

**REGULAR SESSION MINUTES OF THE
PAMLICO COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 20, 2017**

The Pamlico County Board of Commissioners met in regular session on Monday, March 20, 2017 at 7:00 pm in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck, and Clerk to the Board Courtney L. Norfleet.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar asked if there were any corrections, additions, and/or deletions to the regular and closed session minutes of the March 6, 2017 meeting and the closed session minutes of the February 6, 2017 meeting. There being none, on a motion made by Commissioner Pat Prescott and seconded by Commissioner Candy Bohmert, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the Monday, March 6, 2017 meeting and the closed session minutes of the Monday, February 6, meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar recognized Register of Deeds Ms. Lynn Lewis to present updates on completed projects.

Chairman Paul Delamar asked if there were any additions, and/or deletions to the Agenda. There was one (1) addition. On a motion made by Commissioner Carl Ollison and seconded by Commissioner Candy Bohmert, the following addition was unanimously approved.

- Request for approval of Fireworks Displays Schedule for Camps Sea Gull/Seafarer.

Chairman Paul Delamar asked if there were any members of the Public signed up to speak during Public Comment Period. There was one (1).

1. Mr. Sam Myers – The Oriental Rotary Club: Mr. Myers informed the Board that the Rotary Club hosts the largest In-Water Boat Show between Annapolis, MD and Miami, FL. People come to Oriental for the above mentioned Boat Show from fifty (50) NC Counties and eight to ten (8-10) States. You may check out the Oriental Rotary Club's website for the Boat Show at www.orientalboatshow.com.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Tax Reliefs and Releases are hereby approved.

Name:	Year	Tax/Ticket	Reason	Amount
Triple H Plumbing	07/08	17898/110874		
	2009	6331894/6331895	Release Per Sarah Davis	
	2009	6331896	Equipment was leased	\$1142.07
Triple H Plumbing	2009	6331897/98/6331899/900		
	2009	6331901/02/6331903/04	Release Per Sarah Davis	
	2010	6402274/75	Equipment was leased	\$ 267.10
Triple H Plumbing	2010	6402276/77/6402278/79		
	2010	6402280/81/6402282/83	Release Per Sarah Davis	
	2010	6402284/85	Equipment was leased	\$ 218.60
Triple H Plumbing	2011	6443321/22/6443323/24		
	2011	6443325/26/6443327/28	Release Per Sarah Davis	
	2011	6443329/30	Equipment was leased	\$ 395.68
Triple H Plumbing	11/12	6443331/32/6485952/53		
	2012	6485954/55/6485956/57	Release Per Sarah Davis	
	2012	6485958/59	Equipment was leased	\$ 312.21
Triple H Plumbing	2012	6485960		
	2012	6485961	Release Per Sarah Davis	
	2012	6485962/6485963	Equipment was leased	\$ 13.89
WO White, LLC	2013	6511665/66/6511667/68		
	2013	6511669/70/6511671/72	Filed Bankruptcy and went	
	2013	6511673/74	out of business in 2012	\$3050.96
WO White, LLC	2013	6511675/76/6511677/78		
	2013	6511679/80/65116781/82	Filed Bankruptcy and went	
	2013	6511683	out of business in 2012	\$1225.24
Lowland Marina	2009	6314189/90/6314191	Listed in Beaufort County	
	2010	6384540/41/6384542	in 2009 & 2010	\$ 63.24
Kelly Padilla	07/08	17770/10659		
	09/10	6335586/87/6405879/80		
	2011	6446783/84	Not in Pamlico County	\$ 390.66
Kelly Padilla	2012	6489257/58		
	2013	6534211/6534212		
	2014	6563580/6563581	Not in Pamlico County	\$ 148.72
Russell Stein	2016	6609896	Clerical Error-extra bathroom	
			to property card	\$ 169.51
Nathan Mauch	15/16	6564808/6591294	Sold in 2014-bill of sale provided	\$ 513.92
Brian Middlebrook	2016		Bank error on returned check	\$ 488.00
Russell Sprague	2014	6599129	Sold Boat in November 2013	
			bill of sale provided	\$ 510.64
Coastland Corp	2016	6593077	Boat sold in 2015	
			bill of sale provided	\$ 89.19
Donald J Harris	12/13	6469412/6514571	Listed in Beaufort County	
	2014	6543969	for the years of 2012-2014	\$ 83.19
Edwina Pitman, Heirs	11/12	6445946/6488457		
	2013	6533434	Sold in 2010	\$ 57.99
Dave Burgess	2016	6592946	Listed in Pitt County	\$ 38.00
Rufh Professional	2016	6596871/6596872		
Service, Inc.	2016	6596873/6596874	Out of business in 2015	\$ 10.50
Larry Jordan	10/11	6385392/6426487	Double listed with	
	12/13	6469323/6514485	account# 19796	\$1160.29
Broad Creek Construction	2010	6383339/40/6383341	Out of Business-see 2017	
	2011	6424534/34/6424536	releases for paperwork	\$1005.32

