

**REGULAR SESSION MINUTES**  
**OF THE PAMLICO COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, APRIL 17, 2017**

The Pamlico County Board of Commissioners met in regular session on Monday, April 17, 2017 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Ann Holton. Also present were County Attorney Jim Hicks, County Manager Tim Buck, Finance Officer Bill Fentress, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar asked if there were any additions and/or deletions to the minutes of the April 3, 2017 regular and closed session meeting. There being none, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

**BE IT RESOLVED, the regular and closed session minutes of the April 3, 2017 meeting are hereby approved and the Chairman's signature is authorized thereon.**

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There were none.

Chairman Paul Delamar asked if there were any members of the Public to speak during Public Comment Period. There was one (1).

1. Ben Bowditch: My name is Ben Bowditch. I have the honor of representing Pamlico County on the CPC Regional Library Board of Trustees, and I serve as chairman of that board. I am speaking in that capacity today.

As you know, we were directed to turn the space which housed the children's room in the library over to the high school for its exclusive use. We engaged a consultant to help us redesign the remaining 80% of the usable space. Although the public library has occupied half of that space since 1978 and the other half since 2009, we were required to vacate the children's room in six weeks and before we had the consultant's recommendations. Library management was not consulted regarding the ramifications of the decision, nor about the scheduling of the move. School personnel were helpful in moving our belongings out of the children's room, however all the rest of the relocation work was done by library staff and volunteers, with a valuable assist from county staff thanks to Tim Buck. Very tough duty, in my opinion, for librarian Kat Clowers, children's librarian Fran

Benninger who had conducted Story Time for four generations of Pamlico pre-school children in that room, and the rest of the staff and volunteers.

Enough of the unpleasant past, what does the future hold for our library?

The Pamlico County Public Library receives operational funding from the citizens of the count via the commissioners' budgeting process. We are grateful to the commissioners, and the citizens, for their continuing support in this regard. We need suitable space from which to render services to our patrons. It is our understanding that the county does not have the wherewithal to provide that space in another location, so we have to stay where we are. Given the way that events of this year have unfolded, coupled with statements from school representatives that they want even more dedicated space in the library, we feel that the library is in an untenable position going forward. We have asked our counsel to research the ownership and leasing arrangements for the building, so that we may determine how to go about seeking a lease or other agreement which assures us that we may continue using the space free from further encroachment by the school. It makes no sense for the county or the CPC Region to make public library investments in the space without that assurance.

I am here to ask you, our commissioners, and the citizens of Pamlico County to support our efforts to assure that the county has a viable public library. Thank you.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolutions were unanimously approved.

**BE IT RESOLVED, the following Budget Amendments are hereby approved.**

Department: JCPC

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2016-2017**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5830-519900	Contracted Services		\$1,650.00
10-5835-500000	Expenditure	\$1,560.00	
10-5833-500000	Expenditure	\$ 90.00	

Reason for Budget Revision: Realignment of funds per JCPC.

Department: JCPC

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**FISCAL YEAR 2016-2017**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0213-435832	Stillwaters	\$1,420.00	
10-5835-500000	Expenditure-Stillwaters	\$1,420.00	

Reason for Budget Revision: Recognize additional revenue and realign funds per JCPC.

Department: Water Department

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**FISCAL YEAR 2016-2017**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
30-7140-519900	Contracted Services		\$252.00
30-7140-531000	Travel	\$252.00	

Reason for Budget Revision: To move funds to cover exam fees for four employees.

*Department:* Health Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

**FISCAL YEAR 2016-2017**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>AMOUNT (+) INCREASED</b>	<b>AMOUNT(-) DECREASED</b>
10-5160-519900	Contracted Services		\$1,500.00
10-5160-529000 MAJ	Departmental Supplies-Major		\$2,000.00
10-5160-533000	Electrical		\$ 300.00
10-5160-512100	Salaries & Wages		\$5,000.00
10-5160-529000	Departmental Supplies	\$3,000.00	
10-5160-523900	Medical Supplies & Materials	\$5,800.00	

*Reason for Budget Revision:* To move funds to cover the cost of upgrading the internet, a handicap scale and bed, required eye charts and painting the clinical area of the Health Department per the Child Health Agreement Addenda.

**BE IT RESOLVED, the request to add \$2,620 in jail van up fits to the existing equipment loan is hereby approved.**

**BE IT RESOLVED, the request for approval of intent to lease the following County owned properties that were advertised in New Bern Sun Journal on March 17, 2017 is hereby approved.**

**Tract 1: +- 1 acre located at 14911 NC HWY 304/33, Hobucken**

**Tract 2: 12.44 acres located at 15031 NC HWY 304/33, Hobucken**

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Ed Riggs, the following resolution was unanimously approved.

**CAPITAL PROJECT BUDGET ORDINANCE**

**REELSBORO ELEVATED STORAGE TANK REPLACEMENT**

**BE IT ORDAINED** by the Board of Commissioners of the County of Pamlico, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following **Capital Project Ordinance** is hereby adopted.

**Section I.** The **project** authorized is the Construction of the new Reelsboro Elevated Storage Tank Replacement

**Section II.** The amount appropriated for the project is \$1,283,975 consisting of:

Item	Budget
<b><u>Construction Costs</u></b>	
Demolition of Existing Tank	50,000
Erection of New Tank	750,000
Sitework & Piping	77,250
RTU, Telemetry & Electrical	50,000
Check Valve & Vault	30,000
<i>Contingency (10% of</i>	96,000
<b>Construction</b>	<b>1,053,250</b>
<b><u>Engineering Costs</u></b>	
Engineering Design	48,500
Permitting	3,000
Land Surveying Costs	8,000
<b>Engineering</b>	<b>59,500</b>
<b><u>Administration Costs</u></b>	
Easement Preparation	1,500
Construction Administration/	97,750
Grant/Loan Administration	10,000
ER/Environmental Document	30,000
Legal Costs	11,000
Other - Warranty	2,000
Closing Cost (2.0% of \$948,750)	18,975
<b>Administration</b>	<b>171,225</b>
<b>TOTAL PROJECT COST:</b>	<b>\$1,283,975</b>

**Section III.** The following revenues are anticipated to be available to Pamlico County to complete the **Project**:

Loan (forgiven) from NC Revolving Loan Fund \$	500,000
Installment Purchase Financing	<u>783,975</u>
<b>TOTAL AVAILABLE:</b>	<b>\$1,283,975</b>

**ADOPTED** this the 17<sup>th</sup> day of April, 2017.

On a motion made by Commissioner Pat Prescott and seconded by Commissioner Missy Baskervill, the following resolution was passed by majority vote with Commissioner Paul Delamar casting a dissenting vote.

**BE IT RESOLVED, the request for approval to sign a Contract with Dr. Michelle Parish for Child Health Services not to exceed \$107,000 annually is hereby approved.**

The Board discussed the upcoming Budget Workshop on Monday, April 24, 2017 at 7:00 pm.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ed Riggs, the Board met in closed session pursuant to NCGS § 143-318.11(a)(3) under Attorney-Client Privilege to discuss the lawsuit *Burton Farm Development Company, LLC vs. Pamlico County*.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the Board went back into open session.

No action was taken in closed session.

There being no further business, Chairman Paul Delamar recessed until Monday, April 24, 2017 at 7:00 p.m.

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Chairman

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Clerk to the Board