IHA Level III | \$38,202 | \$4,245 |
| Totals | \$163,896 | \$18,210 |

BE IT RESOLVED, the request for approval of Senior Center phone system purchase is hereby approved in the amount of \$7,000 and County Manager is authorized to approve the budget amendment needed to support the purchase, including additional fund balance appropriation.

BE IT RESOLVED, the request for approval of NC Wildlife Resources Commission Beaver Management Program is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of Assistance Policy and Procurement Policy is hereby approved.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of a contract for 2017-2019 with J and S with a nutrition bid of \$4.54 per meal, including taxes is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of the audit contract with Carr, Riggs, and Ingram for providing auditing services for the 2016-17 Fiscal Year is hereby approved.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

BE IT RESOLVED, tabled from the last meeting, a vacancy on the ABC Board to be filled by Mr. Jimmy Spain is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, tabled from the last meeting, a vacancy on the Pamlico County Library Board to be filled by Ms. Marva Baldwin is hereby approved.

A motion made by Commissioner Ann Holton to set public hearing for June 19, 2017 and move budget forward with no tax increase was ruled out of order by Chairman Paul Delamar.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the Public Hearing regarding Fiscal Year 2017-2018 Budget is hereby set for June 19, 2017.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the Board adjourned until Monday, June 19, 2017 at 7:00 pm.

Chairman

Clerk to the Board