Jeff Dejean	13/14	6509693/6539131	Boat was listed in Craven in 2013 and Brunswick Co. for following years	\$2285.16
	15/16	6565580/6592036		
Julius Shanklin	07/08	17841/110785		
	09/10	6313339/6383698	Boat was sold-proof of sale is on file	\$ 63.04
	2011	6424897		
Julius Shanklin	12/13	6467892/6513132		
	14/15	6542622/6569363	Boat was sold-proof of sale is on file	\$ 37.84
	2016	6596025		
John Raeburn	2009	6318634/84/6318636/37		
	2010	6388880/81/6388882/83		
	2011	6429819/20	Moved boat out of state in 2008	\$ 80.10
John Raeburn	11/12	6429821/22/6472378/80		
	12/13	6472381/82/6517439/40	Boat was moved out of state to Arizona in 2008	\$ 43.01
	2013	6517441/42		
John Raeburn	2014	6546755/56/6546757/58		
	2015	6573258/59/6573260/61		
	2016	6599782	Boat was moved out of state in 2008	\$ 48.48
John Raeburn	2016	6599783/6599784		
	2016	6599785	Boat was moved out of state in 2008	\$ 2.81
Gabriela Lugo Castro	13/14	6508570/6538057	MH was double listed with Account #19257	\$ 179.44
	2015	6564564		
Gabriela Lugo Castro	10/11	6379721/6420779	MH was double listed with Account # 19257	\$ 263.02
	2012	6463489		
Lora Respass	2016	6595930	Taxpayer passed away June 2011, MH repossessed in 2014	\$ 61.60
Barry Padilla	09/10	6312638/6383036		
	11/12	6424246/6467298	Clerical Error-Boat Sold in 2008	\$ 133.64

BE IT RESOLVED, the following Budget Amendments are hereby approved.

Department: Water Department

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
30-7140-519900	Contracted Services		\$5,250.00
30-7140-512201	On Call Pay	\$2,500.00	
30-7140-512200	Overtime	\$2,750.00	

Reason for Budget Revision: To move funds to cover projected line item overruns.

Department: Maintenance

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4110-555001	Special Board Projects		\$120.00
10-5000-549959	Courtroom/Clerk of Court	\$120.00	

Reason for Budget Revision: To move funds to purchase book cases for the Assistant District Attorney's office.

Department: Senior Center

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4930-512600	Part-Time Salaries & Wages	\$1,000.00	
10-5310-535200	M & R Equipment		\$1,000.00

Reason for Budget Revision: To move funds to Senior Center for purchase of (10) Microsoft Office 2013 Plus licenses.

Department: Jail

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-5000-529000	Departmental Supplies		\$5,174.37
10-4320-529000	Departmental Supplies	\$ 218.75	
10-4320-519900	Contracted Services	\$4,955.62	

Reason for Budget Revision: To move funds to cover Jail cleaning supplies.

Department: Commissioners

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0600-404024	Lease Proceeds	\$1,000.00	
10-4110-537000	Advertising	\$1,000.00	

Reason for Budget Revision: To move funds to cover advertising cost for foreclosure properties.

Department: County Manager

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-4120-532001	Postage		\$ 50.00
10-4120-535300	M & R Auto		\$ 50.00
10-4120-526000	Office Supplies	\$100.00	

Reason for Budget Revision: To move funds to purchase office supplies (binders) for Commissioners budget.

Department: Tax Office

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0600-404024	Lease Proceeds	\$ 6,400.00	
10-4140-519200	Professional Services	\$ 6,400.00	
10-0110-405000	DMV	\$16,000.00	
10-4140-519900	Contracted Services	\$16,000.00	

Reason for Budget Revision: To move funds to cover projected line item overruns.

Department: Sheriff's Office

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0200-434319	School Resource Officer Reimb.	\$32,528.46	
10-4310-512100	Salaries & Wages	\$32,528.46	

Reason for Budget Revision: To recognize revenue of \$17,028.46 and estimated revenue of \$3,100.00/month for remainder of fiscal year.

Department: Recreation – Harold Bate Foundation Grant

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-6120-512600-16010	Salaries & Wages Part-Time		\$4,010.00
10-6120-518100-16010	FICA Expense		\$ 249.73
10-6120-518101-16010	Medicare Expense		\$ 58.41
10-6120-519900-16010	Contracted Services		\$3,100.00
10-6120-529002-16010	Scholarship Fund		\$1,000.00
10-6120-529000-16010	Departmental Supplies	\$8,418.14	

Reason for Budget Revision: To move funds to purchase supplies and equipment for youth sports programs.

Department: Health Department

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FISCAL YEAR 2016-2017

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10-0000-439900	Fund Balance Appropriated		\$92,630.87
10-0211-435154	Women Preventive Health	\$92,630.87	

Reason for Budget Revision: To move Medicaid Cost Settlement funds that rolled into fund balance FY 15-16. Restricted funds – Health Department.

BE IT RESOLVED, the following Register of Deeds Resolutions are hereby approved.

PAMLICO COUNTY

RESOLUTION PURSUANT TO N.C.G.S. §132-7

WHEREAS, the Pamlico County Register of Deeds land records software system began on June 1, 1988 starting with Book 253 Page 132;

WHEREAS, records prior to that time period were retrieved by using the paper indexes and deed book copies located within the vault of the Pamlico County Register of Deeds;

WHEREAS, on or about February 2012, Lynn H. Lewis, Register of Deeds, began scanning the deed books located in the deed vault of the Register of Deeds office covering the time period of 1872 to May 31, 1988 into the land records software system. The images scanned were the ones contained in the small, red binders. Deed Books 1 through 157 are second and third generation copies of the original deed books, which were housed in the maintenance storage facility;

WHEREAS, the index books from 1872 to May 31, 1988 were scanned under the tenure of the previous Register of Deeds, Sue H. Whitford on or about the year 2008;

WHEREAS, the scanning of Deed Books 1 through 253 was completed on or about December, 2016. Deed books were scanned as time allowed;

WHEREAS, deed book images and index images for the years 1974 to May 31, 1988 were made available on the Register of Deeds web site on or about March 2015; and

WHEREAS, deed book images and index images for the years 1872 to 1973 were made available on the Register of Deeds web site on or about January, 2016.

NOW, THEREFORE BE IT RESOLVED that the images of the deed books and the index books scanned in the land records software system of the Pamlico County Register of Deeds Office are copies of the paper records located within the deed vault of the Pamlico County Register of Deeds office and are accurate to the extent the same appears in such deed vault.

BE IT FURTHER RESOLVED that notice is hereby given that certain electronic copies of said deeds are reproductions of documents found in the Pamlico County Register of Deeds Office and may contain hand-written notations that are not part of the conveyance or a part of the land record in Pamlico County.

BE IT FURTHER RESOLVED that in order to receive copies of deeds from the Pamlico County Register of Deeds Office that are certified to be true and accurate copies, those copies must be certified as such by the Pamlico County Register of Deeds on a case-by-case basis.

Adopted this 20th day of March, 2017.

**RESOLUTION SETTING REGISTER OF DEEDS OFFICE HOURS
FOR REGISTRATION OF INSTRUMENTS**

WHEREAS, NCGS 153A-94(b) and NCGS 161-8 requires the Board of County Commissioners to set county office workdays and hours, and

WHEREAS, the Pamlico County Board of Commissioners requires the Register of Deeds Office to be open for business, Monday through Friday from 8:00 a.m. until 5:00 p.m. excluding county recognized holidays, and

WHEREAS, traditionally, 4:30 p.m. has been the cutoff time for registering land record instruments into the Consolidated Real Property Index of the land records software recording system, however, there has never been an official resolution to that effect. This cutoff time gives the Register of Deeds and staff time to finish the recordation process and balance the daily collection before the ending of the workday at 5 p.m., and

NOW THEREFORE BE IT RESOLVED, the hours for recording documents in the Pamlico County Register of Deeds Office shall be from 8:00 a.m. to 4:30 p.m., Monday through Friday of each week, excluding county recognized holidays, and documents to be registered must be presented no later than 4:30 p.m.

Adopted this the 20th day of March, 2017.

BE IT RESOLVED, the request for permission to submit a letter of interest regarding the HMGP Elevation Grants for Hurricane Matthew is hereby approved.

BE IT RESOLVED, the request for approval of Fireworks Displays at Camps Sea Gull and Seafarer is hereby approved.

Dates:

April 1, 2017 – Camp Sea Gull

April 8, 2017 – Camp Sea Gull

April 22, 2017 – Camp Sea Gull

April 29, 2017 – Camp Sea Gull

May 6, 2017 – Camp Sea Gull

May 13, 2017 – Camp Sea Gull

May 20, 2017 – Camp Sea Gull

The Board discussed a request from the Planning Board to approve a variance to the Pamlico County Subdivision Ordinance for Lot 15, Bay Winds Subdivision, Section 2. County Attorney Jim Hicks explained to the Board and assemblage the procedure as to voting on a possible variance to the Pamlico County Subdivision Ordinance would be done pursuant to Article 5, Section 5.1 of the Pamlico County Subdivision Ordinance by making three (3) votes:

1. That there are special topographical of environmental circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land; and
2. That the granting of the variance will not be detrimental to the purpose of this ordinance, public health, safety and welfare or injurious to other property in the territory in which said property is situated.
3. Grant Variance

Commissioner Candy Bohmert made the motion, seconded by Missy Baskervill, **to find that there are special topographical of environmental circumstances or conditions affecting Lot 15, Bay Winds Subdivision, Section 2 such that the strict application of the provisions of the Pamlico County Subdivision Ordinance would deprive the applicants Paul and Nancy Brant of the reasonable use of their land.** The motion **failed** for lack of a majority vote with Commissioners Missy Baskervill, Ann Holton, Candy Bohmert, Paul Delamar, Pat Prescott, and, Ed Riggs casting a dissenting vote.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the Pamlico County Board of Commissioners find that granting a variance to the Pamlico County Subdivision Ordinance for Lot 15, Bay Winds Subdivision, Section 2 will not be detrimental to the purpose of the ordinance, public health, safety and welfare or injurious to other property in the territory in which said property is situated.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the following resolution passed by majority vote, with Commissioner Carl Ollison casting a dissenting vote.

BE IT RESOLVED, the request from Mr. and Mrs. Brant for variance from 75 foot setback requirement of the Pamlico County Subdivision Ordinance for Lot 15 Bay Winds Subdivision, Section 2 is hereby denied with the expectation that a new plat can be drawn where the bulkhead existed.

On a motion made by Commissioner Ed Riggs and seconded by Commissioner Missy Baskervill, the following resolution was unanimously approved.

BE IT RESOLVED, the request for discussion regarding Health Director's request to split Health Human Services Planner into two (2) positions is hereby tabled until April 3, 2017.

On a motion made by Commissioner Candy Bohmert and seconded by Commissioner Pat Prescott, the following resolution was unanimously approved.

BE IT RESOLVED, the request for approval of the reappointments of Mr. Edward Riggs, Jr and Mr. Reginald Hawkins to Bay River Metropolitan Sewer Board is hereby approved.

On a motion made by Commissioner Missy Baskervill and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request for the appointment of Commissioner Candy Bohmert to the Workforce Development Board is hereby approved.

There being no further business, on a motion made by Commissioner Candy Bohmert and seconded by Commissioner Missy Baskervill, the Board adjourned until Monday, April 3, 2017 at 7:00 pm.

Chairman

Clerk to the Board